



Student Name and/or Gender Change

As a part of the core values of the North Kansas City School District, it is imperative students feel valued, respected, and heard in their school community. To this end, NKC Schools wants to ensure that families have a way to honor the identity of their students by formalizing a process for changing a student's name and/or gender in all district data systems. The discussed name and/or gender change will appear in all of the following district systems for anyone who has access to see this information regarding your student.

District systems and items where name change will appear (these are examples and not all-inclusive):

- PowerSchool
- Canvas
- Grade cards
- Teacher rosters
- Yearbook

(Transcripts will utilize student's legal name and/or gender for the purposes of matching both the birth certificate and the social security number.)

These changes will remain in place for the duration of this school year and subsequent school years unless a meeting is scheduled with school staff. Please complete the bottom portion and return the document to the school.

I _____, parent/guardian of _____
(Printed Parent/Guardian Name) (Printed Student Legal Name)

understand the information above and have reviewed this information with school support staff.

Student's name listed on birth certificate: _____

Student's chosen name: _____

Student's gender listed on birth certificate: _____ Student's chosen gender: _____

Pronouns (please circle): She/her, he/him, they/them, utilize name only, prefer not to select

Parent/Guardian Signature: _____ (Date) _____