



531 Main Street
 Bethlehem, PA 18018
 (610) 807-9221
 www.iirp.edu

PROPOSAL

Prepared For: Hartford Public Schools
 PO Number:

Proposal Date: 8/29/22

Type	Item	Line Description	Quantity	Unit Price	Line Total
Core Trainings	Restorative Justice Conferencing	in-person, two-day training, 6.5 hrs. ea. day/ for up to a max of 45 staff w/ 1 instructor	3	\$6,900.00	\$20,700.00
Materials	Restorative Justice Conferencing Book		115	\$30.00	\$3,450.00
Training	2-Day Event: Restorative Leadership Development: Authority with Grace	in-person, two-day training, 6.5 hrs. ea. day/ for up to a max of 45 staff w/ 1 instructor	1	\$6,900.00	\$6,900.00
Materials	Leadership Kits		50	\$0.00	\$0.00
Training	2-Day Event: Restorative Responses to Adversity and Trauma	in-person, two-day training, 6.5 hrs. ea. day/ for up to a max of 35 staff w/ 1 instructor	3	\$6,900.00	\$20,700.00
Materials	Adversity and Trauma Kit		115	\$0.00	\$0.00
Training	Training of Trainers: Fundamentals of Restorative Practices	in-person, three-day training, 6.5 hrs. ea. day/ for up to a max of 10 staff w/ 1 instructor	2	\$10,350.00	\$20,700.00
Materials	Training of Trainers Kit: Fundamentals of Restorative Practices		15	\$0.00	\$0.00
Materials	IIRP Globe Ball	part of the training of trainers kit/ 4 globes per person	60	\$0.00	\$0.00
Shipping Expenses	Shipping Cost	estimate	1	\$200.00	\$200.00
Travel Expenses	Travel Expenses	estimated travel	1	\$20,000.00	\$20,000.00
Subtotal					\$92,650.00
Total					\$92,650.00

Travel expenses may include airfare, ground transportation, lodging, meals, etc.

Rates are valid for 90 days.

SPECIAL NOTES:

To provide the best learning experience, dates should be confirmed no later than three weeks prior to the start of the event. If the dates or location need to be changed after confirmation, a delay in the shipping of materials may occur. If you need to reschedule your event, please contact us as soon as possible with several options for new dates; we will do our best to accommodate your request but cannot guarantee we will be able to deliver the event on your new preferred dates.

Terms of Payment

Please provide a purchase order prior to services being rendered, based on estimate.

Invoices will be created after each event with actual costs.

A signed purchase order or issuance of a contract is required prior to scheduling events

The undersigned agrees to the costs and terms of the proposal:

Agency Authorized Signature Date

IIRP Authorized Signature Date

Print Name and Title

Print Name and Title

