

**MINE HILL BOARD OF EDUCATION
MINUTES
REGULAR MEETING
February 25, 2019**

1. Call to Order

2. Statement of Compliance

In Compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, adequate notice of date, time and location for this meeting has been properly advertised in the Daily Record on January 25, 2019 and the Randolph Reporter on January 24, 2019 and copies of the agenda have been posted on the district website and emailed to the Clerk of the Township of Mine Hill.

3. Roll Call

Katie Bartnick	Arrived at 7:02 p.m.	Dina Mikulka	Yes
Karen Bruseo	Yes	Diane Morris	Yes
Peter Bruseo	Yes	Jennifer Waters	Yes
Jill Del Rio	Yes		

4. Executive Session

On the motion of Karen Bruseo seconded by Dina Mikulka at 6:41 p.m., the board approves the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meeting in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select on or more)

- 1) *A matter rendered confidential by federal or state law*
- 2) *A matter in which release of information would impair the right to receive government funds*
- 3) *Material the disclosure of which constitutes and unwarranted invasion of individual privacy*
- 4) *A collective bargaining agreement and/or negotiations related to it*
- 5) *A matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *Protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *Pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) **Specific prospective or current employees unless all who could be adversely affected request an open session**
- 9) *Deliberation after a public hearing that could result in a civil penalty or other loss;*

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Note: This closed session will include items in category(s) 8. It may be adjourned while business is conducted in public then reconvened after public business has been completed.

5. Flag Salute

6. Approval of Minutes

- a. RESOLVED, that the Board of Education approves the **regular session minutes** of the meeting held on **January 28, 2019**.

Motion of: Karen Bruseo Seconded by: Katie Bartnick

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Jill Del Rio	Dina Mikulka	Diane Morris	Jennifer Waters
6-0	Yes	Yes	Abstained	Yes	Yes	Yes	Yes

7. Correspondence

N/A

8. Superintendent’s Report

- Stem Night Feb 28, 2019
- Future Ready Schools Application
- School Security Status/Reunification Plan
- Alice Training for staff

9. Presentations / Reports

N/A

10. Business Administrator’s Report

- Budget Discussion

11. Public Discussion

- Nancy Gulley - Dover High School “Sound of Music”
- Cindy - Stem night February 28th at 6:15p.m.

12. FINANCE *Karen Bruseo, Jill Del Rio, Dina Mikulka*

- a. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the **January 2019 payrolls** in the amount of \$328,399.66 (including gross payroll amounts, district share of DCRP pension benefits, the state and district’s share of FICA), plus the **payment of bills** from the General Operating Account, in the amount of \$590,676.19.

BE IT FURTHER RESOLVED, that the Board of Education approves the payment of bills from other funds as delineated below:

Unemployment Trust Fund (SUI Account)	\$0.00
Student Activity Fund (Canfield School Account)	\$2,442.52

- b. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves **appropriation transfers for the month of January**, which is attached and made part of this resolution by reference.
- c. WHEREAS, in compliance with N.J.A.C. 6A:23-2.11(c)3, the secretary has certified that, as of the date of the report, no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a), and that the financial reports for the **month of January** are in agreement;

NOW, THEREFORE, BE IT RESOLVED, the Board of Education accepts the **Treasurer and Board Secretary Reports** above referenced reports and certifications subject to reconciliation of the secretary’s report with the statements of cash position and reconciliation report when received, and orders that it be attached to and made part of the record of this meeting; and be it

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6A:23-2.11(c)4, the board of Education certifies that, after review of the board secretary's and statements of cash position and reconciliation monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

- d. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the **2019-2020 Special Medicaid Waiver**, as there are 40 or fewer Medicaid eligible classified students.

