

SEND ALL INVOICES TO
PURCHASE ORDER

NEW PROVIDENCE BOARD OF EDUCATION

356 ELKWOOD AVENUE • NEW PROVIDENCE, N.J. 07974

TEL (908) 464-9050 • FAX (908) 464-9041

THIS NUMBER MUST
APPEAR ON ALL
INVOICES, PACKAGES
& CORRESPONDENCE

301752

Page 1 of 1
copy 3

Ship to

ADMINISTRATIVE OFFICES
356 ELKWOOD AVENUE
NEW PROVIDENCE, NEW JERSEY 07974

To

U S 2 INC (US2I)
21975 LEYTE ST
FARMINGTON HILLS MI 48336

Account Code	Amount
20-487-200-300-00	\$56,000.00 55,897.96

Date: 01/10/23 Dept: ADMIN

Qty	Unit	Description	Unit Price	Amount
		SERVICES RENEDERED BY THE CONTRACTOR AS REQUIRED BY AGREEMENT BETWEEN: NEW PROVIDENCE BOARD OF EDUCATION AND US2 INC		
		SCHEDULE OF PAYMENTS AS FOLLOWS:		
1.		JANUARY 1 2023	15000.000	\$15,000.00
1.		FEBRUARY 1 2023	5000.000	\$5,000.00
1.		MARCH 1 2023	5000.000	\$5,000.00
1.		APRIL 1 2023	5000.000	\$5,000.00
1.		MAY 1 2023	5000.000	\$5,000.00
1.		JUNE 1 2023	5000.000	\$5,000.00
1.		JULY 1 2023	5000.000	\$5,000.00
1.		AUGUST 1 2023	5000.000	\$5,000.00
1.		TRAVEL ESTIMATE - (INCLUSIVE OF MILEAGE/AIRFARE/HOTEL/ACCOMMODATIONS)	6000.000	\$6,000.00
		BOARD APPROVED 12/15/22 ATTN- LAUREN ZIRPOLI 908-464-9050 X4222		

DATE PAID	CHECK NO.	AMOUNT
1/23/23	361392	15,000.00
2/23/23	361562	5,000.00
3/23/23	361716	5,000.00
4/27/23	361878	5,000.00
5/22/23	361994	5,000.00
6/29/23	362108	5,000.00
8/31/23	362544	10,000.00
9/28/23	362791	5,897.96

NOT VALID UNLESS SIGNED BELOW

BY: James Testa

JAMES TESTA: SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY

BUSINESS OFFICE COPY

Ship to

ADMINISTRATIVE OFFICES
356 ELKWOOD AVENUE
NEW PROVIDENCE, NEW JERSEY 07974

To

U S 2 INC (US2I)
21975 LEYTE ST
FARMINGTON HILLS MI 48336

Account Code	Amount
20-487-200-300-00	\$56,000.00

Date: 01/10/23 Dept: ADMIN

Qty	Unit	Description	Unit Price	Amount
		SERVICES RENEDED BY THE CONTRACTOR AS REQUIRED BY AGREEMENT BETWEEN: NEW PROVIDENCE BOARD OF EDUCATION AND US2 INC		
		SCHEDULE OF PAYMENTS AS FOLLOWS:		
1.		JANUARY 1 2023	15000.000	\$15,000.00
1.		FEBRUARY 1 2023	5000.000	\$5,000.00
1.		MARCH 1 2023	5000.000	\$5,000.00
1.		APRIL 1 2023	5000.000	\$5,000.00
1.		MAY 1 2023	5000.000	\$5,000.00
1.		JUNE 1 2023	5000.000	\$5,000.00
1.		JULY 1 2023	5000.000	\$5,000.00
1.		AUGUST 1 2023	5000.000	\$5,000.00
1.		TRAVEL ESTIMATE - (INCLUSIVE OF MILEAGE/AIRFARE/HOTEL/ACCOMMODATIONS)	6000.000	\$6,000.00
		BOARD APPROVED 12/15/22 ATTN- LAUREN ZIRPOLI 908-464-9050 X4222		

SIGN & RETURN
FOR PAYMENT RELEASE

The regular meeting of the Board is held on the fourth Thursday of the month. To be approved for payment, bills must be presented at least 10 days prior to the regular meeting.

