



**Regular Meeting** of the Board of Education, Independent School District Number One, Tulsa County, Oklahoma, **December 6, 2021**, at 6:30 PM in the Cheryl Selman Room, ground floor, at the Charles C. Mason Education Service Center, 3027 S. New Haven Avenue, Tulsa, OK.

With the exception of item A-1, the Board of Education reserves the right to take up any agenda item in any order regardless of how items are listed.

This is an open, public meeting held in accordance with the Open Meeting Laws of the State of Oklahoma. The purpose of this meeting is to conduct the business of the School District. As the elected representatives of the School District voters and school patrons, the School Board members will be making decisions concerning the operation of the School District.

In accordance with Board Policy 1301, individuals may comment on business items or recommendations appearing under the Action or Information portions of a regular meeting agenda. The public may make their comments via telephone or in person. Requests to comment must be made by submitting a completed form for each topic. If requesting to comment during the meeting via telephone, please fill out a form online on the Tulsa Public Schools website at <https://www.tulsaschools.org/about/board-of-education/requesttospeakonagendaitem>. If requesting to comment during the meeting in person, please request a form from the Board Clerk in the meeting room before the beginning of each meeting. Requests will be accepted at any time up to the consideration of the Consent Agenda portion of the meeting. Statements are limited to five minutes each.

Persons desiring to address the Board concerning items not on the agenda must submit a written request form, available from the Clerk of the School Board, at least seven days prior to each meeting. Statements to the School Board by members of the public are limited to five minutes each. If the request to comment is approved, the Clerk of the School Board should be told whether the comments will be made during the meeting via telephone or in-person.

**A. OPENING EXERCISES**

- A.1. Remind those wishing to address the Board, sign with the clerk -- 5-minute limit.
- A.2. Call to order and confirm that a quorum of the Board is present.
- A.3. Flag salute

**B. MOTION TO VOTE AND ADOPT THE AGENDA**

**C. SPECIAL PRESENTATIONS/AWARDS/RESOLUTIONS**

- C.1. Motion, discussion, and vote to endorse the Tulsa Metro Chamber's 2022 One Voice Regional Legislative Agenda.
- C.2. Motion, discussion, and vote to adopt a resolution approving the Foundation for Tulsa Schools, an Oklahoma nonprofit entity and 501(c)(3) organization, as an eligible public school foundation for the purpose of accepting qualifying donations under the Oklahoma Equal Opportunity Education Scholarship Act.

**D. APPROVAL OF MINUTES**

**E. CONSENT AGENDA - Motion and vote on recommendation.**

**F. ACTION AGENDA – Motion and vote on each recommendation.**

**G. INFORMATION AGENDA**

**H. GOAL MONITORING SESSION**

Goal 1.3 K-5 Multilingual Learner English Language Proficiency Growth update and discussion among board members, superintendent and staff. Motion and vote to accept Goal 1.3 report.

Goal 2.2 6-8 Multilingual Learner English Language Proficiency Growth update and discussion among board members, superintendent and staff. Motion and vote to accept Goal 2.2 report.

**I. STAFF REPORTS**

COVID-19 UPDATE and discussion among board members, superintendent and staff.

**J. BOARD MEMBER REPORTS**

**K. CITIZENS COMMENTS**

**L. SUPERINTENDENTS REPORTS/PRESENTATIONS**

**M. OTHER NONROUTINE ITEMS REQUIRING BOARD ACTION**

**N. NEW BUSINESS**

**O. ANNOUNCEMENTS**

Pending board approval the next Board of Education regular meeting is January 3, 2022

at 6:30 p.m.

**P. MOTION AND VOTE TO ADJOURN**

**E. CONSENT AGENDA - Motion and vote on recommendations**

Note: With the exception of encumbrances, student trips and routine staffing items, consent items appeared on the previous regular meeting's agenda as information agenda items unless otherwise indicated.

**DEPUTY SUPERINTENDENT**

**E.1.** RECOMMENDATION: Approve routine field trips.

RATIONALE: Board Policy 3314 requires that all out-of-state student field/study trips and travel have prior authorization by the Board of Education.

**E.2.** RECOMMENDATION: Enter into a contract with IPROC Tulsa, LLC to host Edison High School's Jingle Bell Ball on December 10, 2021 at the Doubletree Hotel at Warren Place.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$5,332

FUND NAME/ACCOUNT:

Edison High School Student Council SAF Fund #573

RATIONALE: The Jingle Bell Ball, is an annual event put on by the Student Council for the entire student body and guests. This event provides STUCO students with the opportunity to become involved with planning and to practice organizational skills and teamwork skills.

**E.3.** RECOMMENDATION: Enter into a contract with Agora Event Center, LLC for Edison High School to hold their annual senior prom on April 16, 2022.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST:

Not to exceed \$5,000. The \$2500 deposit will be paid by the Edison PTSA with the balance of \$2,500 to be paid by the class of 2022 SAF account.

FUND NAME/ACCOUNT:

Class of 2022, #870

REQUISITION/CONTRACT: 62200680

RATIONALE: The tradition of the senior prom allows students to socialize with their classmates which support the core value of joy. Class officers will work together with their classmates to plan and organize this activity, supporting the core value of team.

**TEACHING AND LEARNING**

**E.4.** RECOMMENDATION: Purchase renewal for online testing protocols from Pearson Assessments, Inc. The purchase provides more efficient and accurate psychoeducational assessments to determine special education eligibility.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the

appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$90,000

FUND NAME/ACCOUNT:

11-6210-2152-506140-239-000000-000-05-066-6210

11-6210-2140-506140-239-000000-000-05-066-6210

RATIONALE: The purchase of the Digital Assessment Library allows school psychologists, speech pathologists, occupational therapists, and physical therapists to conduct evaluations to determine eligibility for students who are suspected of having a disability. The electronic licensure has proven to be more efficient in that it provides access to testing protocols within a comprehensive library allowing the diagnosticians to utilize the protocols as they need to complete the evaluations.

**E.5. RECOMMENDATION:**

Amend the agreement with The Wallace Foundation to receive a grant for participation in Wallace's Partnerships for Social and Emotional Learning Initiative. The agreement, originally on the 11/16/20 agenda, is amended for continued participation through August 31, 2023.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: No cost to district

RATIONALE:

This grant will continue to support the implementation of Social Emotional Learning strategies and gathering of SEL assessment data to be used to strengthen systems and site level activities benefitting students. This correlates with the implementation of the TPS Destination Excellence strategic plan.

**E.6. RECOMMENDATION:**

Purchase District-selected special education instructional resources from the vendors listed below during the 2021-2022 school year.

- Heggerty Phonemic Awareness, Literacy Resources, LLC
- Origo Mathematics, Origo Education, Inc.
- Really Great Reading Company, LLC

COST: Not to exceed \$150,000

FUND NAME/ACCOUNT: To be charged to special education federal funds 6210

RATIONALE: Special Education Students deserve and require appropriate print and digital learning materials complete with resources to support their academic growth and development in accordance with their Individual Education Programs.

**TALENT MANAGEMENT**

**E.7. RECOMMENDATION: Approve routine staffing items.**

RATIONALE: Routine personnel actions implement the various talent management plans and priorities authorized by the Board of Education. All salaries are listed at an effective annualized rate regardless of length of effective date of contract.

**E.8. RECOMMENDATION:** Approve position creates.

REQUISITION/CONTRACT: Positions to be effective after Board approval unless otherwise indicated. Funding for each new position will originate and be included in the applicable departmental budgets.

**DESIGN AND INNOVATION**

**E.9. RECOMMENDATION:** Enter into a contract with Stepmojo Education, LLC to provide students at East Central High School and Tulsa Virtual Academy with the opportunity to enroll in an expanded catalog of courses during the second semester of the 2021-2022 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$120,000

FUND NAME/ACCOUNT: 11-0224-2573-503590-000-000000-000-05-041-0224

**RATIONALE:**

The Tulsa Board of Education established a goal related to increasing high student access to post-secondary credits and credentials and a guardrail related to expanding and make more equitable student access to a variety of high-quality courses. This contract advances the district work in both these areas.

Stepmojo Education, LLC is an educational provider that allows students to choose from a catalog of high-quality, high-interest digital courses. Once enrolled, students have the benefit of dual support: direct instruction by a certified, highly-trained virtual teacher providing live instruction *and* support from Tulsa Public schools staff who provide additional supervision, guidance, and coaching. In addition, students have the ability to enroll in college credit-bearing courses.

