

Contract Type Expense	CONTRACT ROUTING FORM Internal Informational Only Not Part of Contract	SDCOE Contract Number 23240623
Awarding Agency Contract #		Amendment #

Requesting Department Information		Contractor Information	
Department	Whole Child and Community Design	Supplier ID #	0000008023
Program Name	Systems of Support		
Contract Originator		Contractor Name	CASEL Community Network Partners
Phone		Contact Person	
Contact email		Address	815 West Van Buren Street, Suite 210
Administrative Asst.		City, State, Zip	Chicago, IL 60607-3566
Phone		Phone	312-226-3770
Admin Asst. Email		Email	communitynetwork@casel.org

Contract/Agreement Detail

Income Contract? <input type="checkbox"/> Invoicing Indirect Rate or \$	ALL EXPENSE CONTRACTS REQUIRE INSURANCE Required Insurance Attached <input type="checkbox"/>
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Prime Funding Source: Attach a copy of all grant awards for reference

Federal Prime Award Information	CFDA	FAIN	Federal Agency	Total Federal Award	Project Title
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Purpose of Contract
(Brief description of goods/services)

Cost of joining the CASEL Community Network Partners Academy and data Sharing on social emotional learning.

Term of Contract Original Contract Start Date: Contract End Date: **06/30/2024**

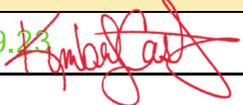
Original Contract Amount	\$ \$ 4,500.00	Budget String (If multiple budgets insert all and appropriate % allocation)							
Prior Amendment Total (sum of all total prior amendments)	\$	Fund	Resource	Goal	Function	Object	Site	%	Project Year
Current Amendment Amount	\$	0100	6266404	8600	2100	5800000	404		
Cumulative Contract Amount	\$ \$ 4,500.00								

Multi-Year Contract Encumbrances: FY 1 FY 2 FY 3 FY 4 FY 5

Contract Routing and Approvals

Program Business Specialist		Signature/Date	
Program Manager/Director		Signature/Date	
Division Assistant Superintendent		Signature/Date	

Route to 501 Purchasing and Contracts

Purchasing/Contracts Supervisor	mcfj 9.19.23 	Date
Fiscal/Budget		Date

Purchasing Comments:



**COLLABORATIVE FOR
ACADEMIC, SOCIAL, AND
EMOTIONAL LEARNING**

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Aaliyah A. Samuel

Welcome to the CASEL Community Network Partners!

We look forward to co-constructing this community and working together in the year ahead.

In joining the CASEL Community Network Partners, you are joining a powerful community of leaders from across the country. Through this experience, you will have opportunities to strengthen your SEL expertise and leadership within a vibrant community of practice alongside your colleagues. It will include virtual workshop sessions, small group discussions, access to resources, and individual touchpoints with CASEL.

Memorandum of Understanding

By signing this letter, your organization is committing to participation in the CASEL Community Network Partners for the 2023-2024 school year and agreeing to the attached data sharing agreement. Upon submission of this signed memorandum of understanding and data sharing agreement, you will receive an invoice for payment for \$4,500 from purchaseorders@casel.org.

Regional Office Name: San Diego County Office of Education

[Redacted]

[Redacted]

8/22/2023

SEL Lead Name

Michael Simonson

SEL Lead Signature



Date

Digitally signed by Michael
Simonson

Date: 2023.09.22 10:06:56 -07'00'

Responsible Party

[Redacted]

Responsible Party Signature

[Redacted]

Date

Accounts Payable Contact Name

[Redacted]

Accounts Payable Email Address

C23240623

Accounts Payable Phone Number

Purchase Order Number (if required)

Please reply all via email with the signed copy of this memorandum of understanding and data sharing agreement. If your organization requires a purchase order, please attach that in your reply.