Total for Lines \$56,000.00

CLAIMANT'S CERTIFICATION & DECLARATION

I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars, that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

X

Megan Luciani

CLAIMANT'S SIGNATURE

Founder & CEO

1/10/2023

TITLE

DATE

NOT VALID UNLESS SIGNED BELOW

BY:

JAMES TESTA SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY

PAYMENT AUTHORIZED

SECRETARY

CHAIRMAN, FINANCE COMMITTEE

US2 Consulting

21975 Leyte St

Farmington Hills, MI 48336 US

billing@us2consulting.com

<https://us2consulting.com>

INVOICE

BILL TONew Providence Board of
Education356 Elkwood Avenue
New Providence, NJ 07974**INVOICE #** 03202277**DATE** 01/06/2023**DUE DATE** 02/05/2023**TERMS** Net 30

DATE	DESCRIPTION	QTY	RATE	AMOUNT
Equity Audit	Understand Self I Unite Society Educational Equity Audit	1	15,000.00	15,000.00

BALANCE DUE**\$15,000.00**

US² Consulting

375 Leyte St

Farmington Hills, MI 48336 US

billing@us2consulting.com

<https://us2consulting.com>



US² UNDERSTAND SELF
UNITE SOCIETY

INVOICE

BILL TO

New Providence Board of

Education

356 Elkwood Avenue

New Providence, NJ 07974

INVOICE # 03202282

DATE 02/01/2023

DUE DATE 03/03/2023

TERMS Net 30

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	Equity Audit			
	Understand Self I Unite Society	1	5,000.00	5,000.00
	Educational Equity Audit			

Purchase order 301752

BALANCE DUE

\$5,000.00

US2 Consulting

275 Layte St

Farmington Hills, MI 48336 US

billing@us2consulting.com

https://us2consulting.com

301752



US2 UNDERSTAND SELF
UNITE SOCIETY

INVOICE

BILL TO

New Providence Board of

Education

356 Elkwood Avenue

New Providence, NJ 07974

INVOICE # 03202286

DATE 03/01/2023

DUE DATE 03/31/2023

TERMS Net 30

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	Equity Audit			
	Understand Self I Unite Society	1	5,000.00	5,000.00
	Educational Equity Audit			

Purchase order 301752

BALANCE DUE

\$5,000.00

US2 Consulting

21975 Leyte St

Farmington Hills, MI 48336 US

billing@us2consulting.com

https://us2consulting.com

301752

**US²** UNDERSTAND SELF
UNITE SOCIETY**INVOICE****BILL TO**

New Providence Board of

Education

356 Elkwood Avenue

New Providence, NJ 07974

INVOICE # 03202292**DATE** 04/01/2023**DUE DATE** 05/01/2023**TERMS** Net 30

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	Equity Audit			
	Understand Self I Unite Society	1	5,000.00	5,000.00
	Educational Equity Audit			

Purchase order 301752

BALANCE DUE**\$5,000.00**

✓

US2 Consulting
21975 Leyte St
Farmington Hills, MI 48336 US
billing@us2consulting.com
https://us2consulting.com

301752



INVOICE

BILL TO

New Providence Board of
Education
356 Elkwood Avenue
New Providence, NJ 07974

INVOICE # 03202296
DATE 05/01/2023
DUE DATE 05/31/2023
TERMS Net 30

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	Equity Audit			
	Understand Self I Unite Society Educational Equity Audit	1	5,000.00	5,000.00

