

Re-Enrollment Contract 2022-2023

Student	Grade Entering	School Year
		2022-2023

Required Fee Schedule

I agree to pay all tuition and fees incurred by the Student at the School in accordance to the procedures and dates prescribed for the School as specified below:

	Tuition
	Non-refundable Deposit
	Tuition Balance

Tuition Payment Plans

The non-refundable deposit is in addition to the fee schedule below and is due with the submission of this contract.

- ☐ **Two installments**
- In two installments, with 75% of the tuition due June 15, and 25% (less deposit) due November 15.
- ☐ **Four installments**
- Over four quarters, due on May 15, August 15, November 15, and February 15.
- Payment Plan Fee:** \$769.58
- ☐ **Ten installments**
- Over ten months, due the 15th of each month, commencing May 15 and ending February 15.
- Payment Plan Fee:** \$1,026.10

Tuition Refund Plan

Tuition refund insurance is available as an option at a nominal charge to cover any extended absence or withdrawal after the first two weeks of the School year. Click [here](#) to view a brochure setting forth all the details of this plan.

- ☐ Yes, I wish to participate in the Tuition Refund Plan. I understand that the premium cost of .70% of the annual fees will be billed to me in June. I authorize the School to collect any claim payment to which I am entitled under the Tuition Refund Plan and credit it to my account, paying any excess to me.
- ☐ No, I do not wish to participate in the Tuition Refund Plan. I understand that no refund or cancellation of the yearly charges will be made by the School for absence, withdrawal, or dismissal before the end of the School year and herewith agree to assume full responsibility for the full amount of the annual charges.

Enrollment Agreement

In consideration for the offer and acceptance of this Student Enrollment Contract ("Contract") by the Riverdale Country School ("Riverdale" or the "School"), I, the parent(s) or guardian(s) of the above-named student ("Student"), hereby agree to enroll the Student in the School for the 2022-2023 academic year based on the terms and conditions stated herein.

I. Tuition Payments and Other Fees

I agree to pay all tuition and fees incurred by the Student at the School in accordance to the procedures and dates prescribed for the School as specified above.



\*Due dates are strictly enforced. I agree to a late payment charge of 1.5% for each 30 day period (or part thereof) that an account is overdue, which shall be compounded to all late payments without exception. In addition, I agree to pay, to the extent permitted by law, any expenses incurred by the School in the collection of tuition, fees and charges or in otherwise enforcing the School's rights under this Contract, including but not limited to attorneys' and accountants' fees and expenses. Checks returned by the bank will be assessed a \$30 processing fee.

I understand that the total tuition and fees set forth above may not be comprehensive; any damage to School property will be prorated among those responsible in the discretion of the School and any personal equipment supplied by the School and lost will be replaced at my expense. I agree to pay all additional fees, charges, or expenses in accordance with the School's requirements. I further understand that I may cancel this contract in writing, without penalty (except forfeiture of the Deposit and Enrollment Fee), on or before May 31, 2022. Furthermore, I acknowledge and agree that until an account is paid in full to date, the School in its sole discretion may prohibit the Student from attending class and/or taking examinations; and that the School in its sole discretion may refuse to issue transcripts, decline to reenroll the student for the following year, and/or deny the Student a diploma.

**II. Cancellation of Contract and Obligation to Pay**

I understand and agree that the expenses of the School do not diminish with the departure of the Student either prior to or during the course of the academic year, and that many School decisions are made with the individual Student in mind. Accordingly, regardless of whether the School fills the vacancy left by the withdrawn or otherwise departed Student, my obligation to pay the fees for the full academic year becomes unconditional after May 31, 2022.

**If the Contract is canceled on or after June 1, 2022 for any reason whatsoever, I remain obligated to pay the full academic year tuition, as well as all applicable fees and charges. I understand that no portion of the full academic year tuition, fees, and charges will be refunded or canceled despite the absence, withdrawal, or dismissal of the Student from the School for any reason whatsoever. I understand that I have the option of purchasing Tuition Refund Insurance, payment of which is due by June 15 through the School, to cover any unexpected withdrawal or absence of the Student.**

**III. Tuition Refund Program**

Tuition refund insurance is available as an option at a nominal charge to cover any extended absence or withdrawal after the first two weeks of the School year. Click [here](#) to view a brochure setting forth all the details of this plan.

**IV. Right to Terminate Enrollment / Rules and Regulations**

I acknowledge and agree that the School has the right to suspend or terminate the enrollment of any student at any time, or to nullify an enrollment contract prior to the beginning of the academic year at its sole discretion. Such suspension or termination may result where: (i) a student disregards or does not abide by the rules and regulations of the School; (ii) the School determines that a student's conduct or performance demonstrates an unwillingness or inability to be productive within the School community; (iii) a parent, guardian, or other individual closely associated with the Student fails to cooperate with the School or disregards or does not abide by the rules and regulations of the School; (iv) the School determines that the continued attendance of a student in the School is not in the best interests of the Student or the School; (v) the School determines that the continued involvement of a parent or guardian with the School is not in the best interest of the Student or the School; (vi) unsatisfactory academic performance; (vii) other reasons as determined in the sole discretion of the School.

I understand that by signing this Contract, I agree to cooperate fully with the School and to abide by School rules and regulations. I further acknowledge and agree that the Student must abide by the School rules and regulations. I agree that even if the Student's enrollment is terminated by the School for any reason whatsoever, the School will not refund or cancel the Student's tuition, fees, or other charges, and that I remain obligated to pay these fees and charges in accordance with the Contract.