This learning pilot of between 150 - 200 students will provide Tulsa Public Schools with the opportunity to allow Tulsa Public Schools to gain important insight about how to design, structure, and deliver successful new high school learning models that achieve the interim goals and guardrails established by the board.

**FINANCIAL SERVICES**

**E.10. RECOMMENDATION:** Approve the November 12, 2021 to December 2, 2021, New Encumbrances and Encumbrance Changes Report.\*

RATIONALE: New encumbrances and encumbrance changes reflect obligations of district funds issued in accordance with Board Policy 5102, Financial Reports and Statements. \*Note the report listed above is a link that will take you to the full encumbrance report.

**E.11. RECOMMENDATION:** Approve sanctioning of the following booster clubs and parent/teacher associations in accordance with Board Policy 5707 for the 2021-2022 fiscal year:

**PTA/PTO/PTSA:**

Carnegie Elementary PTA  
Clinton West Elementary PTA  
Eisenhower International School PTA  
Eliot Elementary PTA  
Hamilton Elementary PTA  
Lewis & Clark Elementary PTA  
Robert S Kerr Elementary PTA  
Rogers College High & Jr High PTSA  
Walt Whitman Elementary PTA

**BOOSTER CLUBS:**

Booker T Washington Boys Basketball Booster Club  
Booker T Washington Lady Eagles Booster Club  
Booker T Washington Pom Inc.  
Booker T Washington Varsity Cheer Booster Club  
Carver Cheer Booster Club  
Carver Women of Power  
East Central Girls Track  
Edison Eagles Basketball Club  
Edison Lady Eagles Booster Club  
Edison Prep Swim Booster Club  
Edison Prep Vocal Music Boosters Club  
Memorial HS Music Booster Club  
Nathan Hale Track & Cross Country Booster Club

RATIONALE: Sanctioned status provides organizations exemption from the statutory controls relating to school activity funds found in the Oklahoma School Code. The Board may sanction associations and clubs that advance the educational objectives of the district and are beneficial to students under the guidelines established in Board Policy 5707. These organizations submitted required information to support their applications.

**E.12. RECOMMENDATION:**

Enter into an agreement with RMS US, LLP to access and support the implementation of Governmental Accounting Standards Board (GASB) statements 87 accounting requirements for 2021-2022 fiscal year and prepare for GASB 96 lease accounting requirements for future district's financial reporting.

**FURTHER RECOMMEND:**

The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

**COST:**

Not to exceed \$25,000

**FUND NAME/ACCOUNT:** General Fund account 11-0000-2511-503100-000-000000-000-08-052-

RATIONALE: GASB statements 87 establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an

underlying asset, and GASB 96 provides guidance on the accounting and financial reporting for subscription-based information technology arrangements (SBITAs) for government end users (governments). The agreement with RSM US LLP will provide the district with the licenses to the LeaseQuery software, support for the implementation process, training on the use of the software, and consultation to identify and validate leases for preparation of auditing and reporting GASB87 requirements for 2021-2022 fiscal year and prepare for GASB 96 requirements for the following fiscal year.

- E.13.** RECOMMENDATION: Approve issuing warrants to Tulsa County, Creek County, Osage, County, and Wagoner County for the district's share of visual inspection costs for the 2021-2022 school year.

COST:

Tulsa County	\$ 642,253.24
Creek County	\$ 7,150.50
Osage County	\$ 52,244.30
Wagoner County	\$188.41

FUND NAME/ACCOUNT: 11-0000-2518-508700-000-000000-000-08-098

REQUISITION/CONTRACT: C - 12205683, O - 12205677, T - 12204067, W - 12205860

RATIONALE: The district is required by statute and a court decision to pay its prorated share of any visual inspection budget the County Excise Board approves for the County Assessor's office. During the 2020-2021 school year, the District paid Tulsa County \$645,073.80, Creek County \$7,674.36, Osage County \$44,498.57, and Wagoner County \$188.41.

## **BOND PROJECTS AND ENERGY MANAGEMENT**

- E.14.** RECOMMENDATION: Enter into contract with the lowest responsible bidder Performance Surfaces, LLC for new auditorium chairs at McLain High School.  
 FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: The total cost of the contract is \$154,324.

FUND NAME/ACCOUNT: 33-1308-4720-504500-000-000000-064-12-720-AM025

REQUISITION/CONTRACT: RQ: 12205505

RATIONALE: This project is part of 2021 bond issue. The improvement to the fine arts program will enhance the education for 775 students at McLain High School.

- E.15.** RECOMMENDATION:  
 Increase the existing contract with Joseph Enterprises Inc. for additional paving at various sites. The original contract was approved for \$500,000 at June 21, 2021 regular board meeting agenda, item E.177.  
 FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education



be authorized to execute the document(s) on behalf of the district.

COST: This increase is not to exceed \$500,000. (Total of contract is \$1,000,000)

FUND NAME/ACCOUNT: 2021 bond funds, issued on individual P.O's.

RATIONALE: The additional funds are necessary to provide more paving throughout the district. The district's sites are also able to use this contract with site-based funding for additional basketball courts and playground areas as requested.

**E.16.** RECOMMENDATION: Enter into contract with the lowest responsible bidder, K & M Shillingford Inc. for HVAC improvements at Grissom Elementary.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST:

Phase 1: \$450,000

Phase 2: \$1,850,000 (Phase 2 billing will begin after July 1st, 2022.)

Total Cost: 2,300,000

FUND NAME/ACCOUNT: 11-7950-4720-504500-000-000000-019-35-449-7950

RATIONALE: This project is part of ESSER funding. Improved heating and air conditioning will provide better indoor air quality while enhancing the educational environment.

**E.17.** RECOMMENDATION:

Approve amendment 2A with the Construction Management Contract with Trigon General Contractors and Construction Managers LLC., establishing a guaranteed maximum price for the interior renovations at Skelly Primary.

	<b>Renovation</b>	<b>HVAC</b>
Allowances	\$214,662.37	\$39,423.03
General Conditions	\$154,734.42	\$93,710.32
Management Fees	\$100,522.11	\$60,878.24
Reimbursables	\$83,864.10	\$12,801.41
Trade Contracts	\$2,014,294.00	\$1,293,961.00
Total GMP	<b>\$2,568,077.00</b>	<b>\$1,500,774.00</b>

FURTHER RECOMMEND:

The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST:

Interior Renovations: \$2,568,077.00

HVAC Phase 1: \$300,000 ESSER

HVAC Phase 2: \$1,200,774 ESSER (Phase 2 billing will begin after July 1st, 2022.)

RATIONALE: This project is part of the 2015 bond issue. Improving schools will

enhance the education environment for all the students at Skelly.

- E.18.** RECOMMENDATION: Approve the purchase of 8 compressed natural gas (CNG) buses Midwest Transport Solutions, LLC.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST:

The total cost is \$1,262,032.

FUND NAME/ACCOUNT: 32-1410-2720-507620-000-000000-000-12-003-

RATIONALE: The purchase of new buses is part of the 2015 bond.

## **OPERATIONS**

- E.19.** RECOMMENDATION:

Enter into a renewal contract for the 2021-2022 school year with Scribbles Software, LLC, Pineville, North Carolina, a web-based student transcript and verification request software and document storage company.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: No cost to the district.

RATIONALE: Scribbles has provided a secure, paperless system for requesting, delivering and maintaining historical record of all record requests for the District since the 2016-2017 school year. Scribbles enables the District to fulfill multiple student and alumni record requests in a simple and efficient manner. The software automatically captures applicants' data, collects applicable fees, and securely enforces FERPA compliant work processes. ScribTransfer and ScribOnline (Archive) provide seamless transfer of student records between school districts. This software eliminates the need for faxed, USPS, emailed, and personal record requests by combining these into a single data source.

- E.20.** RECOMMENDATION: Enter into an agreement with Heartland Payment Systems, LLC for their MySchoolBucks and Mosaic Point of Sale services to establish an online resource to add funds to a student's lunch account that integrates with current child nutrition point of sale software, and to pilot a credit card payment processing at Education Service Center Cafe.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST:

MySchoolBucks has no cost to the district; the cost for the credit card payment processing at the Education Service Center is not to exceed \$10,000 per year.

RATIONALE: The use of MySchoolBucks will give families a convenient way to add funds to their student's lunch account and the ability to view student's meal purchases and current account balance at-a-glance. It sends parent's a reminder when their child's balance gets low and can schedule recurring payments. Also, parents will have

the ability to print out a copy of their child's eating history report. child nutrition services would stop using the PayForIT program currently used for online payments, ensuring that the requested software agreement will not cost the district any additional funds while improving our operations. The use of the credit card machine will allow Education Service Center Café customer to ability to purchase food and beverages if they do not have cash, and will allow the district to evaluate the option of implementing it at school sites to expand payment services.

