

Responding to a Student's Request for Pronoun/Name Change



What is your lane?



Big Idea

Because of the sheer variety of circumstances regarding LGBTQIA+ students and families, we work with each student individually and work on a case-by-case basis.

We have had a practice for preferred name changes. We will continue with that practice.



Big Idea

**We work with children!
We listen; We help.**



Big Idea



Big Idea

I see you;
I've got you.

Superintendent Butters



Practices and Procedures



Teacher and Staff Procedure

- ❖ Thank you for sharing this with me.
- ❖ Have you spoken to an administrator about your request?
- ❖ If yes, check MyStudent and with administrator to confirm.
- ❖ If not, let the student know that our procedure is to have administration work with students to fulfill their request.
- ❖ Please let the student know that you cannot do anything formally to change their pronoun or preferred name. An administrator is the person who does that.

Teacher and Staff Responsibilities

1. To acknowledge and thank the student for coming to you with the request
2. Check MyStudent to see if there has already been a change of name or gender in the system
3. Refer to administration
4. Honor confidentiality

Q&A

1. What about students who are using a derivative of their name? For example, changing from Matthew to Matt.

Answer: In the cases where there is a derivative of the name and there is no request to formally change in Mystudent, it is fine to use the name as requested. If the student wants the name to be formally changed in my student, please refer to admin.

2. What if a student is requesting to use a name that is not a derivative of their name?

Answer: We are asking all students who would like to go by another name to follow this process. For example, a student's name is Jane, and she wants to go by Charlotte. The student does not identify as transgender. We are asking that ALL students who request a name change go through this process.

3. What about students who want to go by their middle name?

Answer: Yes, if it's in their MyStudent screen, it's fine.

4. What if a student has disclosed that they identify as transgender, and would like to use the pronoun he/him and change his name to Max?

Answer: We are asking all students who request a name change that is not a derivative of their name to go through this process we have put in place.

Bottom line: Any change to pronouns or names must go through the administration. The administration has been trained on responding to students' requests.

1. Check *MyStudent* and refer to admin
2. Work with admin.
3. Communicate,
Communicate,
Communicate!



Questions?

Contact your administrator!

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