Purchase order 301752

BALANCE DUE

\$5,000.00

✓

US2 Consulting

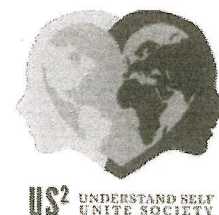
21975 Lejeune St

Farmington Hills, MI 48336 US

billing@us2consulting.com

https://us2consulting.com

301752



INVOICE

BILL TO

New Providence Board of

Education

356 Elkwood Avenue

New Providence, NJ 07974

INVOICE # 03202299**DATE** 05/31/2023**DUE DATE** 08/15/2023**TERMS** Due on receipt

DATE		DESCRIPTION	QTY	RATE	AMOUNT
04/17/2023	Travel	Charges for travel for Week of 4-17-2023 Airfare, Hotel, and other travel expenses	1	5,651.99	5,651.99
04/17/2023	Mileage	Billable Mileage	1	245.97	245.97
	Late fee	10% - Applied on Aug 25, 2023			589.80
	Late fee	Late fee courtesy reversal	1	-589.80	-589.80

Apologies for the delay in billing, we just reconciled all of our travel receipts. Thank you! Late fee has been waived.

BALANCE DUE**\$5,897.96**

✓

30/152



INVOICE # 03202304
DATE 06/01/2023
DUE DATE 07/01/2023
TERMS Net 30

\$5,000.00

US2 Consulting
21975 Leyte St
Farmington Hills, MI 48336 US
billing@us2consulting.com
https://us2consulting.com

301752



INVOICE

BILL TO

New Providence Board of
Education
356 Elkwood Avenue
New Providence, NJ 07974

INVOICE # 03202309
DATE 07/24/2023
DUE DATE 08/23/2023
TERMS Net 30

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	Equity Audit			
	Understand Self Unite Society	1	10,000.00	10,000.00
	Educational Equity Audit			

Final Invoice - All Services have been delivered

BALANCE DUE

\$10,000.00



SERVICE AGREEMENT

THIS SERVICE AGREEMENT (the "Agreement") dated on this 15th day of December, 2022 BETWEEN:

New Providence Board of Education of 356 Elkwood Avenue, New Providence, NJ, 07974

(the "Client")

-AND-

US², Inc. of 21975 Leyte, Farmington Hills, MI, 48336

(the "Contractor")

BACKGROUND:

- A. The Client is of the opinion that the Contractor has the necessary qualifications, experience, and abilities to provide services to the Client.
- B. The Contractor is agreeable to providing such services to the Client on the terms and conditions set out in this Agreement.

IN CONSIDERATION OF the matters described above and of the mutual benefits and obligations set forth in this Agreement, the receipt and sufficiency of which consideration is hereby acknowledged, the Client and the Contractor (individually the "Party" and collectively the "Parties" to this Agreement) agree as follows:

SECTION I:

Services Provided

1. The Client hereby agrees to engage the Contractor to provide the Client with services (the "Services") as outlined in the attached Statement of Work.

Term of Agreement

2. The term of this Agreement (the "Term") will begin on the date of this Agreement and will remain in full force and effect until the completion of the Services (and not to extend past October 31, 2023), subject to earlier termination as provided in this Agreement. The Term of this Agreement may be extended by mutual written agreement of the Parties.

Termination of Agreement

3. Either party may terminate this agreement by providing thirty (30) days written notice to the other party.
4. If this Agreement is terminated before the expiration of its natural term, Client hereby agrees to pay for all Services rendered up to the date of termination, and for any and all expenditures due for payment after the date of termination for commitments reasonably made and incurred by Contractor related to the rendering of Services prior to the date of termination.
5. Any termination under this subpart shall not affect the accrued rights or liabilities of either Party under this Agreement or at law and shall be without prejudice to any rights or remedies either Party may be entitled to. Any provision or subpart of this Agreement which is meant to continue after termination or come into force at or after termination shall not be affected by this subpart.

