

Mohawk Area SD Mohawk School Rd
Bessemer, PA 16112-0025

Check Number	00032722
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Date: 10/17/19

Vendor: 011070

PERFORMANCE FACT, INC.

ASN	Description	PO Number	Invoice Number	Amount
122713609200041	Strategic Planning - Services - Title	19200392	1408	2600.00
122713609800000	Strategic Planning - Services	19200392	1408	2600.00

GAVE CHECK TO BM 10/17

CHECK AMOUNT: \$5,200.00

00032722

Vendor Number
011070

Date
10/17/19

Total Amount
*****5,200.00

DETACH AND RETAIN
THIS STATEMENT
FOR YOUR RECORDS

Mohawk Area SD Mohawk School Rd
P.O. Box 25
Bessemer, PA 16112-0025

Date
10/17/19

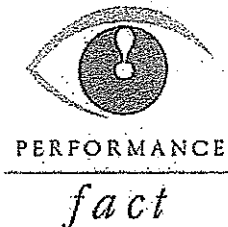
*****5,200.00

Five Thousand Two Hundred Dollars And 00 Cents

PAY
TO THE
ORDER OF

PERFORMANCE FACT, INC.
333 HEGENBERGER RD STE 204
OAKLAND CA 94621

James E. McKim
Kimberly J. Eaton
Quellat Hays



Performance Fact, Inc.
333 HEGENBERGER RD
SUITE 204
OAKLAND, CA 94621
(510)568-7944
contact@performancefact.com
www.performancefact.com

INVOICE

BILL TO

Mohawk Area School District
ATTN: Accounts Payable
P.O. Box 25
Bessemer, PA 16112
United States

INVOICE # 1408

DATE 10/01/2019

DUE DATE 10/31/2019

TERMS Net 30

DESCRIPTION	QTY	RATE	AMOUNT
Services - Strategic Planning Strategic Planning Process - please see attached Scope of Work for additional details	1	5,200.00	5,200.00

[Invoice 1 of 2]

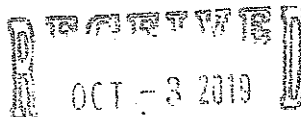
BALANCE DUE

\$5,200.00

19-20 Title I Budget
\$2600.-

19-20 Hawk Prof. Dev. Budget
\$2600.-

L Hawk



Mohawk Area SD
Mohawk School Road
P.O. Box 25
Bessemer, PA 16112-0025
724-667-7782

PURCHASE ORDER: 19200392

PAGE: 1 OF 1

DATE: 10/07/19

CONDITIONS

The Mohawk Area SD, Mohawk School Rd, is exempt from PA sales and Federal Excise taxes. We require in each box or package a memorandum of contents and the shipper's name. We reserve the right to cancel this order if material is not shipped within the time specified. Goods are subject to our inspection. Pennsylvania Tax Exemption Number 76-37500-7.

NOTE

TO ENSURE PROMPT PAYMENT, MAIL INVOICES IN DUPLICATE WITH ORIGINAL BILL OF LADING ON DAY OF SHIPMENT TO:

Mohawk Area SD
Mohawk School Road
P.O. Box 25
Bessemer, PA 16112-0025

011070

SHIP TO:

TO: PERFORMANCE FACT, INC.
333 HEGENBERGER RD STE 204
OAKLAND CA 94621-

MOHAWK HIGH SCHOOL
385 MOHAWK SCHOOL ROAD
NEW CASTLE PA 16102

ATTN: LORREE HOUK

REQ: 20000454

PO DATE	EXPECTED DATE	SUBMITTED BY
10/07/19	/ /	LORREE HOUK

ITEM	QUANTITY	UNIT	DESCRIPTION	UNIT COST	AMOUNT
	1	EACH	Strategic Planning - Services	5200.00	5200.00
			Purchase Order TOTAL:		5200.00

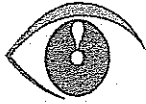
COMMENTS

ACCOUNT NUMBER	A.S.N.	TOTAL ENCUMBRANCE AMOUNT
10-2271-360-000-39-0000-80-000-0000	122713609800000	\$ 2,600.00
10-2271-360-410-19-0000-20-000-0000	122713609200041	\$ 2,600.00

APPROVED BY:

Michael P. Leitera

*check mailed
10-17-19
Broom*



PERFORMANCE *fact*, INC.

