



**PERFORMANCE** fact, **INC**. Building lendership for consigeous and accountable action in public subcation.

#### Our Reference #: CA-PATTERSON JOINT USD-SAP-2011/2013

#### Agreement between PATTERSON JOINT UNIFIED SCHOOL DISTRICT (Patterson, CA) and PERFORMANCE FACT, Inc. regarding District & School Improvement Services as a DAIT Provider

#### BACKGROUND

This Agreement outlines the scope of professional services that Performance Fact, Inc. will provide to **Patterson Joint Unified School District** (Client). It has been prepared in order to align Performance Fact and **Patterson Joint Unified School District** on common purpose and to ensure outcomes that are for the good of all parties.

#### 1. PARTIES

This Agreement is made this 5<sup>th</sup> day of April 2011, between **Patterson Joint Unified School District** and Performance Fact, Inc. The project manager for **Patterson Joint Unified School District** is Dr. Esther Corral-Carlson, Superintendent. The project manager for Performance Fact, Inc. is Mr. Mutiu Fagbayi, President/CEO. This Agreement covers the period from April 2011 through June 30, 2013. It is generally understood that additional individuals designated by the **Patterson Joint Unified School District** and Performance Fact project managers may play significant roles during certain phases of this project.

#### 2. SCOPE OF WORK

The scope of work and deliverables include the following:

- 1. Compilation of the LEA Plan and Title 3 Plan for CDE approval.
- 2. Ongoing professional development on the use of the 4-Lens Data Analysis Protocol<sup>™</sup>.
- 3. Development of the *Instructional Focus* (4-page) document, in collaboration with district stakeholders.
- 4. Alignment of school-site improvement plans to the system-wide Instructional Focus.
- 5. Professional development for school leadership teams regarding disciplined implementation of the school improvement plan [includes 24/7 access to Performance Fact's *Eye on the Goal*<sup>™</sup> web-based school improvement tools and resources).
- 6. Monthly coaching for Principals (and selected district leaders) regarding disciplined implementation of the school improvement plan.
- 7. Facilitation of the Data Summit<sup>™</sup> at the end of each assessment cycle.
- 8. Development a *Certified Facilitators' Network* for Patterson Joint USD to build sustainable system-wide capacity for the *Eye on the Goal*<sup>™</sup> process.
- 9. Compilation of trimester reports to the Board and Community.
- 10. Compilation of periodic reports to the California Department of Education.

(See Exhibit A for additional details.)

#### 3. PAYMENT/EXPENSES

The Client will pay Performance Fact a total of **\$110,000** for professional services according to the estimates and scope of work outlined in *Exhibit A*.

The amount will cover fees for professional services and expenses, including, but not limited to: travel, lodging, meals, consultation/facilitation, development and compilation of the documents, and reviews with stakeholders and policymakers. Costs associated with participation by non-Performance Fact personnel/stakeholders, meeting expenses, AV/technology expenses, etc. are <u>not</u> included in the total, and are the responsibility of the Client.

At any point during the term of this Agreement, the Client or Performance Fact may elect to renegotiate the terms of any portions not yet completed, to accommodate unanticipated changes/needs/contingencies expressed by either party.

#### 4. **RESCHEDULING/CANCELLATION POLICY**

Rescheduling/Cancellations of Specific Events/Activities per Contract:

- More than 15 days prior to scheduled date: No additional charge
- Less than 15 days before scheduled date: \$500 additional fee payable by Client.

#### 5. LOGISTICS

The Client or its designee(s) will oversee all logistics related to meetings, workshops and other gatherings associated with this project, including securing meeting location, room set-up and clean-up, A/V equipment, refreshments, etc.

#### 6. PAYMENT SCHEDULE

Performance Fact will invoice the Client according to the following schedule:

June 2011	\$22,000
November 2011	\$22,000
March 2012	\$22,000
November 2012	\$22,000
March 2013	\$22,000

#### 7. **DISPUTE RESOLUTION**

The parties will try, in good faith, to settle disputes through mediation conducted by a mediator to be mutually selected. The parties will share the costs of the mediator equally. Each party will cooperate fully and fairly with the mediator and will attempt to reach mutually satisfactory compromise to the dispute. If the dispute is not resolved within thirty (30) days after it is referred to the mediator, it will be arbitrated by an arbitrator to be mutually selected. Judgment of the arbitrator award may be entered in any court that

has jurisdiction over the matter. Costs of arbitration, including lawyers' fees, will be allocated by the arbitrator.