## **SUPERINTENDENT OF SCHOOLS**

### **E.21. RECOMMENDATION:**

In order to provide more instructional and extracurricular opportunities for students, change the grade configurations of certain schools in the East Central Junior High feeder pattern beginning in the 2022 -2023 school year. Specifically, in this recommendation, we propose the following:

- Change the grade configuration of Dolores Huerta, Peary, Mitchell, Kerr, Lewis and Clark, Cooper, and Disney Elementary Schools from a PK-6th grade to a PK- 5th grade beginning in the 2022-2023 school year.
- Change the grade configuration of what is currently called East Central Junior High from a 7th – 8th grade facility to a 6th- 8th grade facility beginning the 2022- 2023 school year, and change the designation of the facility to East Central Middle School, which will, beginning 2022-2023, serve 6th graders who would have attended Dolores Huerta, Peary, Mitchell, Kerr, Lewis and Clark, Cooper, and Disney.

### **RATIONALE:**

This recommendation –and the recommendations below regarding Hale feeder pattern—are a continuation of our on-going work to create consistency in grade configurations across the district, making it easier for families to navigate through our system. Additionally, in a middle school setting, students will have expanded access to developmentally appropriate activities, spaces, and experiences. We know from research and experience that minimizing transitions supports strong academic performance and helps foster meaningful relationships with teachers and peers. It is our intention that by the 2022-2023 school year, students at Tulsa Public Schools would experience no more than two transitions - from 5th to 6th grade and from 8th to 9th grade.

### **E.22. RECOMMENDATION:**

In order to provide more instructional and extracurricular opportunities for students, change the grade configurations of certain schools in the Hale Junior High School feeder pattern beginning in the 2022 -2023 school year. Specifically, in this recommendation, we propose the following:

- Change the grade configuration of Hamilton, Hoover, Bell, MacArthur, Owen, McKinley, Lindbergh, Skelly, and Kendall-Whittier Elementary Schools from a PK-6th grade to a PK- 5th grade beginning in the 2022-2023 school year.
- Change the grade configuration of what is currently called Hale Junior High from a 7th – 8th grade facility to a 6th- 8th grade facility beginning the 2020- 2021 school year, and change the designation of the facility to Hale Middle School, which will, beginning 2022-2023, serve 6th graders who would have attended Hamilton, Hoover, Bell, MacArthur, Owen, McKinley, Lindbergh, Skelly, and

Kendall-Whittier.

**RATIONALE:**

Please see the rationale supporting the grade configuration recommendation in the previous agenda item.

**E.23. RECOMMENDATION:**

In order to provide more instructional and extracurricular opportunities for students, change the grade configurations of Tulsa MET Junior High School and Project Accept TRAICE Elementary beginning in the 2022 -2023 school year. Specifically, in this recommendation, we propose the following:

- Change the grade configuration of Tulsa MET Junior High from a 7-8th grade to a 6-8th grade beginning 2022-2023 school year.
- Change the grade configuration of Project Accept TRAICE Elementary from a Kinder– 6th grade facility to a Kinder-5th grade facility.

**RATIONALE:**

This recommendation is a continuation of our on-going work to create consistency in grade configurations across the district, making it easier for families to navigate through our system, including at our alternative schools. Additionally, in a middle school setting, students will have expanded access to developmentally appropriate activities, spaces, and experiences.

**F. ACTION AGENDA - Motion and vote on recommendations**

**DEPUTY SUPERINTENDENT**

**F.1. RECOMMENDATION:** Enter into a license agreement with SMG, an Oklahoma general partnership, for the 56th Annual Basketball Tournament of Champions to be held at the BOK Center Tulsa on December 27-29, 2021.

**FURTHER RECOMMEND:** The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

**COST:** No cost to the district

**RATIONALE:**

SMG is the managing agent of the BOK Center. This license agreement will allow the District to use the BOK Center arena, press room, dressing rooms, lobby entrances, exits, and parking lots for the sole purpose of the Tournament of Champions. The teams will be given opportunities to interact with the students, parents, and faculty members from around the state, giving them a diverse experience.

**FINANCIAL SERVICES**

**F.2. RECOMMENDATION:** Approve the assignment of a tax incentive agreement with the district. Namely, approve Meridia, LLC's assignment of the 2016 tax incentive agreement with the district and the City of Tulsa to Meridia SPE, LLC.

**FURTHER RECOMMEND:** The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

RATIONALE: A tax abatement for the property (described as the S50 feet of Lot 3 and all of Lot 4, Block 148 Tulsa -Original Town, Tulsa County, State of Oklahoma) was approved by the City of Tulsa and other taxing entities on 1/11/16 and is set to expire in two years. The current owner of the property (Meridia, LLC) now desires to sell the property to Meridia SPE, LLC and assign the tax incentive agreement to it. Any assignment of the agreement requires board approval.

## **SUPERINTENDENT OF SCHOOLS**

- F.3.** RECOMMENDATION: Approve the schedule of regular meeting dates of the Board of Education for the 2022 calendar year.

RATIONALE: The Open Meeting Act Law requires that the schedule of regular meetings of the Board of Education be on file with the County Clerk of Tulsa County on or before December 15, 2021.

## **G. INFORMATION AGENDA**

### **DEPUTY SUPERINTENDENT**

- G.1.** RECOMMENDATION: Purchase physical education equipment from Prophet Corporation. Prophet Corporation is the most reasonable offeror, in accordance with the terms and conditions of the competitive request for quote.

COST: Not to exceed \$200,000.

FUND NAME/ACCOUNT:

CLASSROOM BOND FUNDS, 32-1136-1000-506810-100-000000-000-07-XXX

RATIONALE: Physical education equipment will be purchased for all schools as part of the 2015 classroom bond projects. The new equipment is needed to help support the implementation of the SPARK physical education curriculum.

### **TEACHING AND LEARNING**

- G.2.** RECOMMENDATION:  
Enter into a facilities usage agreement with the Tulsa Community College to house a 2022 high school student art exhibition for the participating high schools listed below from January 29th through February 26th, 2022 in the event hall at the McKeon Center for Creativity on the downtown Tulsa Community College campus.

Central  
Edison Preparatory  
Rogers College High  
Tulsa MET  
Tulsa Virtual Academy  
Washington  
Webster

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

RATIONALE: High school art students will have the opportunity to display their work

in a public venue, gaining experience and recognition. Additionally, exhibiting students will have the opportunity to visit the TCC visual art studios and meet with staff about their post-secondary programs.

## **TALENT MANAGEMENT**

**G.3.** RECOMMENDATION: Approve positions creates and deletes.

RATIONALE: Positions to be effective after Board approval unless otherwise indicated. Funding for each new position will originate and be included in the applicable departmental budgets.

## **FINANCIAL SERVICES**

**G.4.** RECOMMENDATION: Approve a modification to Board policy 5801 "Investments" to support longer maturity for investments in the Endowment Fund.

RATIONALE: Board policy 5801 "Investment" does not currently have an option to support maturities beyond 60 months for investments in the Endowment Fund, which benefit from longer maturity to support the objectives of the endowment. The modification will enable investments in the Endowment Fund to have maturities extending to 120 months.

**G.5.** RECOMMENDATION: Approve a modification to Board policy 5401 "Inventories" to address outdated language and asset values.

RATIONALE: Board policy 5401 "Inventories" needs language updated to reflect changes in the tracking system, definition of attractable assets, and changes to use acquisition cost instead of replacement value for tracking. Modifications to the dollar amount for attractable assets are also recommended to adjust for inflation and alignment with items purchased by the district that need to be tracked. This policy was last updated in 2004.

**G.6.** RECOMMENDATION: Approve (a) modification to Board policy 2207 regarding transfers of students living outside the school district to comport with requirements of Senate Bill 783, and (b) the corresponding capacity numbers relating to out-of-district transfers.

RATIONALE: Board Policy 2207 must be replaced due to changes in the last legislative session. The most notable change is that out-of-district students may apply for enrollment in the district at any time and that the district must approve and post information relating to its capacity to accept out-of-district transfers with respect to each of its schools, in every grade.