CASEL.ORG

Phone: 312.226.3770

815 West Van Buren St., Suite 210

Chicago, IL 60607-3566

 facebook.com/CASELorg

 twitter.com/CASELorg

 linkedin.com/CASELorg



Calendar of Virtual Community Network Partners Gatherings -2023-2024

Calendar of Virtual Community Network Partners Gatherings -2023-2024

Date	Gathering Type	Open Office Hours
July	Welcome to the CNP!	
August	Individual CASEL Touchpoints	
September 7, 2-4 Eastern	Full Group Deep Dive	September 25, 2-3 Eastern
October 12, 2-3:30 Eastern	Small Group Focused Conversations	October 23, 2-3 Eastern
November 6-9	SEL Exchange in ATL	
November 16, 2-4 Eastern	Full Group Deep Dive	November 27, 2-3 Eastern
December	Asynchronous Individual CASEL Touchpoints	
December 6-7	Leads Gathering	
January 11, 2-4 Eastern	Full Group Deep Dive	January 22, 2-3 Eastern
February 8, 2-3:30 Eastern	Small Group Focused Conversations	February 26, 2-3 Eastern
March 14, 2-4 Eastern	Full Group Deep Dive	March 25, 2-3 Eastern
April 11, 2-3:30 Eastern	Small Group Focused Conversations	April 22, 2-3 Eastern
May 9, 2-4 Eastern	Full Group Deep Dive	May 20, 2-3 Eastern
June	Individual CASEL Touchpoints	

**Note that Superintendent Roundtable gatherings will also be scheduled and added to this calendar.*



Data Sharing Agreement

Collaborative for Academic, Social and Emotional Learning (CASEL)
& San Diego County Office of Education

Background

In 2011 CASEL embarked on an effort to put research into action by launching the Collaborating Districts Initiative (CDI). Since then, our focus on research-practice partnership has continued to grow. Through our partnerships, we have collaborated to support educators' and education systems' capacities to plan, implement, and monitor systemic changes in schools and classrooms that enhance students' social-emotional development and academic performance. Through such partnerships, CASEL has also valued the opportunity to learn about systemic implementation and use those learnings to improve CASEL's technical assistance and resources for the field.

CASEL conducts research of high technical quality to inform policy and practice in public schools nationwide. CASEL's collaborative work with our district and school partners consists of sharing and reflecting on both quantitative and qualitative data to identify and continuously improve learning environments and SEL practices for systemic SEL.

Overview

This document lays out a data-sharing agreement between the Collaborative for Academic, Social, and Emotional Learning (CASEL) and San Diego County Office of Education (SDCOE). This agreement involves the ongoing services and activities conducted in partnership with SDCOE. The results of any given activity as laid out in the scope of work provided will be used to inform the other activities, in iterative fashion. To this end, across the project period, SDCOE agrees to continued collaboration in continuous improvement efforts for systemic SEL implementation:

1. A representative will share any existing regional, district- and/or school-level SEL-related data reports or presentations.
2. The regional office team will complete an annual survey to reflect on and share progress with SEL implementation.
3. If randomly selected, the CASEL research team will conduct a 30-minute interview with a representative from the team to best understand and learn about the team's experiences in implementing systemic SEL and how CASEL can improve our service delivery.

Regional Office's Data-Sharing and Documentation Commitments

When sharing any existing regional, district- and/or school-level SEL-related data reports or presentations (number 1 above), the regional office may determine the specific quantitative data that they will collect and review based on local data available and required by regional and state mandate.

· Sample data reports can include the following:

- Demographic data (disaggregated by subpopulations):

§ total student population; student population by race/ethnicity, ELL status, FRPL, Title 1 school status

§ total educator population; educator population by race/ethnicity, gender, educator retention rates



- SEL and/or School climate data (if available, at school-level)
 - § This may include any regional or district-level school culture or climate surveys administered
 - § Student climate surveys (at school-level)
 - § Social emotional learning assessment data (i.e., Panorama surveys)
- Achievement data
 - § Overall state exam proficiency outcomes
 - § State exam proficiency outcomes by student subgroups (race/ethnicity, ELL status, Econ Disadvantaged status)
- Discipline data (ISS, OSS at school-level)
 - § In-school suspension (number of total suspensions-NOT by student) by student subgroups (race/ethnicity, ELL status, Econ Disadvantaged status)
 - § Out-of-school suspension (number of total suspensions-NOT by student) by student subgroups (race/ethnicity, ELL status, Econ Disadvantaged status)
- Attendance data (at school-level)
 - § Overall attendance rate, and by student subgroup (race/ethnicity, ELL status, Econ Disadvantaged status)