Building leadership for courageous and accountable action in public education

**Scope of Professional Services
MOHAWK AREA SCHOOL DISTRICT (New Castle, PA)
Strategic Planning Process**

BACKGROUND

This proposal outlines consulting, facilitation and technical assistance that Performance Fact will provide to **Mohawk Area School District** (New Castle, Pennsylvania) regarding the strategic planning process. The proposed scope of services covers the period August 2019 - December 2019. The Project Manager for Performance Fact is Mr. Mutiu O. Fagbayi (President/CEO). The Project Manager for Mohawk Area SD is Mr. Michael Leitera (Superintendent).

PROJECT DELIVERABLES & PROFESSIONAL FEES

Please see Exhibit A (attached) for detailed scope of services

RESCHEDULING/CANCELLATION POLICY

Rescheduling/Cancellations of Specific Events/Activities per Contract:

- More than 30 days prior to scheduled date: No additional charge
- Less than 30 days before scheduled date: \$500 additional fee payable by Client.

LOGISTICS

The Client or its designee(s) will oversee all logistics related to meetings, workshops and other gatherings associated with this project, including securing meeting location, room set-up and clean-up, A/V equipment, refreshments, etc.

PAYMENT SCHEDULE

Performance Fact will invoice the Client according to the following schedule:

October 2019	50% of total professional fees
December 2019	50% of total professional fees
TOTAL	\$10,400.00

DISPUTE RESOLUTION

If a dispute arises out of or relates to this Agreement or a breach of this Agreement, and that dispute cannot be settled through negotiation, the parties agree first to try in good faith to settle the dispute by mediation through the Commercial Mediation Rules of the American Arbitration Association, before resorting to arbitration. In the event the dispute is not resolved by mediation, the parties agree to resolve the conflict through arbitration under the rules of the American Arbitration Association.

EQUAL EMPLOYMENT OPPORTUNITY

Performance Fact does not discriminate against any employee or applicant for employment because of race, creed, color, sex, national origin, age, disability, or marital status.

OWNERSHIP OF MATERIALS

Performance Fact will be using propriety material during portions of the Contract. Such material shall remain the exclusive property of Performance Fact, and shall not be further disseminated without the express written consent of Performance Fact. In the event written permission is granted, acknowledgement of source for all Performance Fact proprietary materials, tools, processes, etc. is required.

IN WITNESS WHEREOF, the Parties hereto have each caused to be affixed hereto its or his/her hand and seal the day indicated below.

MOHAWK AREA SCHOOL DISTRICT

By: _____

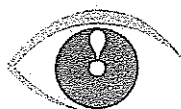
Title: _____

Date: _____

PERFORMANCE FACT, INC.By: Mutiu O. Fagbayi

Mutiu O. Fagbayi

Title: President/CEODate: September 26, 2019



PERFORMANCE *fact*, INC.

Developing leaders. Transforming Practices. Inspiring Results.

28 June 2019

Exhibit A

TO: Mike Leitera
Lorree Houk

FROM: Mutiu Fagbayi

CC: Amreet Waters

	Option 3 Instructional Focus plus Educational Strategies
Review of student data	✓
Vision, Mission, Core Values/Beliefs	✓
Goals & Measures of Student Success	✓
"Four Pillars" (building blocks)	✓
Professional Practices (Teaching Practices, Leadership Practices, Organizational Practices)	✓
Educational Strategies	✓
Vital Signs Scorecard (Dashboard outline)	✓
Implementation Roadmap (outline of key steps)	✓
Access to Performance Fact's research-based, proprietary databases	Unlimited
Number of days for on-site facilitation sessions	2
Number of hours off-site (virtual) facilitation, coaching & support sessions	24
Compiling finished document, including graphic design	✓
Professional Fees (includes travel, lodging, meals)	\$10,900
Less Professional Discount	(\$500)
TOTAL Contract Price	\$10,400