#### 8. EQUAL EMPLOYMENT OPPORTUNITY

Performance Fact does not discriminate against any employee or applicant for employment because of race, creed, color, sex, national origin, age, disability, or marital status.

#### 9. OWNERSHIP OF MATERIALS

Performance Fact will be using propriety material during portions of the Contract. Such material shall remain the exclusive property of Performance Fact, and shall not be further disseminated without the express written consent of Performance Fact. In the event written permission is granted, acknowledgement of source for all Performance Fact proprietary materials, tools, processes, etc. is required.

#### **10. TERMINATION**

Either party may terminate this agreement at any time for cause upon a thirty (30) day prior written notice to the other party. Termination of cause may be used if a party breaches any material terms or fails to fulfill any material condition, term, provision, representation, warranty or obligation contained in this agreement and fails to cure within thirty (30) days after receiving written notification from the terminating party. Upon termination, the non-breaching party shall be entitled to seek any remedies to which it shall be entitled to by law.

#### CONTRACT TERMS ACCEPTED:

Mutiu O. Fagbayi Name

Performance Fact Authorized Representative

President/CEO

Date

Title

Please direct all inquiries to:

Performance Fact, Inc. <u>Attention</u>: Mutiu Fagbayi 333 Hegenberger Road, Suite 204 Oakland, CA 94610 Office (510) 568-7944 Fax (510) 568-7991 <u>mutiuf@performancefact.com</u> Esther Corral-Carlson, Ed.D.

Name (Please Print)

Client's Authorized Representative

Superintendent Title

<u>April 5, 2011</u> Date

209-895-7789

Telephone Number

209-892-5803

Fax Number

ecarlson@patterson.kl2.ca.us Email Address PERFORMANCE FACT INC. 333 HEGENBERGER ROAD SUITE 204 OAKLAND CA 94621

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PERFORMANCE *fact*. INC. Building leadership for courageous and accountable action in public education

## **INVOICE FOR PROFESSIONAL SERVICES**

Bill to:

PATTERSON JOINT UNION SCHOOL DISTRICT 510 Keystone Blvd Patterson, CA 95363

Scope of Professional Services

Professional development, coaching, and technical assistance to Patterson Joint USD during the 2012-2013 SY, including:

- Analysis of 3-year STAR/CST and API data
- Updating the LEA Plan, as required by CDE
- Facilitating compilation of periodic progress reports to PDE
- Preparation of annual report to Patterson JUSD Board
- Professional leadership development and coaching for site principals
- Development, training and facilitation of at least 3 district-wide Data Summit<sup>™</sup> sessions with teachers
- Professional development for Certified Facilitators Network (to build sustainable internal capacity)

6, pm. 9/17/12

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 Ongoing consultation with Superintendent & Assistant Superintendent for C&I

Total: \$55,000

Please make check payable to: **Performance Fact, Inc.** Net 30 days

333 Hegenberger Road, Suite 204, Oakland, CA 94621 Tel: 510-568-7944 | Fax: 510-568-7991 Website: <u>www.performancefact.com</u>