Performance

6. The Parties agree to do everything necessary to ensure that the Terms of this Agreement take effect.

Currency

7. Except as otherwise provided in this Agreement, all monetary amounts referred to in this Agreement are in US Dollars.

Compensation

8. For the Services rendered by the Contractor as required by this Agreement, the Client will provide compensation (the "Compensation") to the Contractor not to exceed \$50,000. The Client is responsible to make payments for services rendered. The payment schedule below will be in effect under the understanding of a contract start date no later than January 1, 2023. The Contractor will bill monthly for services according to the Statement of Work and will submit an invoice with corresponding purchase order for each payment.
 - a. Before January 1, 2023: \$15,000
 - b. February 1, 2023: \$5,000
 - c. March 1, 2023: \$5,000
 - d. April 1, 2023: \$5,000
 - e. May 1, 2023: \$5,000
 - f. June 1, 2023: \$5,000
 - g. July 1, 2023: \$5,000
 - h. August 1, 2023: \$5,000
9. Payments are expected within 30 days of Client's receipt of a valid invoice and purchase order. The Contractor reserves the right to pause services/deliverables if payments are not made within 45 days of Client's receipt of a valid invoice and purchase order.
10. The Compensation as stated in this Agreement does not include sales tax, or other applicable duties as may be required by law.

Reimbursement of Expenses

11. The Contractor will be reimbursed for travel expenses (inclusive of mileage/airfare, hotel/accommodations, and other travel related costs) incurred by the Contractor in conjunction with providing the Services of this Agreement (specifically for the in-person Equity Landscape).

SECTION II:

Additional Resources

1. The Client agrees to provide, for the use of the Contractor in providing the Services, the following resources:
 - a. The Client will communicate with stakeholders and provide input to the Contractor throughout the process.

Confidentiality

2. Confidential information (the "Confidential Information") refers to any data or information relating to the business of the Client and the business of the Contractor which would reasonably be considered to be proprietary to either party including, but not limited to, accounting records, business processes, and client records and that is not generally known in the industry of the Client and/or Consultant and where the release of that Confidential Information could reasonably be expected to cause harm to the parties involved.
3. Both the Contractor and the Client agrees that it will not disclose, divulge, reveal, report, or use, for any purpose, any Confidential Information which the party has obtained, except as authorized by the disclosing party. This obligation will survive the expiration or termination of this Agreement and will continue indefinitely.
4. All written and oral information and materials disclosed or provided by the Client or Contractor under this Agreement is Confidential Information regardless of whether it was provided before or after the date of this Agreement or how it was provided to the receiving party.

5. Any confidential information exchanged will be handled with reasonable care and distributed to stakeholders on a need-to-know basis.

Non-Competition

6. Other than with the express written consent of the Contractor, which will not be unreasonably withheld, the Client will not divert or attempt to divert from the Contractor any business the Contractor has enjoyed, solicited, or attempted to solicit, from other individuals or corporations, prior to the expiration or termination of this Agreement. In addition, the Client will not use any materials or intellectual property to create or work for a business that is in direct competition of the Contractor. This obligation will survive the expiration or termination of this Agreement and will continue for five (5) years from the date of such expiration or termination.

Non-Solicitation

7. The Contractor understands and agrees that any attempt on the part of the Contractor to induce other employees or contractors to leave the Client's employ, or any effort by the Contractor to interfere with the Client's relationship with its employees or other service providers would be harmful and damaging to the Client.
8. During the Term of this Agreement and for a period of five (5) years after the expiration or termination of this Agreement, the Contractor will not in any way directly or indirectly:
 - a. Induce or attempt to induce any employee or other service provider of the Client to quit employment or retainer with the Client;
 - b. Otherwise interfere with or disrupt the Client's relationship with its employees or other service providers;
 - c. Discuss employment opportunities or provide information about competitive employment to any of the Client's employees or other service providers; or
 - d. Solicit, entice, or hire away any employee or other service provider of the Client.

