

August 13, 2020

Ms. Kristen Rulison
SEL Manager
School District of Palm Beach County
3300 Forest Hill Blvd., A-323
West Palm Beach, FL 33406

Dear Ms. Rulison:

This letter, when signed by School Board of Palm Beach County, for the use of the School District of Palm Beach County (together “you” or “your”), shall constitute an amendment (“Amendment”) of the agreement governing grant # 20180082 between you and The Wallace Foundation (“Wallace”) executed September 20, 2018, as amended as of February 1, 2019 and as of August 31, 2019 (the “Agreement”), as follows:

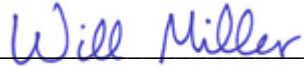
1. The Agreement is hereby amended to increase the Grant amount by One Million Five Hundred Forty-Nine Thousand Dollars (\$1,549,000). These additional funds are to be used to extend your participation in Wallace’s Partnerships for Social and Emotional Learning Initiative through August 31, 2023 and will be paid to you as specified in Section F. Payment Schedule in Appendix A2 attached hereto.
2. The following attached documents are henceforth incorporated as part of the Agreement: Appendix A2 (the scope of work for activities undertaken from September 1, 2020 through August 31, 2023) and Appendix B2 (the budget for activities undertaken from September 1, 2020 through August 31, 2021).
3. The end date of the Grant is hereby extended by three years, from August 31, 2020 to August 31, 2023.

Except as expressly amended herein, all of the terms and conditions of the Agreement shall remain in full force and effect.

If this letter accurately reflects your understanding, please have an individual duly authorized with the legal capacity to execute and deliver this Amendment, making it binding on the School Board of Palm Beach County and the School District of Palm Beach County, sign in the space provided

below and email a signed original to Mark Diekmann, Grants Associate, at mdiekmann@wallacefoundation.org.

Sincerely,
THE WALLACE FOUNDATION



Will Miller, President

ACCEPTED AND AGREED:
School Board of Palm Beach County

By: _____
Signature Name: _____ *Date* _____

Title: Frank A. Barbieri, Jr. Esq.

School Board Chair

By: _____
Signature _____ *Date* _____

Name: Donald A. Fennoy, II, Ed. D.

Title: Superintendent

Reviewed and approved as to legal sufficiency:

APPENDIX A2

Grantee: School Board of Palm Beach County,
for the use of the School District of Palm Beach County

Grant Amendment Amount: \$1,549,000

Term: September 1, 2018 through August 31, 2023
(Scope period: September 1, 2020 through August 31, 2023)

Grant ID#: 20180082

Wallace's mission is to foster improvements in learning and enrichment for disadvantaged children and the vitality of the arts for everyone. We seek to catalyze broad impact by supporting the development, testing and sharing of new solutions and effective practices.

Our approach is to work collaboratively with others to create benefits for the people these organizations serve and to develop new knowledge and insights to catalyze broad impact. We seek to establish and maintain strong, effective partnerships with grantees. We have learned from our grantees that our approach means your experience working with Wallace may be similar to your experience with other foundations in some respects, and different in others. Here is what you can expect in working with Wallace:

- The key to successful partnerships is a mutual commitment to open, candid, ongoing and respectful communications. We commit to be clear and timely in communicating our goals, strategies and expectations. In turn, we ask that you share with us what's working well, if something isn't working as expected, and what you are learning. We take seriously our own accountability as a foundation to use philanthropic resources wisely, which means regularly assessing whether the work we are funding is creating hoped-for results and benefits.
- To support our goal to test ideas and practices that we can learn from and share broadly with the field, many grants, including this Grant, require studies, evaluations or other efforts to elicit lessons and observations from grant-funded activities. These studies and evaluations result in public reports that are widely disseminated. As partners in knowledge development, you agree to cooperate fully with Wallace and its research partners, including cooperating with data collection activities.
- To support shared learning, we may ask grantees to participate in learning communities with other grantees and experts to discuss experiences and challenges in the work, exchange ideas, share expertise, and advise members of the community on issues that may be relevant to your work. In turn, we commit to organize these convenings so that you will find them a valuable use of your time.
- As the nation responds to the unprecedented novel coronavirus outbreak (COVID-19), we acknowledge that this is uncharted territory for everyone, and therefore the resource priorities, timetables, deadlines, and other assumptions underlying this agreement are subject to change. We urge you to raise any questions or concerns with your Wallace contact as we seek to be helpful in this rapidly-changing crisis. ***Please know that our***

staff is here to problem solve with you to develop alternative ways to get the work done and alternative timetables as the situation requires.

