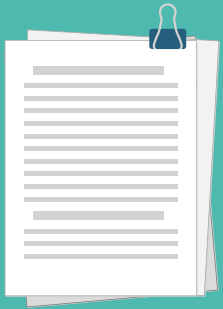


AFFIRMING STUDENT NAME/GENDER ON ELECTRONIC PLATFORMS

'Gender affirmation' is an interpersonal, interactive process whereby a person receives social recognition and support for their gender identity and expression. **All students** have the right to be referred to by their chosen name/pronouns, regardless of their legal or school records. A legal name change is NOT required for unofficial name changes.

STUDENT-INITIATED REQUESTS

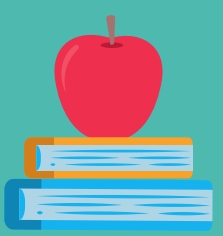


Although only parents/guardians or students 18+ can request changes in the student information data bases, **schools must address** a student by their **affirmed name/gender** pronouns.

The **intentional and persistent refusal** to respect a student's gender identity is a violation of BUL-6224 Gender Identity and Students - Ensuring Equity and Nondiscrimination.

No parent/guardian permission or notification is required for student-initiated name changes.

Students can manually rename themselves in Zoom each time they log on. Consider allowing the student to enter the meeting room early to reflect their chosen name on Zoom before their classmates join.



Staff can create an affirming environment for gender-diverse students in other ways, such as by displaying their own pronouns on platforms where possible, and wearing an **OUT for Safe Schools badge** or **pronoun pin** available from Human Relations, Diversity & Equity.

STAFF who wish to change their name or gender markers, can contact Cristina Vigil (cristina.vigil@lausd.net) for assistance

PARENT-INITIATED REQUESTS

Parents/Guardians and Students 18+ can complete this Name and/or Gender Change Form and submit it to the school site. **Schools will** follow the procedures outlined in BUL 5703, Name and/or Gender of Pupils for Purposes of School Records and enter a student's gender/name change into MiSiS.



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Changes made in MiSiS will automatically be reflected in Schoology the next business day.



To make a **permanent name change in Zoom**, the Name and/or Gender Change form (BUL 5703) must be signed by the parent/guardian or student 18+ and submitted to ITD.

Contact Cristina Vigil at cristina.vigil@lausd.net for assistance or if the changes are not made within 2 business weeks.

Visit Human Relations, Diversity & Equity for assistance & resources



humanrelations@lausd.net