

Staff of Color Affinity Group Coordinator

Newton Public Schools is looking for 2 staff members per level cohort (6 total) to serve as coordinators for “Staff of Color Affinity Group” for the district. Selected coordinators will work in partnership with their cohort partner and share the responsibility of organizing and hosting bi-monthly meetings as a team.

Grade Level Cohorts:

- Elementary (2)
- Middle (2)
- High (2)

Responsibilities include:

- Schedule and host a 60-90 min meeting every other month, beginning April 2025
- Promote to and invite all staff members of color within your level cohort
- Develop an agenda for each meeting
- Facilitate engagement activities
- Partner with Director of DEI to host 2 annual district-wide annual meetings (Fall & Spring)
- Although meeting agendas/topics should be specific and relevant to the needs of the members of your cohort, a few suggestions include:
 - Socializing/Community-Building
 - Support/Networking
 - Managing microaggressions
 - Guest speakers (topic-related)
 - Professional Development
 - Self-Care

Additional Responsibilities:

- In collaboration with the Director of DEI, host impromptu safe spaces in response to district, state, or national incidents or if /when the need arises.
- Support/complement the work that may be already happening within school-based affinity groups.

Time Commitment:

- We are seeking candidates who can commit for the remainder of 2024-25 school year (and potentially renew for 2025-26 school year).
- Monthly virtual planning meetings (45-60 min) with DEI Director and additional planning time with other coordinators for grade level events.
- Accessibility via email and text communication for planning purposes

Stipend: \$300

If interested, please email Director of Diversity, Equity and Inclusion, Kathy Lopes (lopesk@newton.k12.ma.us). Include your name, role, school and brief statement of your interest in this position.