



MAYA Consulting Agreement to Support Beaumont ISD's Strategic Planning Process

Summary: This document is the proposed agreement for MAYA Consulting (MAYA) to provide support for Beaumont ISD's Strategic Planning process. The following seven tasks would segment the Strategic Planning activities:

- 1. Project Management:** MAYA will hold 30-minute, weekly calls with the Strategic Planning Steering Committee (SPSC) members to review processes, anticipate and plan for challenges, make decisions, and check progress against outlined goals. Weekly meetings involve agenda creation, meeting moderation, the capture of action items by owner and deadline, summarizing and communicating those action items within 48 hours of each meeting, and ensuring accountability for action item completion. Additional responsibilities include inviting other additional stakeholders as needed to participate in the weekly calls in order to facilitate upcoming tasks or activities related to the formation of the Strategic Plan.
- 2. Visioning Sessions:** Along with the other advisors and consultants supporting the creation of Beaumont ISD's Strategic Plan, the MAYA consultant will co-facilitate as needed or required during the three (3) two-day visioning sessions occurring in Beaumont, Texas on Fridays & Saturdays between January and February 2020. Additional responsibilities include capturing notes and decisions, as well as compiling action items and monitoring completion by owner and deadline.
- 3. Goal Development:** Along with BISD's EA, the MAYA consultant will co-facilitate meetings with Beaumont ISD's School Board members and the SPSC to develop SMART Goals for the Strategic Plan that align with System of Great Schools and HB3 requirements.
- 4. Develop Performance Objectives:** Along with BISD's EA, the MAYA consultant will co-facilitate meetings with Beaumont ISD's Senior Staff team and the SPSC to develop Performance Objectives to measure progress towards accomplishing the SMART Goals set by Beaumont ISD's School Board.
- 5. Solicit and Collect Stakeholder Feedback:** MAYA will co-facilitate the training of representatives who will seek feedback from a variety of public stakeholders regarding the progress made on the Strategic Plan including the Findings & Directions outlined during the Visioning Sessions, the Goals created by the School Board, and the Performance Objectives developed by BISD Senior Staff.
- 6. Develop Task Forces by Target Area:** MAYA will assist in the formation of Task Forces. These Task Forces will each focus on a target area highlighted in the Strategic Plan and will outline activities designed to address and improve target areas. MAYA will lead calls or meetings with each individual Task Forces in order to capture information and feedback from Task Force meetings.
- 7. Create Annual Work Plans:** MAYA will co-facilitate a kick-off meeting with corresponding BISD staff to assist them in writing activities into their annual work plans that support the achievement of the Goals in the Strategic Plan by tying accountability to the Strategic Plan to part of their annual evaluation.

Confidentiality: MAYA acknowledges and agrees that, as a result of performing work for BISD, MAYA may have access to, acquire, receive, become familiar with, and/or make use of confidential information (e.g., financial information, services, content, intellectual property, marketing strategies, reports, student and school information) and that maintaining its confidentiality is critically important to BISD. MAYA agrees to hold in strictest confidence and, to the extent allowed by law, not to disclose to any entity or person, either directly or indirectly, any and all confidential information.

Payment Terms and Schedule: The total proposed cost for MAYA to complete the seven tasks is \$44,000, and includes time and travel as needed to Beaumont, as well as any subcontracted services. The term will be at least one year (December 2019 - November 2020) with opportunities to extend thereafter upon approval by MAYA and BISD. MAYA will invoice BISD the following amounts by the 15th day of each month in 2020: Feb - \$11,000, May - \$11,000, August - \$11,000, November - \$11,000. BISD will remit payment to MAYA by the last calendar day of each month.

Termination: Either party may terminate this Agreement with 30 days prior written notice to the other party. Upon termination, the District is obligated only for services performed through the date of termination.

Governing Law: This Agreement shall be governed by Texas law without regard to its conflicts of law principles. Mandatory and exclusive venue for this agreement shall be a court of competent jurisdiction in Jefferson county.

Independent Contractor Status: MAYA assumes full responsibility for the actions of its personnel while performing any services incident to this Agreement, and shall remain solely responsible for their supervision, daily direction and control, payment of salary



(including withholding of income taxes and social security) workers' compensation, disability benefits and like requirements and obligations. MAYA's personnel are not employees of the District.

Criminal History Checks: Pursuant to Texas Education Code 22.0834, MAYA agrees to comply with and obtain all required criminal history information with respect to MAYA's covered employees. MAYA assumes all expenses associated with obtaining such criminal history record information. Prior to commencement of services, MAYA will provide written certification that no covered employees have disqualifying criminal history that would prevent service under the contract.

Acceptance: These signatures indicate acceptance of this proposal and its terms, and forms an agreement between MAYA and BISD.

For MAYA Consulting

For Beaumont Independent School District

Larkin Tackett, CEO
Date: December 17, 2019

Superintendent
Date: December 19, 2019



Agreement #2020-10
MAYA Consulting Agreement to Support Beaumont ISD’s Call for Quality Schools

Summary: This document serves as the agreement for [MAYA Consulting](#) (MAYA) to provide support for Beaumont ISD’s Call for Quality Schools process for desired district campuses. The following tasks would segment the activities:

1. Initial outreach to potential OPs to determine likelihood of fit for district vision
2. Coordination of initial conversation between OP and district to discuss details of desired partnership
3. Assisting potential OPs in the completion of CQS application and materials
4. Outreach to TEA or other relevant stakeholders to gather information critical to the formation of a partnership
5. Preliminary information gathering from potential OP and district to facilitate contract negotiation
6. Project management of the negotiation process; including agenda creation, negotiation mediation, follow up & accountability measure to keep process moving, scheduling, sending invites to appropriate parties, etc

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Payment Terms and Schedule: The total proposed cost for MAYA to complete the tasks is \$25,000, and includes time and travel as needed to Beaumont, as well as any subcontracted services. The term will be set from the date of signature until June 30, 2020 with opportunities to extend thereafter upon approval by MAYA and BISD. MAYA will invoice BISD at the following schedule: May 31, 2020 - \$12,500, June 30, 2020 - \$12,500. BISD will remit payment to MAYA by the last calendar day of each month.

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For MAYA Consulting
 Alex Cantu
 Alex Cantu, Business Director
 Date: May 1, 2020

For Beaumont Independent School District

Shannon Allen (May 14, 2020 13:58 CDT)
 Dr. Shannon Allen, Superintendent
 Date: May 14, 2020

Signature: 
Email: 



Agreement #2020-11

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For MAYA Consulting

Alex Cantu, Business Director
Date: May 1, 2020

For Beaumont Independent School District

Shannon Allen (Jun 1, 2020 09:43 CDT)

Dr. Shannon Allen, Superintendent
Date: Jun 1, 2020