Confidentiality & Data Use Considerations

Survey tools are only valid for the uses for which they were designed. The development and integrity of CASEL analyses and survey instruments rest on the ability of CASEL researchers to ensure the confidentiality of individual survey results. CASEL research and reporting have been developed as methods to support continuous improvement cycles within schools and are *expressly not intended for use as part of individual- or school-level accountability systems or processes. All data shared with CASEL is deidentified, and at the school- and district-level, thereby no student-level data is being collected. Requested data do not qualify as “sensitive data.”*

CASEL acknowledges that the educational records and information from education records provided by the district may only be used to meet the purpose stated in this Agreement. If CASEL desires to use the records or data obtained from the district to conduct further research not specifically authorized in the Agreement, the research proposal must be submitted to the District’s Research Review Board for approval.

Additionally, the CASEL survey instruments have *not been developed for use as individual-level diagnostic tools* for either students or teachers. Such use of the CASEL survey instruments, and associated data threatens the integrity of the survey instruments and undermines the quality of the data. *Sharing of raw or individual-level survey data with anyone outside of the research team is expressly prohibited under this agreement.* Subject to school/district partner approval, CASEL researchers may share data with other research partners and construct cross-district comparisons across datasets. CASEL will publish briefs, and/or reports to disseminate findings from the collective learning agenda work.

SUPPORTING
DOCUMENTATION FOR
FILE BEGINS HERE

NOT PART OF
CONTRACT

From: [REDACTED]
To: [REDACTED]
Cc: [REDACTED]
Subject: FW: Signature routing - CASEL Community Network Partners
Date: Thursday, September 21, 2023 9:07:15 AM
Attachments: [CASEL Community Network Partners contract routing form98.pdf](#)

Good morning,

Please see CASEL Community Network Partners agreement for signature. Thank you. Vy.

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Subject: RE: Signature routing - CASEL Community Network Partners

Hello Vy,

The signed contract routing form is attached. Thanks!

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Subject: FW: Signature routing - CASEL Community Network Partners

Hello [REDACTED],

For Gloria's signature on the routing form for CASEL Community Network Partners. Thank you. [REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Subject: Re: Signature routing - CASEL Community Network Partners

Here you go.

[Redacted]

Subject: Signature routing - CASEL Community Network Partners

Hi [Redacted],

Would you please sign the contract routing form for CASEL and return to us? Thank you. [Redacted]

[Redacted]

Subject: Contract routing form

[Redacted]

Here you go

[Redacted]

Contract Type Expense	CONTRACT ROUTING FORM Internal Informational Only Not Part of Contract	SDCOE Contract Number 23241673
Awarding Agency Contract #		Amendment #

Requesting Department Information		Contractor Information		
Department	Whole Child & Community Design	Supplier ID #	0000008023	
Program Name	CalHOPE			
Contract Originator		Contractor Name	CASEL Community Network Partners	
Phone		Contact Person		
Contact email		Address	815 West Van Buren Street, Suite 210	
Administrative Asst.		City, State, Zip	Chicago, IL 60607-3566	
Phone		Phone	312-226-3770	
Admin Asst. Email		Email	communitynetwork@casel.org	

Contract/Agreement Detail

Income Contract? <input type="checkbox"/> Invoicing Indirect Rate or \$	ALL EXPENSE CONTRACTS REQUIRE INSURANCE Required Insurance Attached <input type="checkbox"/>
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Prime Funding Source: Attach a copy of all grant awards for reference

Federal Prime Award Information	CFDA	FAIN	Federal Agency	Total Federal Award	Project Title
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Purpose of Contract (Brief description of goods/services)	Registration cost of joining CASEL's Social Emotional Learning Fellows Academy for the 2024-2025 Cohort.
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Term of Contract Original Contract Start Date: **08/01/2024** Contract End Date: **06/30/2025**