## **BOND PROJECTS AND ENERGY MANAGEMENT**

**G.7.** RECOMMENDATION: Approve the purchase of additional service vehicles from vendors, to be determined, as part of RFP 22006.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: The total cost of additional purchases will not exceed \$500,000. Purchase orders will be issued as vehicles become available.

FUND NAME/ACCOUNT: 32-1410-2650-507610-000-000000-000-12-003-

RATIONALE: This purchase of service vehicles is part of the 2015 bond issue.

- G.8.** RECOMMENDATION: Approve the change order #2 with Crossland Construction Co. Inc. for the new stadium at Central High School. The original contract was approved on 11/16/2020 agenda item E-16.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$160,000.

FUND NAME/ACCOUNT: 33-1220-4720-504500-000-000000-059-12-705-PE003

RATIONALE: This additional fencing, canopies, signage turf repair and metal panels were not part of the original project.

- G.9.** RECOMMENDATION: Approve a contract with the City of Tulsa for a water line easement at East Central High School.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: There is no cost to the district.

RATIONALE: The construction of a new stadium requires a water line easement.

- G.10.** RECOMMENDATION: Approve a resolution fixing the amount of **Combined Purpose General Obligation Bonds, Series 2022A** to mature each year; fixing the time and place the bonds are to be sold; approving the preliminary official statement and authorizing distribution of same; authorizing the clerk to give notice of said sale as required by law; and approving other matters related to the issuance of the District's **Combined Purpose General Obligation Bonds, Series 2022A**.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

RATIONALE: The 2022A Bonds will consist of bonds authorized at the 2021 Bond Election. The resolution sets the time and date for the sale of: **\$25,235,000 in building bonds (Proposition No. 1); \$1,445,000 in student and classroom technology bonds (Proposition No. 2); \$630,000 in transportation equipment bonds (Proposition No. 3) and \$10,690,000 in quality learning materials and programs bonds (Proposition No. 4)**. The 2022A Bonds in the aggregate amount of **\$38,000,000** would be sold on **February 7, 2022** and approved/awarded at the Board's **February 7, 2022** meeting, with proceeds made available to the District on or about March 17, 2022. Upon issuance of the 2022A Bonds, there will be \$346,000,000 remaining from the 2021 authorization.

- G.11.** RECOMMENDATION: Approve an agreement with Hilborne & Weidman, P.C. to serve as Bond Counsel and Disclosure Counsel on the District's **Combined Purpose General Obligation Bonds, Series 2022A**.

**FURTHER RECOMMEND:** The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

**RATIONALE:** The District engages experts for these services in connection with bond issuing to ensure compliance with all rules and regulations governing the sale of bonds. The use of bond counsel is necessary to prepare the required documentation for a bond sale in a correct manner and provide a legal opinion to the purchaser of the bonds regarding the tax-exempt nature of the obligations. Under the referenced Bond Counsel and Disclosure Counsel Engagement, Bond Counsel fee would be \$13,000.00 and Disclosure Counsel fee would be \$8,000.00 for the 2022A Bonds for a total cost of \$21,000.00, payable from bond proceeds.



**SUPPORTING INFORMATION****CONSENT ITEM E-1****ROUTINE FIELD TRIPS**

<b>SCHOOL/ PARTICIPANTS</b>	<b>NUMBER OF STUDENTS/ PARENTS/ STAFF</b>	<b>PURPOSE OF TRAVEL AND LOCATION</b>	<b>TRAVEL DATES</b>	<b>NUMBER SCHOOL DAYS MISSED</b>	<b>TRAVEL COST AND FUNDING SOURCE</b>
Booker T. Washington High School/Pom Dancers	Students: 11 Parents: 2 Staff: 3	To participate in the Universal Dance Association (UDA) National Competition/Orlando, Florida	March 2-8, 2022	5	No cost to the district. Funding will be provided by BTW's Pom Booster Club
Key Elementary School/3 <sup>rd</sup> Grade Students	Students: 60 Parents: 2 Staff: 4	Study trip to Crystal Bridges Museum of Art/Bentonville, Arkansas	May 6, 2022	1	No cost to the district.

**SUPPORTING INFORMATION****CONSENT ITEM E-7****ROUTINE****STAFFING**

<b><u>ELECTIONS</u></b> <b>Name</b>	<b>Effective Date</b>	<b>Contract Amount</b>	<b>Position</b>	<b>Grade or Degree &amp; Step</b>
Anderson, Evan	11/09/21	\$43,245.00	Dean	M30-4
Asberry, Ciara	11/11/21	\$13.49	1:1 Autism Paraprofessional	IS-10
Ashberry, Courtney	8/16/21	\$13.49	Autism Paraprofessional	IS-10
Balan, Diana	11/17/21	\$9.82	DD Paraprofessional	IS-3
Banks, Dawn	8/12/21	\$10.79	Cafeteria Assistant	MT-1
Carmona, Alexis	11/10/21	\$12.12	Labor Journey person	MT-7
Cornelius, Jana	8/02/21	\$77,000.00	Lead Program Quality	BG-8
Covey, Eric	11/11/21	\$30,000.00	Apprentice	NS
Dabdud, Jordan	8/12/21	\$40,000.00	Teacher	B-0
Delgado, Zunilda	11/15/21	\$13.08	Teacher Assistant	IS-6
Diaz, Moises	10/15/21	\$10.31	School Clerk	CA-3
Dixon, Tiawona	11/15/21	\$13.08	Teacher Assistant	IS-6
Evans, Jordan	8/12/21	\$40,000.00	Teacher	B-0
Fernandez, Aurora	11/29/21	\$10.31	School Clerk	CA-3
Foster, Devin	8/12/21	\$40,000.00	Teacher	B-0
Hale, Heather	8/10/21	\$25,471.50	Part Time Psychologist	D-12
Harper, Donna	8/12/21	\$41,000.00	Teacher	M-0
Hay, Julia	8/12/21	\$40,000.00	Teacher	B-0
Hernandez, Miguel	8/12/21	\$40,000.00	Teacher	B-0
Hollaway, Billy	11/08/21	\$13.64	Bus Driver	MT-7
Howard, Tymber	11/10/21	\$13.49	ED Paraprofessional	IS-10
Hubner, Jackie	8/12/21	\$21,580.00	Half Time Teacher	B-6
Hugger, Orlando	11/08/21	\$12.94	Asst Head Custodian	MT-8
Hurtado Rodriguez, Alicia	8/12/21	\$42,200.00	Teacher	B-5
Izquierdo Diaz, Maria	8/12/21	\$42,200.00	Teacher	B-5
Joiner, Shelby	8/10/21	\$43,700.00	Counselor	B-7
Kaminski, Rachel	8/12/21	\$40,000.00	Teacher	B-0
Lewis, India	8/12/21	\$40,000.00	Teacher	B-0
Lewis, Stefanie	11/15/21	\$30,000.00	Apprentice	NS
Litera, Jennifer	9/03/21	\$30,000.00	Apprentice	NS
Lourdes Viana Eiriz, Maria	8/12/21	\$43,700.00	Teacher	B-7
Malek, Sandra	11/03/21	\$10.07	Cafeteria Assistant	MT-1
Marrufo, Guadalupe	11/15/21	\$9.88	Cafeteria Assistant	MT-1
Martin, Jordan	10/12/21	\$11.21	Paraprofessional	IS-6
Martinez, Enedina	11/29/21	\$30,000.00	Apprentice	NS
Mendez Tomas, Eusebio	11/08/21	\$11.38	Day Custodian	MT-3
Nash, Brianna	8/12/21	\$30,000.00	Apprentice	NS
Nelson, Teresa	8/12/21	\$40,000.00	Teacher	B-0
Perryman, Connie	11/11/21	\$44,575.00	Teacher	B-9

Portillo Molina, Leticia	11/08/21	\$11.38	Evening Custodian	MT-3
Renteria, Carina	11/09/21	\$9.88	Cafeteria Assistant	MT-1
Scott, Ciera	8/16/21	\$13.08	Paraprofessional	IS-3
Selle, Mary	11/01/21	\$46,574.00	Teacher	B-13
Sinnett, Molly	11/17/21	\$30,000.00	Apprentice	NS
Slaughter, Brittany	11/15/21	\$12.99	Bus Driver	MT-7
Torres Garcia, Alejandro	11/10/21	\$11.21	Teacher Assistant	IS-6
Willis, Rita	11/15/21	\$11.38	Evening Custodian	MT-3
Wilson, Taina	9/14/21	\$13.08	Parent Involvement Facilitator	IS-6
Wright, Kristy	8/12/21	\$40,000.00	Teacher	B-0

