

School-Based Health Center Mini-Grant Program 2022-2023

As part of implementing the [Substitute House Bill 1225](#), the Washington State Department of Health (DOH) is partnering with Washington School Based Health Alliance (WA SBHA) to provide ongoing support to school-based health centers (SBHCs). In the 2022-2023 school year, this includes providing small project funding opportunities through a WA SBHA SBHC mini-grant program.

OVERVIEW

The mini-grant program will fund **small projects that promote youth and family engagement, SBHC utilization, health education and awareness, and/or student-centered SBHC care**. As part of DOH's and WA SBHA's commitment to health equity and educational justice, we will prioritize projects that advance access to health education and services for historically underserved students¹.

WA SBHA will fund 4 mini-grants at \$11,000 each (a total of \$44,000) to be disbursed and utilized by SBHCs in the 2022-2023 school year.

THE MINI-GRANT PROGRAM WILL FUND, for example:

1. Incentives and supplies to increase SBHC utilization and student/family engagement
2. Hosting and/or participating in school and SBHC events
3. Community outreach
4. Health literacy, education, and awareness campaigns on topics such as mental health, substance use, vaccinations
5. Supplies for gender-affirming care, sexual/reproductive/menstrual health, basic needs
6. Physical improvements to create a welcoming, youth-friendly SBHC space

EXAMPLES OF HOW FUNDS COULD BE USED:

- Marketing and/or outreach materials for health fair or vaccine clinic
- Translation of outreach materials
- Printed and electronic materials for health education and awareness campaign (e.g. poster boards, markers, pens, USB drives, etc)
- Outreach and engagement supplies for SBHC events (e.g. grab bags, snacks, backpacks, school supplies, flyers)
- Incentives and prizes for health education campaign activities
- Comfortable furnishings, welcoming signage, student art projects for SBHC space
- Wellness and self-care supplies for use in SBHC (e.g. art supplies, books, weighted blanket, games, fidget spinners, cot, bean bags, etc.)
- Medical equipment or supplies specific to SBHC model of care or location
- Sexual/reproductive/menstrual health supplies
- Gender-affirming personal supplies
- Initial funds for a resource cabinet or food pantry (for personal supplies, clothing, school supplies, food items)

¹ For the purposes of this grant program, historically underserved students are defined as those who identify as Black, Indigenous, or Persons of Color; who identify as Two Spirit – LGBTQIA+; experiencing a disability; receiving English Learner services; receiving special education services; experiencing homelessness; who are migratory; who are in foster care; receiving free or reduced-price lunch; living at or below the [Federal Poverty Level](#); living in geographic areas with low access to health care services, including health professional shortage areas, medically underserved areas, areas with long wait lists for health care services, and areas that are geographically isolated from health care services for young people.

THE MINI-GRANT PROGRAM WILL NOT FUND:

1. SBHC planning or start-up
2. SBHC ongoing operating expenses
3. Projects that fall outside the purpose of the mini-grant program

Application Information

<p>Eligibility:</p>	<ul style="list-style-type: none"> • The application is open to health care organizations sponsoring a fully operational SBHC. This may include hospitals, local health jurisdictions, health care systems, community clinic or health centers, federally qualified health centers, federally and locally controlled Tribal health centers, and Urban Indian health centers. • The SBHC must have been operational for at least one school year prior to applying for the grant. • Applicants must serve historically underserved students as defined above, with priority given to applications from SBHCs that are: <ul style="list-style-type: none"> ○ serving a school with a student population that is minimum 50% low-income, AND/OR ○ that aims to serve a specific underserved student population in the school (e.g. a project intended to increase BIPOC student/family engagement, or SBHC utilization by LGBTQ+ students, or health literacy among English learners, or supplies/food for homeless students, etc.).
<p>Funding Amount:</p>	<ul style="list-style-type: none"> • The program will fund 4 mini-grants for \$11,000 each.
<p>Deadlines and Dates:</p>	<ul style="list-style-type: none"> • RFA Release Date: 08/15/2022 • Grant Application Due Date: 10/03/2022 • Anticipated Grant Award Notification Date: 10/24/2022 • Grant Disbursement Date: 10/31/2022 • Grant Reporting Date: 06/01/2022
<p>Submission:</p>	<p>Applicants are required to submit a brief narrative application and line item budget. The grant application will ask for the following information:</p> <ul style="list-style-type: none"> • School and SBHC information • Names and contact information for project lead / grant manager • Description of the proposed project, including: <ul style="list-style-type: none"> ○ <u>WHY</u>: Purpose of the project and how the project will: <ul style="list-style-type: none"> ▪ Promote youth and family engagement, SBHC utilization, health education and awareness, and/or student-centered SBHC care ▪ Serve historically underserved students ○ <u>WHAT</u> will be done and <u>HOW</u> ○ <u>WHO</u> will lead and participate in the project ○ <u>WHEN</u>: Key dates for project implementation and completion • Projected outcomes and measures of success • Line item budget
<p>Review and Selection Process:</p>	<ul style="list-style-type: none"> • A review team will utilize an application scoring guide to determine which organizations will be awarded grants. Grants will be awarded to the organizations that score the highest. <i>See Application Scoring Guide below.</i> • The review team may reach out to applicants to request clarifications or additional information during the review process.

Notification:	<ul style="list-style-type: none"> Each applicant will be notified of grant award approval or denial by the date noted above.
Payment:	<ul style="list-style-type: none"> WA SBHA will disburse the full grant award to the grant recipients by the date noted above.
Check-ins and support for project success:	<ul style="list-style-type: none"> Grant recipients will be asked to meet / check in with WA SBHA to discuss the project and needs to ensure project success. There will be a meeting scheduled at the beginning of the grant period; an email check-in mid-project to include a brief project and budget update (with follow-ups as needed); and a meeting scheduled prior to the final grant report due date. Grant recipients are welcome and encouraged to reach out to WA SBHA for any needed support throughout the grant period.
Reporting:	<ul style="list-style-type: none"> Applicants will be required to complete and submit a brief Grant Narrative and Financial Reporting Form that will be sent to grantees ahead of the reporting date. The reporting form will allow the grant recipients to explain the project, project outcomes, any lessons learned, and line-item budget vs. actual expenditures. Supplementary materials (such as photos of events or activities, distributed materials, etc.) are encouraged. Reports will be due no later than 06/01/2022.
Questions:	<ul style="list-style-type: none"> If you have questions regarding eligibility, the application process, or reporting requirements, please contact Michelle Mitchell at mmitchell@wasbha.org.

Application Scoring Guide

Category	Category Description	Total Possible Score
Eligibility	The applicant meets all grant eligibility requirements, including serving historically underserved students.	10
Project Proposal	The applicant described their proposed project and its purpose. They outlined how they will complete the project activities and scope of work, and included what they will do, how it will be done, who will do it, and by when. The application describes a plan that is clear, realistic, and doable within the timeline and budget proposed.	50
Projected Outcomes and Measures of Success	The applicant clearly identified the expected benefits and outcomes of the SBHC project for the student population being served and how outcomes will be measured.	25
Project Budget	The project budget was complete and reasonable for the proposed project.	15