Ownership of Materials and Intellectual Property

9. All findings and related materials (the "Report") including any related work in progress that is developed or produced under this Agreement, will be the property of the Client. The use of the Report by the Client will not be restricted in any manner.
10. The Contractor may not use the Report for any purpose other than that contracted for in this Agreement except with the written consent of the Client.
11. All Intellectual Property belonging to the Contractor will remain the property of the Contractor.

Return of Property

12. Upon the expiry or termination of this Agreement, the Contractor will return to the Client any property, documentation, records, or Confidential Information which is the property of the Client.

Capacity/Independent Contractor

13. In providing the Services under this Agreement, it is expressly agreed that the Contractor is acting as an independent contractor and not as an employee. The Contractor and the Client acknowledge that this Agreement does not create a partnership or joint venture between them, and is exclusively a contract for service.

Notice

14. All notices, requests, demands, or other communications required or permitted by the terms of this Agreement will be given in writing and delivered to the Parties of this Agreement as follows:
 - a. US², Inc. of 21975 Leyte, Farmington Hills, MI, 48336
 - b. New Providence Board of Education of 356 Elkwood Avenue, New Providence, NJ, 07974
 - c. Or to such other address as any Party may from time to time notify the other.

Indemnification

15. Each Party agrees to indemnify and hold harmless the other Party, and its respective affiliates, officers, agents, employees, and permitted successors, and assigns against any and all claims, losses, damages, liabilities, penalties, punitive damages, expenses, reasonable legal fees and costs of any kind or amount whatsoever, which result from or arise out of any act or omission of the indemnifying party, its respective affiliates, officers, agents, employees, and permitted successors and assigns that occurs in connection with this Agreement. This indemnification will survive the termination of this Agreement.

Modification of Agreement

16. Any amendment or modification of this Agreement or additional obligation assumed by either Party in connection with this Agreement will only be binding if evidenced in writing signed by each Party or an authorized representative of each Party.

Time of the Essence

17. Time is of the essence in this Agreement. No extension or variation of this Agreement will operate as a waiver of this provision.

Assignment

18. The Contractor will not voluntarily, or by operation of law, assign or otherwise transfer its obligations under this Agreement without the prior written consent of the Client.

Entire Agreement

19. It is agreed that there is no representation, warranty, collateral agreement, or condition affecting this Agreement except as expressly provided in this Agreement.

Severability

20. In the event that any of the provisions of this Agreement are held to be invalid or unenforceable in whole or in part, all other provisions will nevertheless continue to be valid and enforceable with the invalid or unenforceable parts severed from the remainder of this Agreement.

Mandatory Affirmative Action

21. During the performance of this Agreement, Contractor agrees to comply with the State of New Jersey's mandatory affirmative action requirements.

IN WITNESS WHEREOF the Parties have duly affixed their signatures under hand and seal on this 15th day of December, 2022.

New Providence Board of Education

Signed: David Miceli

Name: David Miceli

Title: Superintendent

Date: 1/3/23

US², Inc

Signed: Megan Fuciarelli

Name: Megan Fuciarelli

Title: Founder & CEO

Date: 1/3/2023

STATEMENT OF WORK #1

THIS STATEMENT OF WORK (the "SOW") dated on this 15th day of December, 2022 BETWEEN:

New Providence Board of Education of 356 Elkwood Avenue, New Providence, NJ, 07974

(the "Client")

-AND-

US², Inc. of 21975 Leyte, Farmington Hills, MI, 48336

(the "Contractor")

Program: Equity Landscape

Purpose: Assess current reality of stakeholder perceptions and provide opportunities for growth toward becoming a more equitable and inclusive school district