### **ADJUSTMENTS**

<b>Name</b>	<b>Effective Date</b>	<b>Contract Amount</b>	<b>Current Position</b>	<b>Proposed Position</b>	<b>Grade or Degree &amp; Step</b>
Bennett, Tiffany	8/10/21	\$41,820.00	Dean	Dean	M-2
Burks, Sonya	8/02/21	\$18.65	Before and After Care Site Director	Site Coordinator (Stimulus Funded)	MT-16
Fanning, Christy	9/01/21	\$40,000.00	Apprentice	Teacher	B-0
Fowler, Sarah	8/12/21	\$30,000.00	Paraprofessional	Apprentice	NS
Gilmartin, Karen	11/16/21	\$55,000.00	Manager – General Accounting	Staff Accountant I	BG-5
Glenn, Jo	11/01/21	\$44,365.00	Teacher	Teacher	D-2
Grayson, Jesus	9/01/21	\$42,500.00	Counselor	Counselor	M60-0
Gunnells, Janice	8/05/21	\$12.36	Bus Driver Trainee	Bus Driver	MT-7
Hayes, Linda	8/16/21	\$14.28	School Clerk	Paraprofessional	IS-6
Hoogendijk, Jayson	8/12/21	\$30,000.00	Teacher Assistant	Apprentice	NS
Jones, Mario	8/04/21	\$40,000.00	Strong Tomorrow Case Mgr	Dean	B-0
Kirby, Jennifer	9/23/21	\$30,000.00	Teacher Assistant	Apprentice	NS
McDaniel, Wendy	8/13/21	\$51,416.00	Teacher	Teacher	M30-16
McDugle, Darlene	8/19/21	\$13.38	Bus Assistant	Bus Driver Trainee	MT-7
O’Keefe, Brian	11/08/21	\$12.37	Paraprofessional	Teacher Assistant	IS-6
Palma, Monica	8/12/21	\$30,000.00	Paraprofessional	Apprentice	NS
Seals, Gerald	8/16/21	\$24.53	Craftsperson	Fleet Foreperson	MT-18
Sigli Powdrill, Michelle	8/09/21	\$27,116.00	Asst Cafeteria Mgr	Traveling Cafe Mgr	BG-A

### **SEPARATIONS**

<b>Name</b>	<b>Effective Date</b>	<b>Position</b>
Aveila Sipe, Ashley	12/01/21	Teacher
Barnett, Lesa	7/01/21	Paraprofessional
Barnoskie, Darrell	10/27/21	Assistant Head Custodian
Boatright, Jessica	11/05/21	Autism Paraprofessional
Broadnax, Misty	10/02/21	Teacher Assistant
Bustamante, Ana	7/06/21	Evening Custodian
Cartwright, Cheri	9/29/21	Evening Custodian
Cleek, Amanda	9/10/21	Apprentice
Deleon Gamez, Laura	11/02/21	Evening Custodian
Duncan, Kim	11/10/21	Teacher
Epperson, Christina	7/30/21	Evening Custodian
Freeman, Lynnlee	10/15/21	Teacher

Fultz, Andrea	11/04/21	Teacher
Gaines, Emma	12/16/20	Cafeteria Assistant
Gourd, Andria	12/17/21	Teacher
Green, Jessica	11/08/21	Teacher
Griffin, Susan	1/04/21	HS Leadership
Guard, Neil	10/08/21	Teacher
Guenther, Luz	10/25/21	Paraprofessional
Haro, Laura	8/04/21	Evening Custodian
Harris, Jonathan	11/29/21	Teacher
Henry, Candace	8/27/21	Teacher
Hernandez, Lizbeth	11/03/21	Evening Custodian
Hill, Sandrette	11/09/21	Parent Involvement Facilitator
Howard, Phyllis	10/01/21	Special Needs Bus Driver
Jones, Dawna	12/17/21	Teacher
Jones, Heather	12/03/21	Assistant Cafeteria Manager
Jordan, Patricia	8/20/21	Custodian
Landers, Cassie	1/22/21	Teacher
Liza Fraley, Anna	9/16/21	School Clerk
Long, Kimberly	11/08/21	Teacher
Lord, Misty	8/24/21	Apprentice
Lyons, Sommer	10/29/21	Teacher
Markham, Demario	11/01/21	Bus Driver
Martinez, Josefina	9/24/21	Cook II
McKenzie, Cathy	11/05/21	Paraprofessional
McKnight, Krista	12/17/21	Reading Interventionist
Medley, Deborah	9/03/21	Director of Expanded Learning
Merton, Earl	10/08/21	Evening Custodian
Millikin, Ashley	9/29/21	Evening Custodian
Moreno, Veronica	9/29/21	1:1 Autism Paraprofessional
Murray, Devon	12/17/21	Teacher
Nealy, Darian	8/03/21	Teacher Assistant
Norberg, Boonie	10/21/21	Assistant Cafeteria Manager
Pacheco, Anabella	11/12/21	School Clerk
Paiz, America	11/15/21	Cook II
Pate, Alysia	11/02/21	Evening Custodian
Perez Portillo, Fidelia	11/12/21	Cook II
Pete, Delores	11/02/21	Evening Custodian
Powell, Rachel	11/12/21	Health Assistant
Roberts, Dennis	11/03/21	Teacher
Ruiz Rodriguez, Maria	9/01/21	Evening Custodian
Ruiz, Maria	9/01/21	Evening Custodian
Saccente, Stephanie	6/01/21	Teacher
Wasdin, Diego	9/24/21	Evening Custodian
Williams, Sean	10/29/21	Teacher
Wood, Deborah	2/02/22	Child Nutrition
<b>Rescind:</b>		
Diggs, Jennifer	11/08/21	Teacher

**SUBSTITUTE AND TEMPORARY ELECTIONS**

**CNS**

Brown, Anna  
 Elmoukaram, Lamyae  
 Hopper, Kim  
 Love, Rose

**CUSTODIAN**

Belcher, Michael  
 Del Espinoza, Maria

**DRS STUDENT WORKERS**

Juanita Rodriguez, Arriana

**TUTOR**

Ryu, Hwason

**SUBSTITUTES**

Barnes, Christopher	Darby, Shannon	Kendrick, Marisa	Smith, Nathan
Biggins, Robin	DeSpain, Samuel	McLaughlin, Lara	Stivers, Kim
Briggs, Richard	Dillion, Esther	Miller, Andrew	Swarer, Hope
Brooks, Nathan	Dunn, Kamron	Miller, Makeda	Turner, Marquetta
Burge, Susan	Epperson, Christina	Mitchell, Christopher	Watson, Reginald Jordan
Connell, Mark	Gaeta, Nohemi	Moss, Tabitha	Whyte, Andrea
Cox, Crystal	Henderson, Stephanie	Partington, Veronica	Wilson, Gwen
Crow, Maggie	Horn, Brittani	Perez, Daniela	
Curtis, James	Jackson, Brenda	Pike, Levi	

**ADJUNCT COACH**

**Rogers:** Marcus Morrow, girls’ basketball assistant adjunct coach @ \$2,577, 11/9/21 to 5/29/22

**Central:** Corey Matther, football assistant adjunct coach @ \$2,877, 11/8/21 to 5/29/22

**Washington:** Mikel Blicht, football assistant adjunct coach @ \$3,335, 11/10/21 to 5/29/22

**Edison:** Alexandria Clemons, cheer adjunct coach @ \$2,861, 11/10/21 to 5/29/22

**Central:** Aireka Shaw, girls’ track adjunct coach @ \$1,200, 11/10/21 to 5/29/22

**Central MS:** Christopher Mitchell, assistant football adjunct coach @ \$1,373, 11/15/21 to 5/29/22

**Webster:** Shawn Arnold, boys’ assistant basketball adjunct coach @ \$2,119, 11/15/21 to 5/29/22

**SUBSTITUTE AND TEMPORARY PAYMENTS FOR EMPLOYEES**

**CORRECTIONS TO PREVIOUSLY APPROVED ITEMS**

*Correct start date on election October 4, 2021 page 21*

<b>Name</b>	<b>Effective Date</b>	<b>Contract Amount</b>	<b>Position</b>	<b>Grade or Degree and Step</b>
Gordon, Areonne	10/18/21	\$57,500.00	Data Partner (Stimulus Funded	BG-7

Correct account number on substitute & temporary payments for employees 11/15/21, page 20