**V. COVID-19**

As of the date of this Contract, the global COVID-19 pandemic continues. The expectation is that the School will continue to operate in-person for the 2022-2023 school year. If necessary, in the School's discretion, the School may delay its opening, operate virtually, or it may open and subsequently close again. The School reserves the right to modify the School's programs, activities, and curriculum at its discretion, including but not limited to, implementing a virtual learning program, a hybrid learning program (partly virtual and partly in-person), or another learning program. I understand and agree that I am not entitled to a tuition refund in the event the School decides to change or modify its learning program.

Additionally, in order to promote health in our School community, the School requires all age-eligible students to be fully vaccinated against COVID-19. Students will be required to provide proof of COVID-19 vaccination prior to commencement of School. Students wishing to apply for a medical or religious accommodation pursuant to applicable law must do so by August 1 by contacting Dominic Randolph. Accommodations are not guaranteed and are decided on a case by case basis. Further, as the pandemic continues to evolve, the School reserves the right to change or supplement its COVID-19 protocols, including its vaccination requirements, in its sole discretion. I understand and agree that I will not be entitled to a tuition refund in the event that (a) the School does not grant an accommodation/exemption request and the Student is not able to attend the School; or (b) the School changes its COVID-19 protocols in any way.

I understand and agree that, notwithstanding the mandatory vaccination policies and other safety measures the School has implemented to mitigate the exposure and transmission of COVID-19 within the School community, the School cannot guarantee that the Student will not be exposed to or contract COVID-19 while at School.



**VI. The Children’s Online Privacy Protection Act (for parents of students under 13)**

The Children’s Online Privacy Protection Act of 1998 ("COPPA") requires that website operators acquire parental permission before collecting personal information from a child under the age of 13. While this law does not apply to non-profit institutions such as Riverdale, it may apply to operators of some external websites used by Riverdale. These websites include Google Apps (grades 3+) and other websites that may be used for academic purposes. You can learn more about COPPA by visiting <https://www.ftc.gov/tips-advice/business-center/guidance/complying-coppa-frequently-asked-questions>

I give the School consent to provide personal identifying information for the Student consisting of first name, last name, school email address and username to third party online services utilized by the School including any educationally appropriate third party services the School may add in its discretion. I may withdraw this permission at any time, with written notice to the School. I hereby grant permission for Riverdale to create (or ask the Student to create) any external accounts on any external website deemed necessary by the School for academic use.

**VII. Force Majeure**

The School reserves the right, in its sole discretion, to suspend its duties and obligations, under this Contract or otherwise, immediately without notice, during periods that the School is closed because of force majeure events. This includes, but is not limited to, any fire, act of God, war, governmental action, act of terrorism, epidemic, pandemic, natural disaster, or any other event that is beyond the School’s control. If such an event occurs, the School’s duties and obligations in this contract will be postponed until such time as the School, in its sole discretion, may safely reopen. The School may also alter its calendar or provide alternate means of instruction as necessary.

**VIII. Student Activities Authorizations**

Unless I provide the School with advance written notice to the contrary, the Student has permission to: (i) take part in any and all School activities on or off School property; (ii) participate in School athletic activities, whether on or off School property; (iii) attend and participate in School-sponsored trips; and, (iv) take transportation in connection with (i)-(iii) above, including buses chartered by the School, taxicabs, subways, or vehicles driven by employees or representatives of the School or parents of other students (collectively (i) – (iv), "Student Activities").

I acknowledge that participation in Student Activities may be dangerous and may involve many risks to the Student and his or her property. I understand and agree that the School is not an insurer of the safety of the Student, and cannot be held responsible for the many unfortunate events that may occur during or in connection with Student Activities. I acknowledge that the extent of adult supervision during Student Activities may be less than it is during an ordinary day at the School, and that there may be times during certain Student Activities in which students may be unsupervised. I acknowledge that the Student suffers no condition which restricts his or her participation in Student Activities, or I agree to provide details of such restrictions in writing to the School in advance of any Student Activities. I acknowledge and agree that notwithstanding the above, from time to time the School may request additional permission slips, releases and/or medical information forms regarding the Student for specific Student Activities. I will complete and promptly return to the School any additional permission slips, releases and/or medical information forms.

I further agree that the School may use the Student's name, portrait, likeness, artwork, written work, or electronic media that he or she develops, in connection with School activities or in publicizing the School, and that, except as prohibited by law, the School may use the Student's information and records, including for educational research projects, at the School's discretion.

**IX. Change in Custody/Fees for Parent Disputes**

I agree to notify the School if the physical or legal custody or care arrangements for the Student are temporarily or permanently altered. I agree to provide the School with any and all relevant court documents or orders.

If, as a result of the School's relationship with the Student, me, or any other person interacting with the School or School community by virtue of their relationship with the Student, the School or any member of the faculty or staff is required to testify, provide information for, or otherwise participate in a legal dispute to which the School is not a party, the School shall be entitled to recover from me the School's attorneys' fees and costs incurred in such legal action and costs incurred by the School as a result of collection of documents, coverage of staffing, or associated costs.

**X. General Release Agreement**

I recognize that children may get hurt at School or while engaging in Student Activities. I release and hold harmless the School, its trustees, agents and employees from all claims, damages, and other liability for injury or illness to the Student or damage to Student property where such claims, damages, or other liability are not the result of gross negligence by the School, its agents, or employees.

**XI. Acceptance of Contract**

This Contract must be signed by each person legally responsible for the Student, regardless of who in the family plans to pay the tuition for the student. Each parent and/or guardian who is financially responsible for the above-named Student agrees to be jointly and severally liable to pay the tuition, charges, and fees described in this Contract.

This Contract shall be governed by the laws of the State of New York, without giving effect to the principles of conflicts of law.

I have read this Contract and understand and accept all of its terms and conditions, which cannot be changed except by express written consent of both parties. My signature below acknowledges approval of these terms.