

**ACTION OF REQUEST TO WAIVE ADMINISTRATIVE POLICY 3.09(9)(e)**

*This item initiated by the Administration.*

**Purchase Authorization to Issue a Purchase Order to Committee for Children for Online Access to Second Step Curriculum**

The Administration is requesting authorization to waive the three-year term limits of Administrative Policy 3.09(9)(e) to issue a purchase order to Committee for Children for online access to social-emotional learning curriculum.

Milwaukee Public Schools has been utilizing the Second Step Social and Emotional Learning (SEL) curriculum for over fifteen years and has been fully implementing the curriculum in all schools with elementary grades since January 2017. Since that time, Committee for Children has undertaken significant efforts to improve and update their curriculum to improve cultural representation and reflect the most current SEL research. Second Step has transitioned to a fully digital curriculum, allowing real-time access to updated curricular materials.

Subscription	Rate	3 Year Subtotal	Plus Annual Rate	5 Year Total	Prepay vs Annual Projected Savings
Annual Pay	\$ 177,930		0	\$ 889,650.00	0
3-Year Prepay	\$ 153,456	\$ 460,368	\$ 355,860	\$ 816,228.00	\$ 152,808
5-Year Prepay	\$ 132,648.40		0	\$ 663,242.00	\$ 226,408

The current edition of Second Step was updated in 2011, so the administration is requesting a five-year subscription to the digital edition, released in 2021. The five-year subscription would be prepaid but comes with a significant cost savings over shorter-term licensure and ensures curricular continuity for at least a five-year period. This further reduces costs to the district by way of professional development and curriculum retraining.

The exception from the requirement of a competitive procurement process for this contract has been granted on the basis that the services under this contract are considered one-of-a-kind and competitive vendors do not exist (Administrative Policy 3.09(7)(e)(1)(b)(i)).

The term of the Purchase will be from January 1, 2022, through December 31, 2026, and will not exceed \$663,241.50.

**Budget Code:**

OPR-0-0-7S2-DE-ECTSCOV (ESSER III Funds-Contract-Second Step) 397,944.90  
 SPE-0-0-ESS-DE-ECTS.....265,296.60

**Committee For Children**  
**HUB PARTICIPATION**

Required .....0%  
 Proposed .....0%  
 \$ Value .....N/A

**STUDENT ENGAGEMENT (hours per 12-month contract)**

Paid Student Employment Hour Commitment: 0 HOURS  
 Student Career-Awareness Commitment: 0