<u>Session #</u>	<u>Date</u>	<u>Session Focus</u>	<u>Time</u>
1	8/14/19	On site → CPT Session #1 On Site	8am-4pm EST
3	9/20/19	CPT Session #3 Virtual	12pm-3pm EST
4	10/14/19	Reality Check (FYI)	FYI only - 45 minute sessions
5	10/16/19	CPT Session #4 Virtual	4pm-7pm EST
6	11/11/19	On Site → ALL Staff Meeting	8am-3pm EST
7	12/11/19	CPT Session #5 Virtual	4pm-7pm EST

Mohawk Area SD Mohawk School Rd
Bessemer, PA 16112-0025

Check Number	00033307
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Date: 02/11/20

Vendor: 011070

PERFORMANCE FACT, INC.

ASN	Description	PO Number	Invoice Number	Amount
122713609200041	Strategic Planning - Services - Title	19200567	1409	2600.00
122713609800000	Strategic Planning - Services - Secon	19200567	1409	2600.00

CHECK AMOUNT: \$5,200.00

00033307

Vendor Number
011070

Date
02/11/20

Total Amount
*****5,200.00

DETACH AND RETAIN
THIS STATEMENT
FOR YOUR RECORDS

Mohawk Area SD Mohawk School Rd
P.O. Box 25
Bessemer, PA 16112-0025

Date
02/11/20

*****5,200.00

Five Thousand Two Hundred Dollars And 00 Cents

PAY
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ORDER OF

PERFORMANCE FACT, INC.
333 HEGENBERGER RD STE 204
OAKLAND CA 94621

James E. McKim
Kimberly J. Eaton
Robert F. Hays



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www.performancefact.com

INVOICE

BILL TO

Mohawk Area School District
ATTN: Accounts Payable
P.O. Box 25
Bessemer, PA 16112
United States

INVOICE # 1409

DATE 01/15/2020

DUE DATE 02/14/2020

TERMS Net 30

DESCRIPTION	QTY	RATE	AMOUNT
Services - Strategic Planning Strategic Planning Process - please see attached Scope of Work for additional details	1	5,200.00	5,200.00

[Invoice 2 of 2]
FINAL INVOICE

BALANCE DUE

\$5,200.00

RECEIVED

JAN 17 2020

Business Office
Mohawk Area Schools

Mohawk Area SD
Mohawk School Road
P.O. Box 25
Bessemer, PA 16112-0025
724-667-7782

PURCHASE ORDER: 19200567

PAGE: 1 OF 1

DATE: 01/17/20

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011070

TO: PERFORMANCE FACT, INC.
333 HEGENBERGER RD STE 204
OAKLAND CA 94621-

SHIP TO:

MOHAWK HIGH SCHOOL
385 MOHAWK SCHOOL ROAD
NEW CASTLE PA 16102

ATTN: LORREE HOUK

REQ: 20000671

PO	EXPECTED	
DATE	DATE	SUBMITTED BY
01/17/20	/ /	LORREE HOUK

ITEM	QUANTITY	UNIT	DESCRIPTION	UNIT COST	AMOUNT
	1	EACH	Strategic Planning - Services (Final Invoice)	5200.00	5200.00
			Purchase Order TOTAL:		5200.00

COMMENTS

ACCOUNT NUMBER	A.S.N.	TOTAL ENCUMBRANCE AMOUNT
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10-2271-360-410-19-0000-20-000-0000	122713609200041	\$ 2,600.00

THREE

APPROVED BY:

Michael P. Leitner

Mohawk Area SD
Mohawk School Road
P.O. Box 25
Bessemer, PA 16112-0025
724-667-7782

PURCHASE ORDER: 19200567

PAGE: 1 OF 1

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OAKLAND CA 94621-

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			Purchase Order TOTAL:		5200.00

COMMENTS

ACCOUNT NUMBER	A.S.N.	TOTAL ENCUMBRANCE AMOUNT

APPROVED BY:

Michael P. Leitner