Career and Technology Education Teacher Annual Stipend –

11-4120-xxxx-501700-xxx-xxxxxx-xxx-05-064-4120

Pay 5 certified teachers (to be named) \$2,200 (total not to exceed \$11,000) to operate as career and technology education teachers during the 2021-2022 school year

**SUPPORTING INFORMATION**

**CONSENT ITEM E.8.**

**POSITION CREATIONS/DELETIONS**

**Create:**

Position	Salary/Grade	Duties
<p><b>Manager of Strong Tomorrows – Enrollment Center / Student and Family Support Services</b></p> <p><i>Annual Budget Impact:</i> \$ 50,000 min. – \$ 75,000 max.</p> <p><i>Funding Source:</i> xx-xxxx-xxxx-xxxxxx- xxx-xxxxxx-xxx-xx-xxx</p>	<p>BG-7 12 Months</p>	<p>The Manager of Strong Tomorrows supports expecting and parenting students through the Strong Tomorrows Program, which is collaboration among the school, local public and private human services agencies to ensure academic success and graduation. The Strong Tomorrows Program has four focus areas: 1. High school graduation 2. Parent engagement 3. Health and wellness (pre/post-natal care, well child visits, etc.)</p>

**Create:**

Position	Salary/Grade	Duties
<p><b>Audio Video Technician – ESC / Information Technology – Client Services</b></p> <p><i>Annual Budget Impact:</i> \$ 33,862 min. – \$ 45,864 max.</p> <p><i>Funding Source:</i> xx-xxxx-xxxx-xxxxxx- xxx-xxxxxx-xxx-xx-xxx</p>	<p>TS-9 \$16.28/hr. to \$22.05/hr. 12 Months</p>	<p>The Audio Video Technician will assist with the maintenance of house lighting, sound and video boards during all events held throughout the district. Analyzes and resolves difficult and complicated program support deficiencies. Provide professional sound and light support for shows and other activities throughout the district. Set up, run and maintain the sound/light equipment.</p>

**SUPPORTING INFORMATION**  
**ACTION ITEM F.3.**

**BOARD OF EDUCATION  
TULSA PUBLIC SCHOOLS  
INDEPENDENT SCHOOL DISTRICT NUMBER ONE  
TULSA COUNTY, OKLAHOMA  
2022 REGULAR MEETING SCHEDULE**

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All meetings will be held in the Cheryl Selman Room, Ground Floor Level, at the  
Charles C. Mason Education Service Center  
3027 South New Haven Avenue, Tulsa, Oklahoma

January 3, 2022 (Monday)	6:30 p.m.
*January 24, 2022 (Monday)	6:30 p.m.
February 7, 2022 (Monday)	6:30 p.m.
*February 28, 2022 (Monday)	6:30 p.m.
March 7, 2022 (Monday)	6:30 p.m.
March 21, 2022 (Monday)	6:30 p.m.
April 4, 2022 (Monday)	6:30 p.m.
April 18, 2022 (Monday)	6:30 p.m.
May 2, 2022 (Monday)	6:30 p.m.
May 16, 2022 (Monday)	6:30 p.m.
June 6, 2022 (Monday)	6:30 p.m.
June 20, 2022 (Monday)	6:30 p.m.
*July 11, 2022 (Monday)	6:30 p.m.
July 18, 2022 (Monday)	6:30 p.m.
August 1, 2022 (Monday)	6:30 p.m.
August 15, 2022 (Monday)	6:30 p.m.
*September 6, 2022 (Tuesday)	6:30 p.m.
September 19, 2022 (Monday)	6:30 p.m.
October 3, 2022 (Monday)	6:30 p.m.
October 17, 2022 (Monday)	6:30 p.m.
November 7, 2022 (Monday)	6:30 p.m.
November 21, 2022 (Monday)	6:30 p.m.
December 5, 2022 (Monday)	6:30 p.m.

\*Board meeting is not on the first or third Monday of the month.

**SUPPORTING INFORMATION**

**INFORMATION ITEM G-3**

**POSITION CREATIONS/DELETIONS**

**Create:**

Position	Salary/Grade	Duties
<p><b>Homeless Education Coordinator-ESC/ Student and Family Support Services</b></p> <p><i>Annual Budget Impact:</i> \$ 50,000 min. – \$ 75,000 max.</p> <p><i>Funding Source:</i> 11-0000-2199-501210-000-000000-322-06-020</p>	<p>BG-7 12 Months</p>	<p>Ensure children and youth in homeless situations are identified and served through coordinating activities with other local entities agencies and district staff. Ensure children and youth in homeless situations enroll and have full and equal opportunity to succeed in school. Coordinate with transportation and child nutrition personnel to arrange for services for homeless children and youth. Facilitate enrollment for homeless children and coordinate with schools. Ensure that families, children and youth in homeless situation receive educational services and social services for which they are eligible and referral to health, mental health, dental and other appropriate services. Ensure that parents and guardians in homeless situations are informed of educational and related opportunities available to their children and are provided with meaningful opportunities to participate in the education of their children. Monitor homeless tutoring programs. Serve as the District’s Homeless Liaison Assistant to effectively implement the McKinney Vento Act that serves 3,000 students.</p>

**Delete:**

Position	Salary/Grade	Duties
<p><b>Homeless Education Coordinator-ESC/ Student and Family Support Services</b></p> <p><i>Annual Budget Impact:</i> \$ 44,248 min. – \$ 66,372 max.</p> <p><i>Funding Source:</i> 11-0000-2199-501210-000-000000-322-06-020</p>	<p>BG-7 200 Days</p>	<p>Ensure children and youth in homeless situations are identified and served through coordinating activities with other local entities agencies and district staff. Ensure children and youth in homeless situations enroll and have full and equal opportunity to succeed in school. Coordinate with transportation and child nutrition personnel to arrange for services for homeless children and youth. Facilitate enrollment for homeless children and coordinate with schools. Ensure that families, children and youth in homeless situation receive educational services and social services for which they are eligible and referral to health, mental health, dental and other appropriate services. Ensure that parents and guardians in homeless situations are informed of educational and related</p>



		opportunities available to their children and are provided with meaningful opportunities to participate in the education of their children. Monitor homeless tutoring programs. Serve as the District's Homeless Liaison Assistant to effectively implement the McKinney Vento Act that serves 3,000 students.
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**Create:**

Position	Salary/Grade	Duties
<b>Fleet Operations Foreperson - Transportation</b>  <i>Annual Budget Impact:</i> \$ 43,156 min. – \$ 58,378 max.  <i>Funding Source:</i> 11-0000-2740-501210-000-000000-712-03-003	MT-18 \$19.76/hr. to \$26.73/hr. + stipend 12 Months	Under the supervision of the fleet operations manager, the foreperson is responsible for the implementation and integration of standard operating procedures, fleet maintenance policies and procedures throughout fleet operations and the garage. Assists the fleet operations manager in ensuring the cost efficiency and effectiveness of fleet operations via modern maintenance and procurement practices, inventory controls, and a system of school bus maintenance activity tracking. Primary job functions include supporting maintenance personnel in daily needs, maintaining safety protocols and safe workspace, balancing maintenance budgets, forecasting maintenance needs, and organizing parts, materials, and supplies needed while contracting and working with area vendors.

**SUPPORTING INFORMATION**  
**INFORMATION ITEM G.4**

TULSA PUBLIC SCHOOLS

Policy 5801

INVESTMENTS

PURPOSE: To define the District's investment decisions and to comply with state and federal statutes.

This investment policy is adopted in accordance with the provisions of applicable law by the Board of the District. This policy sets forth the investment policy for the management of the public funds of the District. The policy is designed to ensure prudent management of public funds, the availability of funds when needed, and reasonable investment returns.

Investment Authority

The District treasurer is required by the Board to invest District monies in the custody of the treasurer in those investments permitted by law. The treasurer shall, to the extent practicable, use competitive bids when purchasing direct obligations of the United States Government or other obligations of the United States Government, its agencies, or instrumentalities.