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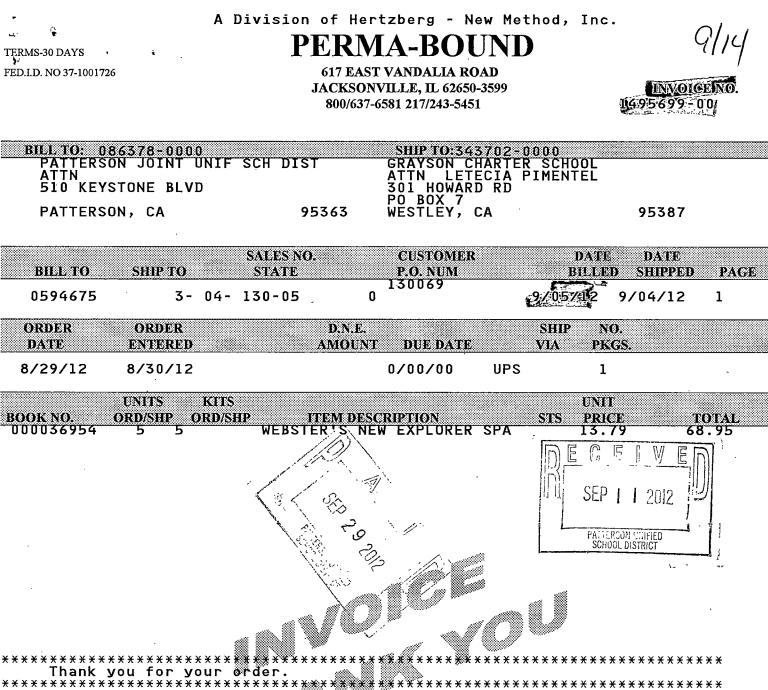
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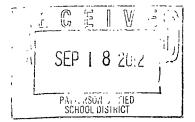
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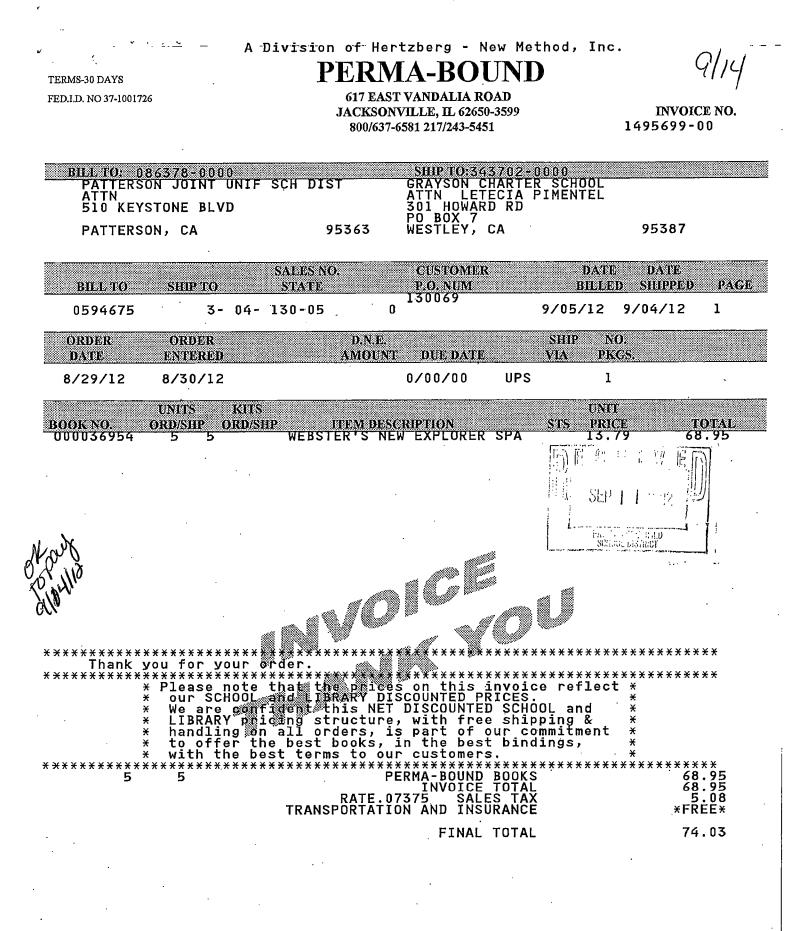


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BACK ORDER TO FOLLOW

FINAL SHIPMENT

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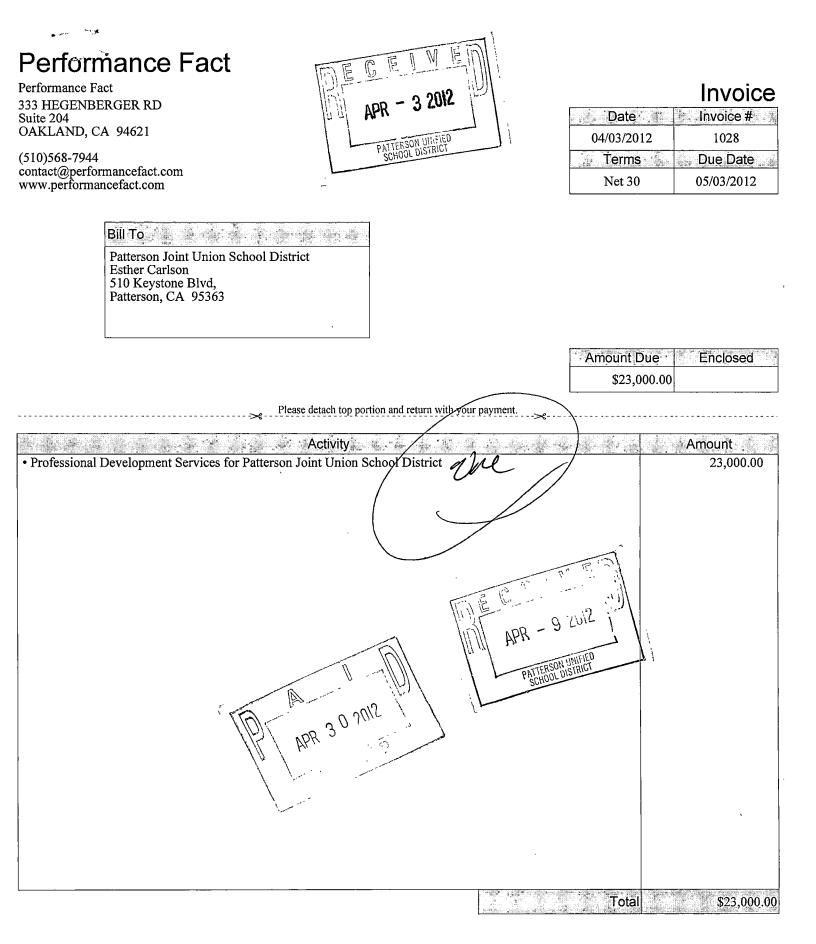
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### **COPY NON-NEGOTIABLE**