A. Initiative strategy and purpose

Wallace’s Partnerships for Social and Emotional Learning Initiative (PSELI) strategy is to foster children’s social and emotional learning (SEL)—e.g. emotion management and social skills—through partnerships between school districts and out-of-school time intermediaries (OSTIs) that enable leadership and staff in schools and OST programs to effectively align and improve their teaching and development of these skills. Using a continuous improvement approach, the partnerships will seek to align policies and practices in school and OST settings to create an overall environment—from classrooms and OST programs to hallways and playgrounds—that supports students’ social and emotional development. As in all our efforts, Wallace seeks to benefit both those it funds directly and the field by generating credible, useful knowledge. Toward that end, independent, credible research has been commissioned to develop practical knowledge about how these efforts can be carried out, the role of adult skills development, and the benefits to children. These insights will be broadly shared.

B. Goals, Activities, Deliverables and Timeline

This Grant will support the implementation of SEL strategies described in the joint plan submitted by Prime Time Palm Beach County and the School District of Palm Beach County on July 9, 2020, which is incorporated herein by reference. Given the disruption and multiple reopening scenarios caused by COVID-19, plans might need to be updated several times. In the event of a conflict between the Grant agreement (including this Appendix) and your joint plan (the Plan), the terms of the Grant agreement shall control. Both the district and OSTI are expected to work in partnership to implement the Plan, at the system and site levels to the extent possible. Wallace will provide program, research and communications technical assistance, as well as serve as learning communities and thought partners to strengthen your capacity to implement your strategies. Together with Wallace and our designated partners, activities will consist of the following:

Year 4 through August 31, 2021	
Activities/Deliverables	Timeline
➤ Participate in phone calls and meetings with Wallace program officers (and communications and research officers as appropriate) and the designated Lead District and OSTI Staff, at least once a month.	Through August 2021
➤ Maintain a core team and working group structure for PSELI’s implementation at the system and site levels.	Through August 2021
➤ Continue to engage major local stakeholders (e.g. mayor or other highest local authority, school board, local funders, others) to share information and lessons-learned from your PSELI implementation.	Through August 2021
➤ Ensure that Phase I sites implement to the degree that is feasible during the COVID disruption. It is expected that communities will be designing alternate delivery vehicles for PSELI and adaptations for in-person, hybrid, or virtual learning.	Through August 2021

➤ Should your community decide to begin work with Phase II, plans will be submitted on a rolling basis. You will need to coordinate with your program officer to review your Phase II plans.	Through August 2021
➤ Implement More and Better OST programming based on the plan submitted to Wallace.	Through August 2021
➤ Designate District Lead and OSTI Lead for communications contacts to work with Wallace and communications technical assistance provider to participate in role-alike calls, identify key stakeholders/audiences, create/tailor messaging, share findings from RAND's public report (if desired) and develop an internal and/or external SEL communications plan. Wallace will cover the cost of this centralized communications resource.	Through August 2021
➤ The district will elect to coordinate with Wallace's designated research and SELweb administration team to prepare for and administer the student assessment in Spring 2021. This coordination may include participation in phone calls to plan, emailing information, etc. Districts may opt out of SELweb at one or more sites by emailing their program officer by December 18, 2020.	February – May 2021
➤ Respond to requests for student SELweb data (for districts that participate) and other administrative data from Wallace's designated research team within one week of receiving it.	March – June 2021
➤ Support RAND's surveys, interviews and observations of district and OSTI staff, and Phase I and Phase II sites and their activities.	January – May 2021
➤ Community teams can opt in to Wallace's virtual or in-person learning community meetings within the designated registration period. If attending, we ask that at least two team members participate for its entirety so that you can share back learnings with the larger team. Your superintendent and the head of your OSTI will be asked to participate in a winter 2021 meeting that will focus on sustaining progress. Additional information and guidelines will be provided by your program officer.	Through August 2021