The District treasurer shall limit investments to:

- Direct obligations of the United States Government to the payment of which the full faith and credit of the Government of the United States is pledged; provided the District treasurer, after completion of an investment education program in compliance with applicable law, may invest funds in the investment account in other obligations of the United States Government, its agencies or instrumentalities;
- Obligations to the payment of which the full faith and credit of the state is pledged;
- Certificates of deposits of banks when such certificates of deposits are secured by acceptable collateral as defined in this policy.
- Savings accounts or savings certificates of savings and loan associations to the extent that such accounts or certificates are fully insured by the Federal Savings and Loan Insurance Corporation;
- Repurchase agreements that have underlying collateral consisting of those items specified above including obligations of the United States, its agencies and instrumentalities, and where the collateral has been deposited with a trustee or custodian bank in an irrevocable trust or escrow account established for such purposes;

- County, municipal or school district direct debt obligations for which an ad valorem tax may be levied or bond and revenue anticipation notes, money judgments against such county, municipality or school district ordered by a court of record or bonds, or bond and revenue anticipation notes issued by a public trust for which such county, municipality or school district is a beneficiary thereof. All collateral pledged to secure public funds shall be valued as defined in this policy.
- Money market mutual funds regulated by the Securities and Exchange Commission and which investments consist of obligations of the United States, its agencies and instrumentalities, and investments in those items and those restrictions specified in this policy;
- Warrants, bonds or judgments of the District;
- Qualified pooled investment programs through an interlocal cooperative agreement formed pursuant to applicable law and to which the Board has voted to be a member, the investments of which consist of those items specified in this policy, as well as obligations of the United States agencies and instrumentalities; or
- Any other investment that is authorized by law.

#### Investment Philosophy

This policy shall be based upon a “prudent investor” standard. The Board recognizes that those charged with the investment of public funds act as fiduciaries for the public, and, therefore the treasurer is directed to exercise the judgment and care that persons of ordinary prudence, discretion, and intelligence exercise in the management of their own affairs as to the permanent nonspeculative disposition of their funds, with due consideration of probable income earnings and probable safety of capital. In investing the District’s funds, the treasurer shall place primary emphasis, first, on safety and liquidity of principal, and then on earnings.

- Liquidity: Available funds will be invested to the fullest extent practicable in interest-bearing investments or accounts, with the investment portfolio remaining sufficiently liquid to meet reasonably anticipated operating requirements.
- Diversification: The investment portfolio will be diversified to avoid one class of investment causing a disproportionate risk of loss to the portfolio. Provided this restriction will not apply to direct obligations of the United States Government, its agencies or instrumentalities, or Certificates of Deposit secured by diversified pledges of collateral as provided this policy.
- Safety of Principal: Although investments are made to produce income for the District, investments will be made in a manner that preserves principal and liquidity.
- Prohibition of Speculation: The purchase of an investment to be sold before its maturity will normally result in either a gain or loss for the District and is therefore “speculative” by definition. This practice is prohibited.

- Yield: The portfolio will be designed to attain maximum yield within each class of investment instrument, consistent with the safety of the funds invested and taking into account investment risk and liquidity needs.
- Maturity: Investments will be purchased with expectation that they will be held to maturity. Investments in the Sinking Fund may have maturities extending to 60 months and investments in the Endowment Fund may have maturities extending to 120 months. Investments in all other funds may have maturities extending to 36 months, provided sufficient liquidity is available to meet major outlays, and except that General Fund investments may not exceed 18 months. Any investment collateralized by a pledge of a surety bond or letter of credit as permitted by OAC 735, Chapter 20, may not have a maturity date after the expiration of the surety bond or letter of credit.
- Capability of Investment Management: The Superintendent shall be responsible for seeing that the treasurer and any assistant treasurer are qualified and capable of managing the investment portfolio and satisfactorily complete any investment education programs required by state law or by the Board.
- Collateral: Securities pledged to the District to secure investments shall be limited to the type and terms acceptable to the Treasurer of the state of Oklahoma under the Oklahoma Administrative Code Title 735, Chapter 20. Such securities shall be diversified as to type and maturity. Such securities shall be valued at no more than market value and such pledged value shall be at least 110 percent of the investment principal being secured on the date of the pledge. Changes in the market value of the pledged securities occurring during the life of the pledge that would cause the value of the pledge to be less than 110 percent of the principal being secured shall be supplemented by the pledgor with additional securities. The treasurer shall have the authority to sign forms and contracts with financial institutions or the Federal Reserve to enter into agreements for the safekeeping of collateral.

#### Safekeeping and Custody

The treasurer will maintain a list of the financial institutions and pooled investment programs, if any, governed by an interlocal cooperative agreement formed pursuant to Title 70, Section 5-117B of the Oklahoma Statute which are authorized to provide investment services, and will maintain a separate list of financial institutions with collateral pledged in the name of the District.

- Securities purchased from a bank or dealer, including any collateral required by state law for a particular investment, shall be placed under an independent third party custodial agreement.
- All securities will be in book-entry form, and physical delivery of securities will be avoided.
- Telephone transactions may be conducted, but such transactions must be supported by written confirmation, which may be made by way of a facsimile on letterhead with authorized signatures of the safekeeping institution.
- Written transactions and confirmations of transactions by computer connections will be kept in the treasurer's office.

### Reporting and Review of Investments

The treasurer will prepare an investment report to be submitted to the Board on at least a monthly basis. The report will include:

- A list of individual securities held at the end of the reporting period.
- The purchase and maturity dates of these securities.
- The name and fund for these securities.
- The yield rate of these securities.
- Any collateral pledged by a custodian.

The Board shall review the treasurer's investment performance on a regular basis that is no less frequent than monthly.

### Depositing of Interest:

Unless otherwise directed by the Board through policy or by special directive by the Oklahoma Constitution or the Federal government, income earned from the investment of the General Fund, and Workers' Compensation Fund investments shall be deposited in the General Fund to be used for General Fund operations. The interest earned by the investment of the Debt Service Fund (Sinking Fund) will be deposited into the General Fund and used for General Fund operations; except the treasurer may deposit any portion of interest earned on the Debt Service Fund into the Rebate Fund, if the treasurer has determined that an arbitrage rebate will have to be paid to the Internal Revenue Service by the District. Income earned on Bond Funds shall be deposited into either the Building Fund, the Rebate Fund, or the General Fund and income earned from the investment of all other fund investments shall be deposited in the fund for which the investment is made.

### Investment Education Program

The treasurer and assistant treasurer shall satisfactorily complete the Investment Education program specified by O.S. 70-5-115-H, and shall periodically complete appropriate continuing education programs.

**SUPPORTING INFORMATION**  
**INFORMATION ITEM G.5.**

TULSA PUBLIC SCHOOLS

Policy 5401

INVENTORIES

PURPOSE: To require an annual inventory of District assets.

Annual inventory counts will be conducted throughout the district. In general, all “attractable” assets, defined as assets particularly vulnerable to loss, with a purchase cost over \$300, or as determined by the Superintendent or designee, and all other moveable assets with a acquisition cost over \$5,000 will be included. Implementation of this activity will be the responsibility of the administrator exercising authority over the particular area involved. This includes the following:

- District facilities and land to include building acquisitions, replacements, additions, and betterments with a project cost greater than \$10,000
- Furniture, equipment, and musical instruments.
- Cafeteria equipment in the schools.
- Foods in storage.
- Warehouse stock.
- Tools and equipment.
- Heavy equipment, vehicles, and repair parts.
- Historical treasures

Inventory records of all departments will be subject to examination and review by the District auditor, and external auditors as requested, to assure proper accounting control and accuracy.

**OPEN TRANSFERS**  
**Transfer Requests from Students Living Out of District**

A request for a transfer into this district initiated by or on behalf of a nonresident student will be approved or refused in accordance with this policy. However, as noted below, all transfer requests from out-of-district students to a district magnet school shall be governed by 2206-R2.

**General Policy Regarding Out-of-District Transfers**

A student not residing within the district will be allowed to attend a district school site that has not exceeded its capacity with regard to the transferring student's grade level. An application to transfer may be submitted at any time. If there is more than one district school site available for the transferring student, the district retains the sole discretion to determine the school site the transferring student will attend. In the event the district exceeds its capacity at all school sites for the grade level sought by the transferring student, transfer requests shall be awarded to those students whose properly completed transfer applications were received by the district in the order in which they were received. Except for a student in the custody of the Oklahoma Department of Human Services in foster care, a student shall not transfer more than two (2) times per school year to one or more school districts in which the student does not reside, provided that the student may always reenroll at any time in his or her school district of residence. This policy does not supersede or otherwise replace the specific admission and application requirements pertaining to the district's magnet schools found in 2206-R2, as any student attending those schools must apply according to specific guidelines and deadlines. Out-of-district students may attend a district magnet school pursuant to 2206-R2.

Applications for transfer shall be completed by the parent of a student on a properly completed application form specified by the State Board of Education. Within this policy, and as provided for in OKLA. STAT. tit. 70, § 1-113(A)(1), the term "parent" shall mean the parent or guardian of a student, or person having legal custody of the student. Upon receipt of the application, the district shall stamp the application with the time and date on which it was received to ensure that the district can review applications in the order in which they are received.