PERFORMANCE FACT INC. 333 HEGENBERGER ROAD SUITE 204 OAKLAND CA 94621

Performance Fact

Performance Fact 333 HEGENBERGER RD Suite 204 OAKLAND, CA 94621

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(510)568-7944 contact@performancefact.com www.performancefact.com



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Terms	Due Date
Net 30	06/13/2012

Bill To Patterson Joint Union School District 510 Keystone Blvd, Patterson, CA 95363

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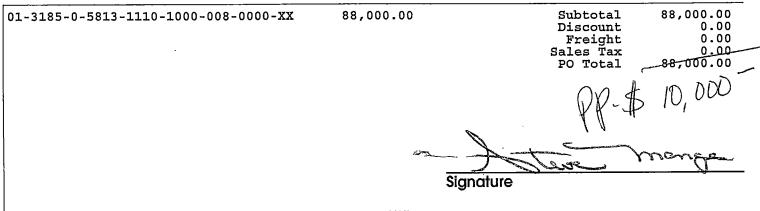
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PERFORMANCE FACT IN 333 HEGENBERGER ROA		
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Vendor # 009362

BY ORDER OF THE GOVERNING BOARD SCHOOL DISTRICT & FUND PROJECT PATTERSON JOINT UNIFIED

COUNTY OF STANISLAUS

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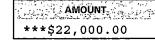
### <sup>62-38</sup>/<sub>311</sub> No. 36-0594527

DATE ISSUED 08/17/2011

VOID 6 MONTHS AFTER DATE

COUNTY SCHOOLS COMMERCIAL REVOLVING FUND

TREASURER OF THE COUNTY OF STANISLAUS WILL PAY



PAY TWENTY-TWO THOUSAND DOLLARS AND ZERO CENTS \*\*\*\*\*\*\*\*\*

TO THE ORDER OF

PERFORMANCE FACT INC. 333 HEGENBERGER ROAD SUITE 204 OAKLAND CA 94621 EXAMINED AND APPROVED Tom Changnon COUNTY SUPERINTENDENT OF SCHOOLS

## **COPY NON-NEGOTIABLE**

Bill To: Patterson Unified S 510 Keystone Blvd. Telephone (209)		ed School District lvd., Patterson, CA 95363 09) 895-7700		Purchase Order # 005328	
		209) 892-5803		This Number Must Appear	r on all Invoices
333 HEGE SUITE 20	) NCE FACT INC. NBERGER ROAD 04 CA 94621		FOB: Delivery Date: ADDRESS SHIPMEN PATTE DISTR 510 K PATTE	RSON JOINT UNIFI	Page: 1 PO Type: PO 3D SCHOOL
Contact: Phone: - Fax: - ITEM QTY UNIT 1 1 EA SE		DESCRIPTION	Buyer: Submitted: Requisition:	GLORIA PINEDO 2 S MENGE/E CORRA 000336 UNIT PRIC 22,000.000	E AMOUNT

0 E .M

22,000.00 0.00 0.00 22,000.00 Subtotal Discount Freight Sales Tax PO Total 01-0000-0-5813-0000-2100-008-DSLT-XX 22,000.00 æ 5.7 Cours 14534 Signature ACCT DEPT COPY