Winter, 2023	Compiling surveys and preparing documentation and required submissions before arriving on-site (inclusive of Self-Assessments, Focus Group Interest Form, and Surveys). Links will be provided to New Providence for stakeholder distribution.
Spring, 2023: Up to Four (4) Consecutive Days on-site Dates to be scheduled once contract is fully executed and initial payment received Up to 5,000 Surveys Disaggregated Four (4) US ² Consultants (Equity Audit Team)	Gathering Information from New Providence Stakeholders: Questions will be crafted for focus group interviews after reviewing submitted documents and surveys. It is the responsibility of New Providence School District to craft the final schedule, with guidance from the US ² Team. Included components of Equity Landscape: Stakeholder Surveys, Document Analysis, District- and School-Level Focus Groups, Classroom Observations, and Curriculum Review
Summer, 2023	Findings report: A report will be crafted highlighting the findings as well as strategies to address the findings. Findings report will include raw data, summary of findings, and recommendations.

Facility:

New Providence Board of Education will arrange for all accommodations needed during the on-site work (conference room, access to printer, and requested materials) and coordinate and provide interpreters, if necessary, for focus groups.

All travel costs are the responsibility of New Providence Board of Education and are above and beyond the contract investment. US² will make arrangements based upon recommendations from New Providence Board of Education.

If the foregoing correctly sets forth your understanding of our agreement and is acceptable to you, please sign and date this agreement in the space printed below, return, and make a copy for your files. We will then send an invoice for processing.

New Providence Board of Education

Signed: _____

Name: _____

Title: _____

Date: _____

David Mireli
David Mireli
Superintendent
1/3/23

US², Inc.

Signed: _____

Name: Megan Fuciarelli

Title: Founder & CEO

Date: _____

Megan Fuciarelli

1/3/2023

US² Consulting

Understand Self | Unite Society

Educational Equity Audit

In order to reach your goals, it is critical to assess your current reality. Oftentimes, when immersed in an environment, it is difficult to provide an authentic assessment. As a third party focused specifically on issues of equity and inclusion, US² provides educational equity audits to serve as a foundation in understanding strengths and areas for improvement within school systems. All audits are customized specifically to the client and have the potential to include the following facets:

- Pedagogy
 - Critical Practices
 - Classroom Culture
 - Family & Community Engagement
 - Instruction
 - Teacher Leadership
 - Teacher Evaluation Tools
 - Danielson
 - Marzano
 - 5D/5D+
- Curriculum
 - ELA (using CCSS)
 - Math (using CCSS)
 - Social Studies (using C3 frameworks)
 - Science (using NGSS)
 - Technology
 - SEL (using CASEL competencies)
- Policies/Procedures
 - Board Policies
 - Discipline Practices
 - Disproportionality
 - Special Education, ESL
 - Programming (Honors, etc.)
 - Personnel (Staffing)
- Stakeholder Culture (Perception Data)

Once above areas are identified for inclusion, an outlined proposal will be provided with specific content to be covered and assessed.

In order to gather information for the equity audit, we arrange time in both individual buildings as well as district office. In order to address all components addressed above, we will meet with the following groups at each of the schools to be included in the audit:

- 3 hours of classroom/PLC observations (if requested and available)
- 1-2 hours with groups (chosen in conjunction with focus areas)
 - Parents
 - Students
 - Community Partners
 - School Leadership
 - Humanities
 - STEM
 - SEL (Counselors, Social Workers, Psychologists)
 - Academic Supports (SpEd, ELL, Gifted/Talented)
 - Classroom Teachers (Instructional Staff)

In addition to meeting with individual schools, we will also meet with focus groups at the district office level. These groups include:

- 1-2 hours with groups (chosen in conjunction with focus areas)
 - Board Members
 - Leadership (Council)
 - Curriculum and Instruction
 - Policy Subcommittee
 - Human Resources
 - Technology
 - Special Services

Once information is collected through client submission, surveys, focus groups, and interviews, a report will be crafted that includes all raw data, a synthesis of the data, findings, and recommendations to address areas of deficit. The full report is typically available within two-three months after completing all data collection.

