

## MSP Meeting Agenda

Burnett Center, Conf. Pod A

2/12/2020, 7:15 am

- School Pictures/Yearbooks--Moving to Strawbridge Co. for pictures; they have a yearbook component; Deana Merryman will send info to principals soon; schools will still get a kick back of \$ to put in "pop" money
- Spring Evaluations (Certified & Classified)--due April 10 for certified; classified are due May 1 (2-40 min observations with a post feedback meeting within 4 days)
- Transgender students: Bathrooms and Locker rooms---
  - TG student has the right to use the bathroom that is consistent with their gender identity
  - Any other student/parent that is uncomfortable, they have the right to use a different facility (i.e. nurse's office, etc.)
  - Have a conversation with the student to find out what they prefer and what they need
  - Regulation says that we call a student by their preferred name but do not change it in the system
  - Try to provide resources to families if they are struggling
- In-district transferring students and IEPs---if student is leaving your building with an IEP, sending school should complete IEP and take care of all the details before the student leaves; complete all paperwork before sending
- HS enrollment---just a check in on how it went at each school; for next year make sure the process for College Prep kids is smoother  

(will meet in November next year to go over HS enrollment before it happens)
- Shortened schedules students --- Bring Kelli into the loop when shortening a schedule in the future
  - need to full time prior to HS---students that are on shortened schedule should be going full time before going to high school if at all possible

- Conferences (parent surveys/HS schedule approval)---work hard to get all climate surveys done by parents
  - open lab so 8th grade parents can see students' schedules
- KAP (schedules/ethics training etc)---Science in March; Reading/Math in April; all staff proctoring tests must have ethics training
- March 16th Flex Day --hours start Feb. 24th
- Online fundraising reminder--regulation 2475-01---no teachers should be creating Go Fund Me or Donors Choose; must be approved by admin first but approval should be MINIMAL
- April PD is all day district day--- NO prep required at school level; counselors will be working on transition days for at risk (5th to 6th; 8th to 9th)
- Check on Kelpa testing---should be finishing by end of February
- Dates to remember
  - March 31st: deadline for certified to apply for transfer (staff and students)  
Paras can transfer anytime
  - April 1st: deadline to retire
  - April 30th: last day to place teacher from transfer list without approval from other administrator.
  - May 5th: Retirement Dinner
  - May 31st: Deadline to resign without penalty (will probably be Friday before)