

**From:** HarringtonG@issaquah.wednet.edu  
**Sent time:** 10/07/2024 07:07:44 AM  
**To:** ConnollyE@issaquah.wednet.edu  
**Subject:** Re: Admin Bulletin- Potential walkout, lockdown reminders, public records request, holidays, MLL, Staff Meeting, ISF After School Labs, Halloween, PTSA Grants

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**From:** Connolly, Erin <ConnollyE@issaquah.wednet.edu>  
**Sent:** Friday, October 4, 2024 3:48 PM  
**To:** Staff @ IHS <Staff-IHS@issaquah.wednet.edu>  
**Subject:** Re: Admin Bulletin- Potential walkout, lockdown reminders, public records request, holidays, MLL, Staff Meeting, ISF After School Labs, Halloween, PTSA Grants

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**From:** Connolly, Erin <ConnollyE@issaquah.wednet.edu>  
**Sent:** Friday, October 4, 2024 1:58 PM  
**To:** Staff @ IHS <Staff-IHS@issaquah.wednet.edu>  
**Subject:** Admin Bulletin- Potential walkout, lockdown reminders, public records request, holidays, MLL, Staff Meeting, ISF After School Labs, Halloween, PTSA Grants

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#### New Information

- Potential Walk Out on Monday
- Modified Lockdown Reminders
- Public Records Request
- Cultural and Religious Holidays Calendar
- MLL- Translation for Level 1-2 students
- Staff Meeting Follow Up
- ISF After School Labs
- Halloween Costume Contest
- PTSA Grants- Due October 11th

#### Action Items

- Public Records Request- Must be complete by October 11th by all certificated staff

#### Repeat Information

- Flex Sessions
- Testing Center Info
- Facility Reminders

## New Information

### Potential Walk Out on Monday

We've been made aware that some of our students may be planning and/or participating in a walkout on Monday from 11:05-11:45 (see

[message](#)

sent to community last week). I wanted to send out some reminders regarding our building practices when walkouts occur.

- Students do have free speech rights at our building and as long as the students are exercising their rights without causing a substantial disruption to the educational process (essentially stopping others from accessing their education) then they can do so.
- We will work to make sure the kids are supervised during the walkout for safety. You should plan to continue to teach your classes for students who choose to remain in class.
- The walkout is set to occur at 11:05 tomorrow. We do plan to lock the gate to the bus loop around 10:45. If you are leaving prior to the time and park in the staff lot near the bus loop, please park in the back lot so you can leave.
- Please take accurate attendance during 4th period. If a student chooses to participate in the walkout during your class, you should be marking their absences accordingly.
- Please do not encourage or discourage students from participating in the walkout. See the presentation on [Election Guidance](#) and review our policies around academic freedom in the classroom.
- During the workday, you should be fulfilling your job responsibilities (teaching your classes, planning/grading/etc. on your prep), so please do not come out to participate/supervise the walk out.
- We do not know how many students are planning to participate but our admin and security team will be working to supervise the kids to make sure they are safe.
- We also recognize that members of our school community are impacted by the Israeli-Palestinian conflict and the potential walk out. If you think a student needs additional support please connect them with their counselor or building administrator. The counseling office is available for students to check in with throughout the day.

### Modified Lockdown Reminders

After our most recent modified lockdown we wanted to push out a few general reminders about this protocol:

- Instruction may continue as normal, but students need to remain in their classrooms until the modified lockdown is lifted.
- Classes who are out of their normal classroom space need to return to the classroom.
- Staff who are on prep need to remain in their prep space until the modified lockdown is lifted.
- Teachers should clear the hallways outside of their room and then proceed to lock doors their doors.
- Anybody entering your classroom will have a key or will be escorted by somebody with a key. Doors should not be opened during the modified lockdown.
- Classroom and office windows and blinds need to be closed.
- Updates will be provided as quickly as possible via email.

### Public Records Request- Must Complete by October 11th

The District has received a public records request relating to AI generated images/deepfakes or the apps that create these images. Each certificated staff members needs to gather records responsive to the request. The request reads as follows:

*Using the date range of **July 1, 2023 to August 27, 2024**, a request for any lesson plans, curriculum plans, assembly plans, or presentation plans held by the school district that discuss AI generated fake nude images/deepfakes, or the apps that create these images. Please include any slide presentations, memoranda, or notes associated with any of these lesson plans or presentations.*

Each certificated staff member must perform a search and complete the