	Bill To: Patterson Unified Sch 510 Keystone Blvd., Telephone (209) 89 Fax (209) 89	Patterson, CA 95363 95-7700		Purchase 005 This Number Must Ap	328
333 SUIT	-		FOB: very Date: ESS SHIPMEN PATTEN DISTR 510 KN PATTEN	RSON JOINT UNI	
Contact: Phone: - Fax: -				GLORIA PINEDO S MENGE/E CORI 000336	
ITEM OTY UNIT	r DESCF	RIPTION		UNIT PR	ICE AMOUNT

JUL 3 0 2011 JUL 3 0 2011 PATTERSON UNIFIED PATTERSON UNIFIED SCHOOL DISTRICT

## P.O.# Must appear on all invoices, packages, shipping containers, documents, and correspondence.

#### Conditions

- The vendor agrees to provide equipment and/or installation or service that meet all local, state, and federal code requirements and regulations for use in schools and places of public assemblage, and all California State Industrial Safety Requirements.
- 2. Unless otherwise stipulated, all prices are F.O.B. destination.
- 3. Please notify if unable to ship complete within 30 days.
- 4. Invoice for items and/or service received only.

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SEE REQ 000336

- 5. No substitutions. Any price changes need approval of Purchasing.
- 6. Hazardous material must be accompanied by a 'Material Safety Data Sheet'.
- 7. Invoices must be rendered in duplicate, ATTN: Accounts Payable.

Subtotal Discount

Freight

Sales Tax

PO Total

22,000.000

22,000.00

22,000.00

22,000.00

0.00

0.00

0.00

Signature

**VENDOR COPY** 

		Bill To: Patterson Unified School District 510 Keystone Blvd., Patterson, CA Telephone (209) 895-7700 Fax (209) 892-5803	95363	Purchase Or 00532 This Number Must Appear	8	
SPECIAL I	PERFORMA	-	DISTRIC 510 KEY PATTERS	<b>5 TO:</b> Son joint unifie	Page: PO Type: D SCHOOL	
Contac Phon Fa			Buyer: 0 Submitted: S Requisition: 0	GLORIA PINEDO 20 S MENGE/E CORRAL 000336	9-895-7700 -CARLSON	)
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01-0000-0-5813-0000-2100-008-DSLT-XX 22,000.00 Su Di Sal PC

SEE REQ 000336

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 Subtotal
 22,000.00

 Discount
 0.00

 Freight
 0.00

 Sales Tax
 0.00

 PO Total
 22,000.00

nor

22,000.000

22,000.00

Signature

Invoice



Make all checks payable to

**PERFORMANCE FACT, Inc.** 

333 Hegenberger Road, Suite 204, Oakland, CA

Phone: 510-568-7944 Fax: 510-568-7991

Email: contact@performancefact.com

Attn: Mutiu Fagbayi

94621

## PERFORMANCE *tact*, INC. Building leadership for courageous and accountable action in public education

Date: 07/13/11 INVOICE: Patterson JUSD-PL-11/12-EOTG-#1

То

**Esther Carlson** Patterson Joint Unified SD 510 Keystone Blvd, Patterson, CA 95363 (209) 895-7700 ecarlson@patterson.k12.ca.us

Description	Amount
Leadership Development for Patterson Joint Unified SD	
First Installment Payment	\$22,000
Total	\$22,000

Mutiu Fagbayi, President/CEO Authorized Signature(s)

School/District

Thank you for your business!

# Invoice

<u>7/13/11</u>

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Date

Date

Thank you for your business!

		n Joint Uni REQUISITION	ified <b>S</b>	School Dis	trict	;			R	equisiti	on# )0336
Date Vendor	7/8/2011 Performar ATT: Mut 333 heger	nce Fact, Inc. iu Fagbayi nberger Road, Suite 204 CA 94621		Req Descri PO Type		Leadership Developme ndor	ent	Special Ins	structions:	PO	005328
Ship To	Canana,			Requested	by	Steve/Esther					
											· · · · ·
Account				JNC STE ORG D2		-009362-	Percent	SD (\$)			Budget notes
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Ln 2							<u> </u>		\$0.00		
Ln 3									\$0.00		
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_·· ·	<u> </u>							<u> </u>	•		
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SUB TOTAL 22,000.00 Shipping/Handling Tax 0.00 0.00 Total 22,000.00 Approved by:

 X
 PO to Vendor

 Confirming Only, Order Placed

 Confirming Only, Order Received

 Pre-Payment Required

 Will Call - Do Not Ship

 Standing PO

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Categorical PRG Manager Approval: