



531 Main Street
 Bethlehem, PA 18018
 (610) 807-9221
 www.iirp.edu

PROPOSAL

Prepared For: Bethlehem Area School District
 PO Number:

Proposal Date: 8/6/21

Type	Item	Line Description	Quantity	Unit Price	Line Total
Core Trainings	Training of Trainers: Facilitating Restorative Conferences	in-person/max 12 staff/one instructor	1	\$10,350.00	\$10,350.00
Core Trainings	Using Circles Effectively	max 135 staff /45 per instructor - 4 instructors	4	\$3,450.00	\$13,800.00
Core Trainings	Training of Trainers: Introduction to Restorative Practices & Using Circles Effectively	in-person/max 12 staff/one instructor	1	\$10,350.00	\$10,350.00
Core Trainings	Coaching Daily Rate		9	\$3,570.00	\$32,130.00
Core Trainings	Introduction to Restorative Practices	max 135 staff /45 per instructor - 4 instructors	4	\$3,450.00	\$13,800.00
Core Trainings	Coaching Daily Rate	10th coaching day - no charge	1	\$0.00	\$0.00
Materials	Restorative Circles in Schools		135	\$14.95	\$2,018.25
Materials	Intentional Classroom Engagement		12	\$23.95	\$287.40
Materials	Restorative Practices Handbook		135	\$14.95	\$2,018.25
Materials	Restorative Justice Conferencing Book		45	\$30.00	\$1,350.00
Travel Expenses	Travel Expenses	local instructors/estimated	1	\$1,000.00	\$1,000.00
Subtotal					\$87,103.90
Total					\$87,103.90

*Travel expenses may include airfare, ground transportation, lodging, meals, etc.
 Rates are valid for 90 days.*

SPECIAL NOTES:

Due to a temporary reduction in the number of instructors who are able to travel during the pandemic, an event may need to be postponed if the assigned instructor falls ill or has a critical family emergency. The IIRP will endeavor to provide 10 days' notice of the need to postpone an event or transition it to online delivery due to COVID disruptions. It is understood by both parties that this is a good-faith effort to provide services amid a public health crisis, changing guidelines, and out of

abundance of care for our employees.

Terms of Payment

Please provide a purchase order prior to services being rendered, based on estimate.

Invoices will be created after each event with actual costs.

A signed purchase order or issuance of a contract is required prior to scheduling events

The undersigned agrees to the costs and terms of the proposal:

Stacy M. Cohen 8/11/2021
Agency Authorized Signature Date

Jamie Kaintz 08/18/2021
Dean of Student Services
IRP Authorized Signature Date

Stacy M. Cohen, Board Secretary
Print Name and Title

Jamie Kaintz Dean of Student Services
Print Name and Title