**Confidential**

**Gender Support Plan**

The purpose of this document is to create shared understandings about the ways in which the student's authentic gender will be accounted for and supported at school. School staff, caregivers and the student should work together to complete this document. Ideally, each will spend time completing the various sections to the best of their ability and then come together to review sections and confirm shared agreements about using the plan.

Date: Click or tap to enter a date.

Name Student Uses: Click or tap here to enter text.   Name on Birth Certificate: Click or tap here to enter text.

Student's Gender Identity ☐Female ☐Male   Assigned Sex at Birth ☐Female ☐Male   Student Grade Level Click or tap here to enter text.

Date of Birth: Click or tap to enter a date.

Parents/Guardians/Caregivers & relation to student

_____ Title Choose an item

_____ Title Choose an item

_____ Title Choose an item

Meeting Participants: Click or tap here to enter text.

**Parent / Guardian Involvement**

Are guardians of this student aware and supportive of their child's gender status? ☐ Yes  ☐ No ☐Unknown

If not, what considerations must be accounted for in implementing this plan? Click or tap here to enter text.

**Confidentiality, Privacy & Disclosure**

How public or private will information about this student's gender be?  Check all that apply.

☐ District staff will be aware (Superintendent, Student Services, District Psychologist, etc.)

☐ Site level leadership/administration will know (Principal, head of school, counselor, etc.)

☐ Teachers and / or other school staff will know

      Specify: Click or tap here to enter text.

☐ Student will not be openly "out" but some students are aware of the student's gender

      Specify Students: Click or tap here to enter text.

☐ Student is open with others (adults and peers) about gender

☐ Other – describe: Click or tap here to enter text.

If the student has asserted a degree of privacy, what steps will be taken if that privacy is compromised, or is believed to have been compromised? Click or tap here to enter text.

How will a teacher/staff member respond to any questions about the student's gender form?

Other students? Click or tap here to enter text.

Staff members?  Click or tap here to enter text.

**STUDENT SAFETY**

Who will be the student's "go to adult" on campus? Click or tap here to enter text.

If this person is not available, what should student do?  Click or tap here to enter text.

What, if any, will be the process for periodically checking in with the student and / or family?Click or tap here to enter text.

What are expectations in the event the student is feeling unsafe and how will student signal their need for help:

During class: Click or tap here to enter text.

Outside: Click or tap here to enter text.

In the hall: Click or tap here to enter text.

Other: Click or tap here to enter text.

Other safety concerns/questions: Click or tap here to enter text.

What should the student's parents do if they are concerned about how others are treating their child at school?

Click or tap here to enter text.

**NAMES, PRONOUNS & STUDENT RECORDS**

What name and gender marker are listed on the student's identity documents? Click or tap here to enter text.

Name/gender marker entered into the Student Information System Click or tap here to enter text.

Name to be used when referring to the student Click or tap here to enter text.PronounClick or tap here to enter text.

Can the student's name/gender marker be reflected in the SIS?Click or tap here to enter text.If so, how?  If not, why not?

Click or tap here to enter text.

Who will be the point person at school for ensuring these adjustments are made and communicated as needed?

Click or tap here to enter text.

How will instances be handled in which the incorrect name or pronoun are used by staff members? Click or tap here to enter text.

By students?  Click or tap here to enter text.

How will the student's privacy be accounted for and maintained in the following situations or contexts:

During registration Click or tap here to enter text.

Completing enrollment Click or tap here to enter text.

With substitute teachers Click or tap here to enter text.

Standardized tests Click or tap here to enter text.

School photos Click or tap here to enter text.

IEPs/Other services Click or tap here to enter text.

Student cumulative file Click or tap here to enter text.

After school programs Click or tap here to enter text.

Lunch lines Click or tap here to enter text.

Taking attendance Click or tap here to enter text.

Teacher grade book(s) Click or tap here to enter text.

Official school-home communication Click or tap here to enter text.

Unofficial school-home communication (PTA/other) Click or tap here to enter text.

Outside district personnel or providers Click or tap here to enter text.

Summons to office Click or tap here to enter text.

Yearbook Click or tap here to enter text.

Student ID/library cards Click or tap here to enter text.

Posted lists Click or tap here to enter text.

Distribution of texts or other school supplies Click or tap here to enter text.

Assignment of IT accounts Click or tap here to enter text.

PA announcements  Click or tap here to enter text.

If the student's guardians are not aware and/or supportive of the student's gender status, how will school-home these be handled?  Click or tap here to enter text.

What are some other ways the school needs to anticipate the student's privacy being compromised?  How will these be handled?  Click or tap here to enter text.


**Use of Facilities**

Student will use the following restroom(s) on campus Click or tap here to enter text.

Student will change clothes in the following place(s) Click or tap here to enter text.

If student has questions/concerns about facilities, who will be the contact person?  Click or tap here to enter text.

What are the expectations regarding the use of facilities for any class trips?  Click or tap here to enter text.

What are the expectations regarding rooming for any overnight trips?  Click or tap here to enter text.

Are there any questions or concerns about the student's access to facilities?  Click or tap here to enter text.

## Extra-Curricular Activities

In what extra-curricular programs or activities will the student be participating (sports, theater, clubs, etc.)?  Click or tap here to enter text.

What steps will be necessary for supporting the student there?  Click or tap here to enter text.

Does the student participate in an after-school program?  Click or tap here to enter text.

What steps will be necessary for supporting the student there?  Click or tap here to enter text.

Questions/Notes:  Click or tap here to enter text.

## Other Considerations

Are there any specific social dynamics with other students, families or staff members that need to be discussed or accounted for?  Click or tap here to enter text.

Does the student have any sibling(s) at school?  ☐ yes  ☐  no   Factors to be considered regarding sibling's needs?  Click or tap here to enter text.

Does the school have a dress code?  ☐  yes  ☐  no   How will this be handled?  Click or tap here to enter text.

Are there lessons, units, content or other activities coming up this year to consider (growth and development, swim unit, social justice units, name projects, dance instruction, Pride events, school dances etc.)?  Click or tap here to enter text.

What training(s) will the school engage in to build capacity for working with gender-expansive students? Click or tap here to enter text.

Are there any other questions, concerns or issues to discuss?  Click or tap here to enter text.

**Support Plan Review and Revision**

How will this plan be monitored over time?  Click or tap here to enter text.

What will be the process should the student, family or school wish to revisit any aspects of the plan (or seek additions to the plan)?  Click or tap here to enter text.

What are specific follow-ups or action items emerging from this meeting and who is responsible for them?

Action Item                                                                          Who?        When?

Click or tap here to enter text.

Click or tap here to enter text.


Date/Time of next meeting or check in  Click or tap here to enter text.   Location  Click or tap here to enter text.