Original Contract Amount	\$ \$ 6,000.00	Budget String (If multiple budgets insert all and appropriate % allocation)							
Prior Amendment Total (sum of all total prior amendments)	\$	Fund	Resource	Goal	Function	Object	Site	%	Project Year
Current Amendment Amount	\$	0100	9515413	8600	2100	5800000	404	100	5
Cumulative Contract Amount	\$ \$ 6,000.00								

Multi-Year Contract Encumbrances: FY 1 FY 2 FY 3 FY 4 FY 5

Contract Routing and Approvals

Program Business Specialist	
Program Manager/Director	
Division Assistant Superintendent	

Route to 501 Purchasing and Contracts

Purchasing/Contracts Supervisor		Date
Fiscal/Budget	AB 060624	Date

Purchasing Comments:	
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Dear [Redacted]

Congratulations on your acceptance to the 2024-2025 Cohort of CASEL's SEL Fellows Academy!

We look forward to getting to know you and working together in the year ahead.

In joining the SEL Fellows Academy, you are becoming part of a powerful community of leaders from across the country. Through this experience, you will have opportunities to strengthen your SEL expertise and leadership within a vibrant community of practice. It will include virtual workshop sessions, small-group discussions, access to resources, and individual touchpoints with CASEL.



SEL Fellows Academy Shared Commitments

- I will strive to participate virtually in all sessions.
- I commit to timely communication with the SEL Fellow Academy leads.
- I commit to completing assignments between sessions.
- I commit to completing and sharing an implementation plan and Capstone project through this engagement.
- I commit to completing research-related activities (e.g., feedback surveys) to help CASEL understand the impact of the SEL Fellows Academy.
- I commit to participating in the SEL Fellows alumni community upon completion to the best of my ability.
- CASEL commits to building a powerful learning community in partnership with our SEL Fellows.
- CASEL commits to timely communication with SEL Fellows.
- CASEL commits to using SEL Fellows' feedback to inform programming decisions.
- CASEL commits to supporting SEL Fellows through the process of implementation planning and Capstone project creation.
- CASEL commits to sharing its research-related information with SEL Fellows while maintaining participant confidentiality.

I accept the invitation to join the SEL Fellows Academy's 2024-2025 Cohort (August 2024-June 2025).

[Redacted]
Fellow's Name

[Redacted]
Fellow's Signature

Date

I support our SEL lead's participation in the SEL Fellows Academy:

Superintendent or Supervisor Signature **Michael Simonson, Deputy Superintendent, Chief Business Officer**

Date

CASEL

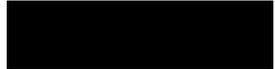
815 W. Van Buren Street
Chicago, IL 60607

INVOICE

Date	Invoice #
05/15/2024	CTAN1

BILL TO:

San Diego County Office of Education



6401 Linda Vista Road

San Diego, CA 92111

INVOICE DUE DATE

07/31/2024

DESCRIPTION	QUANTITY	AMOUNT
Registration for CASEL's SEL Fellows Academy for the 2024-2025 Cohort.	1	\$6,000.00

Remit To:

CASEL Lockbox

P.O. Box 95253

Chicago, IL 60694-5253

TOTAL

\$6,000.00

SUPPORTING
DOCUMENTATION FOR
FILE BEGINS HERE

NOT PART OF
CONTRACT

[Redacted]

[Redacted]

Attachments:

[2024-2025 CASEL SEL Fellows Academy Cohort.pdf](#)

[Redacted]

San Diego County Office of Education

[Redacted]

[Redacted]

Subject: Signature for CASEL SEL Fellows Academy 24-25 Cohort.

Hello

Attached is the approved routing form for the CASEL SEL Fellows Academy 24-25 Cohort acceptance.

Thank you for all you do and have a great rest of the day!♥

[Redacted]

San Diego County Office of Education

[Redacted]