Years 5 & 6 through August 31, 2023	
Activities/Deliverables	Timeline
➤ Participate in phone calls and meetings with Wallace program officers (and communications and research officers as appropriate) and the designated Lead District and OSTI Staff, on a quarterly basis.	Through August 2023
➤ Designate staff or working group to support your Phase II implementation based on a plan submitted by Wallace.	Through August 2023
➤ Continue to engage major local stakeholders (e.g. mayor or other highest local authority, school board, local funders, others) to share information and lessons-learned from your PSELI implementation.	Through August 2023

<p>➤ Implement More and Better OST programming based on the plan submitted to Wallace, should your plans extend through years 5 and 6. If your activities will be completed by the end of Year 4, you may disregard.</p>	<p>Through August 2023</p>
<p>➤ Research activities such as surveys and interviews of district and OST staff and the analysis of administrative data may be offered to communities. Should you elect to participate in these activities, we will work with you to coordinate and support them as needed. You may need to approve a research activity and data sharing request submitted by RAND and other Wallace-designated research partners.</p>	<p>Through August 2023</p>

C. SEL Assessment Data Use

As part of a variety of indicators, Wallace is funding the assessment of students’ social and emotional skills with Phase I and Phase II sites in Spring 2021. These data will be the property of the School District of Palm Beach County. RAND will request these data from the School District of Palm Beach County, then analyze and report back the results to School District of Palm Beach County. Any student data used shall be confidential, and Wallace shall comply with all provisions of 20 U.S.C. § 1232g et seq., 34 C.F.R. § 99 et seq., 603 C.M.R. 23.00 et seq., Student Record regulations. These data will also be used to produce outcomes evidence linking your PSELI work with changes in children’s social and emotional skills, and to learn how SEL skills are related to other important measures of student success. A data sharing agreement in compliance with the requirements of the Family Educational Rights and Privacy Act (FERPA) and other legal requirements will outline the data to be shared and the responsibilities of the parties in gathering and using the data.

Wallace is supporting the gathering of these SEL assessment data to be used by grantees to strengthen systems and site level activities benefiting children. Therefore, Wallace recommends that SEL assessment data be reported for both the Phase I and Phase II sites at the system-level and school-level. RAND will work on possible additional data exhibits for aggregated students participating in OST.

Wallace does not intend for these data to be used for screening students to identify individual needs for intervention, as this is not the objective of the initiative. Further, Wallace does not intend for these data to be used for accountability, such as evaluating teachers or principals, ranking schools, or school report cards. Wallace recognizes that the accuracy of these assessments could be undermined should incentives for gaming them increase, which may be the case when used for accountability purposes.

D. Changes to the Grant

You must make a request, in writing, to your Wallace staff contact *prior* to making any changes to the Grant, including but not limited to:

- Reallocation of ten percent or more between budget categories of the budget most recently submitted to Wallace
- Change in the scope of work or strategy
- To add, delete or change a deliverable, or to change its timing
- To substantially change the level of involvement of a staff member or members considered key to the project

If the approved budget includes indirect costs, such costs will be identified in a separate budget line, and generally may not exceed 20% of direct costs for not-for-profit organizations and 15% for government entities. Indirect costs are shared costs that are not directly attributable to the project itself, such as rent, utilities, allocated charges for administrative departments (e.g., Accounting, HR, and Development), information technology, telephone and supplies. The indirect rate should be applied to actual expenditures for each Grant payment period.

If you expect to have unexpended funds at the end of your grant term, you should discuss this at least three months prior to the term end with your Wallace staff contact. A request to use the unexpended funds should identify the amount of remaining funds and a proposed plan for spending down.

E. Reports and Financial Analysis (*templates and guidelines for each deliverable will be provided by your program officer*)

Phase I

- Any revisions to your Year Four plan and updates to your budget will be accepted on a rolling basis in Fall 2020. Mid-year updated workplan and grant expenditure report due on or before January 29, 2021.
- Annual report (including your critical analysis of the progress made compared to your goals, reflections about what worked and what did not and why, and observations about your future direction) and financial expenditure report due on or before September 30, 2021.

Phase II

- Phase II SEL Plan and Budget will be accepted on a rolling basis through June 30, 2021.
- Mid-year updated workplan and grant expenditure report due on or before January 31, 2022.
- Annual report (including your critical analysis of the progress made compared to your goals, reflections about what worked and what did not and why, and observations about your future direction) and financial expenditure report due on or before September 30, 2022.
- Final report (including your critical analysis of the progress made compared to your goals, reflections about what worked and what did not and why, and observations about your future direction) and financial expenditure report due on or before September 30, 2023.