Motion of: Jill Del Rio Seconded by: Diane Morris

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Jill Del Rio	Dina Mikulka	Diane Morris	Jennifer Waters
7-0	Yes	Yes	Yes	Yes	Yes	Yes	Yes

13. INSTRUCTION & CURRICULUM

Committee of a whole

- a. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **out of district placement for the 2018-2019 school year** as follows:

Student	School District	School Year Tuition	Dates	Aides or Services	Contract send to BOE
9885295431	Montgomery Academy	\$30,132.73	2/2/19 thru 6/30/19	N/A	

- b. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves J & B Therapy to provide a **Speech and Language Evaluation** for Student ID: 5010210394, at a rate of \$405.00, as per Dover's CST.
- c. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the Educational Services Commission of Morris County to provide a **Speech and Language Evaluation** for Student ID: 3258911802, at a rate of \$380.00, as per Dover's CST.

Motion of: Katie Bartnick Seconded by: Jill Del Rio

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Jill Del Rio	Dina Mikulka	Diane Morris	Jennifer Waters
7-0	Yes	Yes	Yes	Yes	Yes	Yes	Yes

14. PERSONNEL

Committee of a whole

New Personnel employment appointments are contingent upon the required stated and federal criminal history background checks in accordance with N.J.S.A. 116, P.L. 1986, and

BE IT FURTHER RESOLVED, that the Board submit to the County Superintendent, as required, applications for emergency hiring and the applicant's attestations that they have not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et.seq. N.J.S.A. 18A:39-17 et. Seq. or N.J.S.A. 18A:6-4.13 et.seq.

- a. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the appointment of **Deborah Burne** as a **substitute Guidance Counselor** at a rate of \$295/diem for the 2018-2019 school year.
- b. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the placement of **Belynda Doblosky, County College of Morris student**, for twenty hours of classroom observations in Mrs. Kenny’s kindergarten classroom.
- c. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the placement of **Joseph Dyi, County College of Morris student**, for five hours of classroom observations in Miss Mrasz’s fourth grade classroom.
- d. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves a **Family Leave** for employee #4251 as follows:
 - May 1, 2019 through the last day of school year, using paid accumulated sick days, pursuant to the Federal Family Leave Act and the NJ Family Leave Act.
- e. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **Sidebar Agreement between the Mine Hill Township Board of Education and the Mine Hill Teachers Association** for the period July 1, 2019 through June 30, 2020 for participation in training for the **Learner Active Technology Infused Classroom program (LATIC)** at a rate of \$125/day per teacher.
- f. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the appointment of **Angela Deiling** as a **substitute nurse** at a rate of \$150/day for the 2018-2019 school year.

Motion of: Dina Mikulka Seconded by: Diane Morris

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Jill Del Rio	Dina Mikulka	Diane Morris	Jennifer Waters
7-0	Yes	Yes	Yes	Yes	Yes	Yes	Yes

15. POLICY/OPERATIONS/PUBLIC RELATIONS *Committee of a whole*

- a. RESOLVED, that the Board of Education approves the following **Policies** for **Second Reading**:

<u>Policy #</u>	<u>Policy Title</u>
0141.1	Board Member and Term - Sending District (Revised)
0141.2	Board Member and Term - Receiving District (Revised)
2415.06	Unsafe School Choice Option (M) (Revised)
2422	Health and Physical Education (M) (Revised)
2431.3	Practice and Pre-Season Heat-Acclimation for School-Sponsored Athletics and Extra-Curricular Activities (Revised)
2610	Educational Program Evaluation (M) (Revised)
5111	Eligibility of Resident/Nonresident Students (M) (Revised)
5337	Service Animals (Revised)
5600	Student Discipline/Code of Conduct (M) (Revised)
5611	Removal of Students for Firearms Offenses (M) (Revised)
5612	Assaults on District Board of Education Members or Employees (M) (Revised)
5613	Removal of Students for Assaults with Weapons Offenses (M) (Revised)

- 5756 Transgender Students (M) (Revised)
- 7440 School District Security (M) (Revised)
- 8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and other Drug Offenses (M) (Revised)
- 8561 Procurement Procedures for School Nutrition Programs (M) (Revised)
- 8860 Memorials (Revised)

