

**MEMORANDUM OF UNDERSTANDING
BETWEEN
POWAY UNIFIED SCHOOL DISTRICT
AND
Trans Family Support Services**

This is an agreement between Trans Family Support Services, hereinafter called TFSS and Poway Unified School District, hereinafter called PUSD.

I. PURPOSE AND SCOPE

The purpose of this MOU is to clearly identify the roles and responsibilities of each party as they relate to the implementation of the LGBTQ+ Cultural Competency Education Program. To support this goal, TFSS and PUSD will join to facilitate the activities necessary to create a safe inclusive environment for all students.

In particular, this MOU is intended to:

- Train site staff on best practices related to LGBTQ+ students and current applicable laws as they relate to educational settings.
- Promote the availability of TFSS as a resource for students, staff and parents within the PUSD boundaries.

II. BACKGROUND

TFSS and PUSD have benefitted from a strong informal partnership in the past and have collaborated on many efforts to ensure an inclusive setting for all students. TFSS has made mini presentations to Principals, Counselors, Student Services Specialists and a few school sites as well as assist in the formation and support of Gay Straight Alliance (GSA) clubs on campus, and as a resource for parents and students. Together, TFSS and PUSD work to create safe, supportive campuses for every student at all grade levels within PUSD.

III. TFSS RESPONSIBILITIES UNDER THIS MOU

TFSS shall undertake the following activities:

- Schedule of PUSD site trainings to be submitted to PUSD Student Services Department monthly.
- Hold a 90-minute training presented by a TFSS Trainer, at all PUSD schools prior to June 30, 2023.
- Make TFSS staff available as a resource for teachers and support staff working with LGBTQ+ students.
- Establish a process to notify Principal and/or DO staff should a student or students share issues regarding treatment of LGBTQ+ students on campus.
- Act as an advisor/resource to campus GSA club advisors and students.
- Provide sign in sheets for all trainings and campus visitations.
- Share results of collaboration with Associate Superintendent of SSS or Executive Director of LSS.

IV. PUSD RESPONSIBILITIES UNDER THIS MOU

PUSD shall undertake the following activities:

- Support TFSS trainings and activities throughout PUSD.
- Provide contact information to all campuses informing them of TFSS as a resource for staff when working with LGBTQ+ students.
- List TFSS on a PUSD resource sheet for LGBTQ+ students and parents.
- List TFSS in the Caring Connections Resource Guide.
- Share results of TFSS collaboration with PUSD Cabinet and School Board.
- Assist and support TFSS in obtaining grant funding to continue and expand collaborative services for PUSD.
- Receive and store any records of TFSS activities.

V. IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT:

1. Modification will require mutual agreement by both parties.
2. Termination will require mutual agreement by both parties.

VI. FUNDING

TFSS will receive \$3000.00 per year to provide necessary funding for TFSS trainings at all PUSD school sites and GSA support to school sites and activities.

Program activities should not supplant existing programs, and where operating in conjunction with existing programs, enhance, and supplement them.

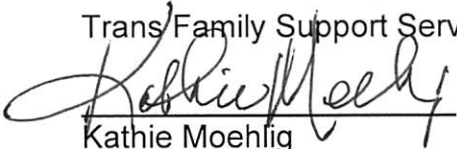
VII. RECORD RETENTION

All records of TFSS trainings and activities will be submitted to PUSD Student Support Services Department.

VIII. EFFECTIVE DATE AND SIGNATURE


This MOU shall be effective upon the signature of TFSS and PUSD authorized officials. It shall be in force for the 2020-21, 2021-22, and 2022-23 School Years.

Trans Family Support Services


 Kathie Moehlig
 Executive Director

7-27-2020
 Date

Poway Unified School District


 Marian Kim-Phelps Ed.D
 Superintendent

7-29-2020
 Date