F. Payment Schedule

Within thirty (30) days of Wallace's receipt of this Amendment signed by you, Wallace will send you an electronic ACH transfer in the amount of \$533,625. Subsequent payments will be made to you as follows:

- \$533,625 after Wallace's receipt and review of your updated workplan and grant expenditure report due on or before January 29, 2021; and
- \$481,750 after Wallace's receipt and review of your updated workplan and grant expenditure report due on or before January 31, 2022.

Subsequent payments are subject to the terms and conditions of the Agreement.

**Appendix A: Scope of Work
For The Wallace Foundation**

Claudia DeMegret
Claudia DeMegret, Senior Program Officer

8/13/20
Date

ACCEPTED AND AGREED:
School Board of Palm Beach County

By: _____
Signature

Date

Name: _____

Title: _____

By: _____
Signature

Date

Name: _____

Title: _____

**The Wallace Foundation
Partnerships for Social Emotional Learning Initiative**

Project/Community Name:	Palm Beach PSELI	
Grantee Names:	Prime Time	School District - Palm Beach County
Grant ID # (s):	20180081	20180082
Date Budget Prepared:	7/1/2020	

PROJECT FUNDING SOURCES	Year 3 Budget September 2019 - August 2020			Year 3 Projection September 2019 - August 2020			Year 4 Budget September 2020 - August 2021			Notes
	School District - Palm Beach		Total Community	School District - Palm Beach		Total Community	School District - Palm Beach		Total Community	
	Prime Time	County		Prime Time	County		Prime Time	County		
Carryover	29,035	866,665	895,700	181,409	480,659	662,068	216,492	775,662	992,154	
Community Grant	721,033	1,278,967	2,000,000	721,033	1,278,967	2,000,000	634,000	866,000	1,500,000	
Phase II	N/A	N/A	0	N/A	N/A	0		201,250	201,250	
More & Better	6,900	143,661	150,561	6,900	143,661	150,561	138,000		138,000	
Total Funding Sources	756,968	2,289,293	3,046,261	909,342	1,903,287	2,812,629	988,492	1,842,912	2,831,404	
PROJECT COSTS	Year 3 Budget			Year 3 Projection			Year 4 Budget			Notes
	School District - Palm Beach		Total Community	School District - Palm Beach		Total Community	School District - Palm Beach		Total Community	
	Prime Time	County		Prime Time	County		Prime Time	County		
A. PERSONNEL										
Staff	258,448	599,364	857,812	252,550.50	394,968.00	647,518.50	260,425	186,095	446,519	
Fringe Benefits	81,577	164,226	245,802	82,961.78	134,249.00	217,210.78	87,446	67,114	154,559	
SUBTOTAL PERSONNEL	340,025	763,589	1,103,614	335,512.28	529,217.00	864,729.28	347,870	253,208	601,078	
B. DIRECT PROJECT COSTS										
Travel, Conferences, Meetings	83,660	64,890	148,550	30,346.23	47,591.00	77,937.23	48,900	63,245	112,145	
Communications	11,800	5,500	17,300	2,699.28	2,752.00	5,451.28	6,800	5,000	11,800	
Other	249,951	669,143	919,094	185,492.04	328,076.00	513,568.04	147,734	431,590	579,324	
SUBTOTAL DIRECT PROJECT COSTS	345,411	739,533	1,084,944	218,537.55	378,419.00	596,956.55	203,434	499,835	703,269	
C. INDIRECT COSTS										15% indirect costs Y4 Budget & Phase 2
	102,815	225,468	328,284	99,017.25	143,908.00	242,925.25	82,696	112,957	195,652	
Total Project Costs	788,251	1,728,591	2,516,842	653,067.08	1,051,544.00	1,704,611.08	634,000	866,000	1,500,000	
D. Phase II	-	-	-	-	-	-	-	201,250	201,250	
E. MORE & BETTER	6,900	143,661	150,561	39,782.47	76,081.00	115,863.47	138,000	-	138,000	The remaining monies are held for Year 5
Grand Total Costs	795,151	1,872,252	2,667,403	692,849.55	1,127,625.00	1,820,474.55	772,000	1,067,250	1,839,250	