Motion of: Diane Morris Seconded by: Jill Del Rio

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Jill Del Rio	Dina Mikulka	Diane Morris	Jennifer Waters
7-0	Yes	Yes	Yes	Yes	Yes	Yes	Yes

16. BUILDINGS & GROUNDS *Peter Bruseo, Jennifer Waters, Karen Bruseo*

- a. RESOLVED, that on January 30, 2019 the Business Administrator/Purchasing Agent declared an **Emergency Contract situation for a heating pipe that was leaking in room 108;**

As per 18A:18A-7 and in accordance with N.J.A.C 5:34-6.1 the Board of Education at its next regular Board of Education Public Meeting, shall review and acknowledge the emergency purchases. A copy of the contract/agreements and requisition will be filed with the State and County by the Board Secretary/School Business Administrator.

- b. RESOLVED, that on January 31, 2019 the Business Administrator/Purchasing Agent declared an **Emergency Contract situation for a heating coil that burst in room 126;**

As per 18A:18A-7 and in accordance with N.J.A.C 5:34-6.1 the Board of Education at its next regular Board of Education Public Meeting, shall review and acknowledge the emergency purchases. A copy of the contract/agreements and requisition will be filed with the State and County by the Board Secretary/School Business Administrator.

- c. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **Use of Facilities** as follows:

Organization	Purpose	Room(s) Needed	Date(s)
County Concrete*	Insurance Presentation	Gym	2/24/19

**Cost of Custodian to be paid by organization*

Motion of: Jennifer Waters Seconded by: Dina Mikulka

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Jill Del Rio	Dina Mikulka	Diane Morris	Jennifer Waters
7-0	Yes	Yes	Yes	Yes	Yes	Yes	Yes

17. Dover Report *Jill Del Rio, Diane Morris*

- Board president (Karen Bruseo) attended the Dover Board of Education Meeting. Dover stated that the Board had designated a committee in order to increase the communication and the relationship between both Boards of Education. Committee members include Scott Miller, Linda Mullin and Joann Dodd. Dover Board of Education will attend one Mine Hill meeting a month.

18. MHEF Report *Peter Bruseo, Dina Mikulka*

N/A

19. Liaison to the Mine Hill Township Report

- Liaison attended both meeting in the month of February. The Township discussed no of a no increase to the municipal tax. Affordable housing lawsuit requirements were discussed.

20. Community Committee Report

- Discussion on how to get the community involved. The Committee will concentrate on brining the community in quarterly, more parent involvement and to raise public awareness.

21. Old Business

22. New Business

23. Public Discussion

- Cindy Pyrzynski - Staff involvement at the meetings
- Nancy Gulley – The Annie play will be held over at the Middle School on April 5 and April 6.

24. Executive Session

On the motion of Karen Bruseo seconded by Katie Bartnick at 8:20 p.m., the board approves the following resolution:

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Jill Del Rio	Dina Mikulka	Diane Morris	Jennifer Waters
7-0	Yes	Yes	Yes	Yes	Yes	Yes	Yes

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Note: This closed session will include items in category(s) 7 & 8. It may be adjourned while business is conducted in public then reconvened after public business has been completed.

25. Return to Public Session

On the motion of Karen Bruseo seconded by Katie Bartnick at 8:57 p.m. the board returns to the regular session meeting.

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Jill Del Rio	Dina Mikulka	Diane Morris	Jennifer Waters
7-0	Yes	Yes	Yes	Yes	Yes	Yes	Yes

26. Adjournment

On the motion of Karen Bruseo seconded by Katie Bartnick, the board adjourns the meeting at 8:57 p.m.

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Jill Del Rio	Dina Mikulka	Diane Morris	Jennifer Waters
7-0	Yes	Yes	Yes	Yes	Yes	Yes	Yes

Respectfully submitted,

C. Rodriguez

Carolina Rodriguez

Business Administrator/Board Secretary