



07/24/2020

Watertown Unified School District - Douglas
Emily Lessner
1101 Prospect St
Watertown, WI 53098

Dear Emily:

The Greater Watertown Community Health Foundation (Foundation) is pleased to inform Watertown Unified School District - Douglas we have approved a grant in the amount of \$77,400.00 to implement Year One of the Bridging the Gap - School-Based Mental Health Services for WUSD Elementary Students (Project) with a Project Start Date of 09/01/2020 and a Project End Date of 06/30/2021. A Final Evaluation Report must be submitted to the Foundation by 07/31/2021.

Note: Funding for Year Two will be determined based upon successful completion of Year One deliverables, including Watertown Unified School District Board support of the Project and commitment to long term investment of mental health in schools.

TERMS AND CONDITIONS

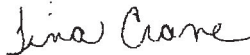
This Grant Award Letter is a legally binding agreement ("Agreement") between your organization as the "Grantee" and the Foundation. It will be effective upon the Foundation's receipt of this Agreement, signed by an authorized representative of your organization. Once the Foundation receives the signed Agreement, a check for the grant will be sent to the address listed above via USPS.

1. The grant funds are to be used solely for Project as described above and must be used by used in full by the Project End Date.
2. The Grantee can request a one-time, no-cost extension (no more than 6 months) of the Project End Date. As the phrase "no cost" suggests, there is no additional funding related to the extension.
3. Grantee shall repay to the Foundation any portion of the grant funds which are not spent for Grantee's charitable purposes as outlined in the grant proposal or not used by the Project End Date.
4. Grantee shall not use any portion of the grant funds in a manner inconsistent with the Internal Revenue Code ("IRC") section 501(c)(3), or otherwise contrary to law.
5. The Grantee will notify the Foundation immediately if the proposed project is canceled, at which time the grant funds must be returned to the Foundation.
6. Grantee will furnish the Foundation with any information concerning a change or a proposed change in Grantee's tax exempt status.
7. Grantee will notify the Foundation with any major change in organization personnel.
8. Grantees are required to share the story of the Project's impact and acknowledge the Foundation through one or more of the following:
 - Post a photo on Facebook or Instagram showing your grant dollars in action and mention/tag the Foundation.

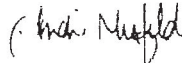
- Submit a press release and/or photo with caption to a local newspaper and provide the Foundation with an electronic version.
 - Submit a story and/or photo with caption to a newsletter or other publication and provide the Foundation with an electronic version.
 - Grantee may use the Foundation's logo for such purposes. Contact Andi Merfeld, Community Engagement and Grants Coordinator, at amerfeld@watertownhealthfoundation.com to obtain an electronic logo. Please send draft press releases to the Foundation for review prior to release.
9. Grantee acknowledges the Foundation will report this grant in tax filings, reports to community via press release and other written and verbal communications to community stakeholders. Grantee will reasonably cooperate with any efforts of the Foundation to publicize the grant.
 10. It is the Foundation's intent that all grant funds be dedicated to accomplishing their charitable purpose. Accordingly, Grantee agrees to not gift the Foundation, its Board members, committee members or staff with certificates, plaques, or other mementos.
 11. The Foundation will contact the Grantee approximately mid-way through the time from issuance of the grant and the Project End Date for a progress update or site visit. The Foundation reserves the right to contact the Grantee and/or do a site visit as frequently as the Foundation deems appropriate.
 12. Within thirty (30) days of the Project End Date, the Grantee will provide the Foundation with a completed Final Evaluation Report including a review of actual expenses, outputs and outcomes. Failure to return the completed report(s) will negatively impact the organization's probability of future funding.

On behalf of the Board of Directors of the Greater Watertown Community Health Foundation, we look forward to partnering with you to support the important work Watertown Unified School District - Douglas is leading in our community.

Thank you,



Tina Crave
President & CEO
Coordinator



Andi Merfeld
Community Engagement & Grants

Accepted by: 

Watertown Unified School District - Douglas

Name: Emily Lessner Title: Principal

Date: 8/20/20