Transfers received pursuant to this policy are for one year. However, the approval will be automatically renewed without further application unless the district provides notification to the parent that the transfer will not be continued based on one or more of the reasons described below pertaining to denial of applications generally.

The superintendent of schools, or their designee, shall determine the criteria to be used in determining grade capacity for each school site. Each school site's grade level capacity shall be (a) approved by the board of education prior to the first day of January, April, July and October

of each school year, and (b) published in a prominent place on the district's website and reported to the State Department of Education. In general terms, the capacity of a grade at a particular school will be based on the current number of filled general education teacher positions multiplied by the student-teacher ratio as published in the current school year's staffing plan for the school and grade level, minus the number of students currently in the school and grade, with an additional accommodation made to account for typical in-district transfers. Because transfers to the district's magnet schools (whether criteria or lottery) have specific enrollment and admission requirements and because there is adequate capacity for out-of-district transfers in the district's non-magnet schools, the capacity of the magnet schools shall be set to "zero." Students living outside of the district should apply for admission to a district magnet school pursuant to the process described in 2206-R2.

### **Special Allowances**

**Dependents of teachers:** A transfer application shall be automatically approved if a student's parent is employed as a teacher in the district as defined by OKLA. STAT. tit. 70, § 1-116.

**Siblings of a transfer student:** Any brother or sister of a student who transfers may attend the school district to which their sibling transferred as long as the school district has capacity in the grade level and the sibling does not meet a basis for denial as listed below.

**Students Placed in Foster Care:** Any child in the custody of the Department of Human Services in foster care who is living in the home of a student who transfers may attend the school district to which the student transferred.

**Dependents of active military members:** Students who are dependent children of a member of the active uniformed military services of the United States on full-time active duty status and for whom Oklahoma is the home of record and students who are the dependent children of a member of the military reserve on active duty orders and for whom Oklahoma is the home of record, shall be approved for transfer into the district regardless of capacity if:

- a. At least one parent of the student has a Department of Defense-issued identification card;
- b. At least one parent can provide evidence that he or she will be on active duty status or active duty orders, meaning the parent will be temporarily transferred in compliance with the official orders to another location in support of combat, contingency operation or a natural disaster requiring the use of orders for more than thirty (30) consecutive days; and
- c. The student will be residing with a relative of the student who lives in the district or who will be living in the district within six (6) months of the filing of the application for the transfer.



A student is in compliance with the residency provisions of this policy if he or she is a student whose parent is transferred or is pending transfer to a military installation within Oklahoma while on active military duty pursuant to an official military order. A parent of such student must provide proof of residency in the district within ten (10) days after the published arrival date provided on official documentation. A parent may use the following addresses as proof of residence: a temporary on-base billeting facility, a purchased or leased home or apartment, or a federal government or public-private venture off-base military housing.

For purposes of this Section, “Active military duty” means full-time military duty status in the active uniformed service of the United States including members of the National Guard and Military Reserve on active duty orders; and “Military installation” means a base, camp, post, station, yard, center, homeport facility for any ship or other installation under the jurisdiction of the Department of Defense or the United States Coast Guard.

### **Special Considerations as to Transferring Student on an IEP**

Prior to approving an application for a transfer student who is a child with a disability, as defined in 34 C.F.R. § 300.8, the district will establish (a) the availability of the appropriate program, staff, and services for the transferring student, and (b) conduct a joint conference with the Individualized Education Program (“IEP”) team at the transferring student’s current school. The purpose of conducting these activities is to determine whether—at the time the transferring student’s application is received—the district can provide the transferring student with a free appropriate public education in the least restrictive environment as required by the Individuals with Disabilities Education Act (20 U.S.C. §§ 1400 et seq.) (“IDEA”). In the event the district exceeds its capacity at all school sites for the grade level of a transferring child with a disability, the district shall “hold” a place for the transferring student in the order in which the transferring student submitted his or her properly completed application, pending the district’s determination in this section.

### **Denial of a Transfer Request**

A transferring student’s application will be denied if the transferring student has ten or more absences in the last full school semester that are not excused due to illness or for the reasons provided for in OKLA. STAT. tit. 70, § 10-105(B).

An IDEA-qualified transferring student’s application will be denied if—as of the time of the transferring student’s application is received—the district determines that it cannot provide the transferring student with a free appropriate public education in the least restrictive environment as required by the IDEA.

A transferring student’s application may be denied if the transferring student is currently subject to discipline from the transferring student’s current school for any of the acts and reasons outlined in OKLA. STAT. tit. 70, § 24-101.3(A)-(C) & (E), including but not limited to:

violation of a school regulation, possession of an intoxicating beverage, possession of certain missing or stolen property, possession of a dangerous weapon or a controlled dangerous substance while on or within two thousand feet of public school property, or at a school event. However, the school district shall also maintain discretion to deny an application for any lawful reason. A transferring student's application shall be denied for any of the acts and reasons outlined in OKLA. STAT. tit. 70, § 24-101.3(F)(1), which pertain to certain violent acts, until such time as the district determines that the transferring student no longer poses a threat to self, other students, or district faculty or employees.

A transferring student's application will not be considered if incomplete and will be denied if the parent makes a fraudulent, intentional, or material misrepresentation on the application.

Any denial of a transfer request from a student seeking a transfer shall be communicated in writing to the parent. Proof of the date of mailing or transmission of the denial by electronic means shall constitute proof of communication of the denial to the parent.

The district shall not accept or deny any transfer application based on the student's race, color, sex, pregnancy, gender, gender expression, national origin, religion, disability, veteran status, sexual orientation, age, genetic information, income level, disabling condition, proficiency in the English language, measure of achievement, aptitude, or athletic ability. Failure to be approved for a transfer as set forth in this policy shall not be deemed to be rejection for a discriminatory reason.

#### **District Level Appeal of Denial of Transfer**

A parent may appeal the denial of a transfer request to the clerk of the board of education so long as the appeal is made within ten (10) calendar days of the notification of the written denial. If a timely appeal is made, the appeal shall be considered by the District's board of education at its next regularly scheduled meeting. The appeal shall be considered by the board of education only upon the written submissions of the district and the parent. Such written submissions shall state, at the minimum, the following in a statement not exceeding two pages in length:

- a. The date of the parent's transfer request application;
- b. The reasons for the denial by the district of the transfer request;
- c. The factual reason(s) of the district or parent as to why the transfer request was/was not properly denied; and
- d. The criteria set forth in this policy as to propriety of the denial of the transfer request.

If the district denies the parent's appeal, the parent may appeal the board of education's decision to the Oklahoma State Board of Education within ten (10) calendar days of notification of the denial. The parent shall submit to the State Board of Education and the superintendent of the district a notice of appeal on a form prescribed by the State Board of Education. State

law provides that the appeal shall be considered by the State Board of Education at its next regularly scheduled meeting, where the parent and a representative from the district may address the Board, and that the State Board of Education shall promulgate rules to establish the appeals process authorized by this subsection.

### **District Reporting to the Oklahoma State Department of Education**

Prior to the first day of January, April, July and October of each school year, the district shall report to the State Department of Education the capacity of the grade level of each district school site.

Prior to the first day of January, April, July and October of each school year, the superintendent of schools of the district shall report to the State Department of Education a statement showing the names of the students granted transfers to the District, the resident school district of the transferred students, and the transfer student's grade level.

At the frequency required by the Oklahoma State Department of Education, the district shall also submit to it (a) the number of student transfers approved and denied, and (b) whether each denial was based on capacity, the acts and reasons outlined in OKLA. STAT. 70, § 24-101.3, or a history of absences in the last full school semester that were not excused due to illness or for the reasons provided for in OKLA. STAT. 70, § 10-105(B).

### **Athletic and Other Competitions**

A transfer student granted enrollment in a school district in which the student is not a resident shall not be eligible to participate in school-related interscholastic competitions governed by the Oklahoma Secondary School Activities Association ("Association") for a period of one (1) year from the first day of attendance at the District, unless the transfer is from a school district not offering the grade the student is entitled to pursue. Whether a student granted a transfer under this policy will be eligible to participate in school-related interscholastic competitions shall be determined by the Association.

Reference: OKLA. STAT. tit. 70, §§ 8-101.1, 8-101.2, 8-103, 8-103.1, 8-103.2  
 OKLA. STAT. tit. 70, § 8-113  
 OKLA. STAT. tit. 70, § 13-103(B)