

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: June 11, 2013

TO: **BOARD OF EDUCATION**

FROM: S. Dallas Dance, Superintendent

SUBJECT: **RECOMMENDATIONS FOR AWARD OF CONTRACTS**

ORIGINATOR: Michael G. Sines, Chief Operations Officer

**RESOURCE
PERSON(S):** Rick Gay, Manager, Office of Purchasing
Pradeep Dixit, Executive Director, Physical Facilities

RECOMMENDATION

That the Board of Education approves the following contract recommendations.

See the attached list of contract recommendations presented for consideration by the Board of Education of Baltimore County.

**Recommendations for Award of Contracts
Board Exhibit – June 11, 2013**

1. Contract Modification and Extension: Produce
Contract #: MBU-529-11

Term: N/A	Extension: 1 yr	Contract Ending Date: 06/30/14
Estimated contract authority:	\$	1,350,000
Estimated modification amount:	\$	1,400,000
New estimated total contract authority:	\$	2,750,000

Board meeting date: June 11, 2013

Description:

On June 14, 2011, the Board approved this contract. This contract has one additional year extension that was not included in the original approval. This extends the contract for one more year. The additional funding is due to recent changes by the USDA during FY 2013 to the school lunch program requiring all children being served a meal to take a fruit or vegetable. In addition Food Services is required to make available one additional vegetable.

Recommendation:

Award of contract modification is recommended to:

Keany Produce	Landover, MD
Responsible school or office:	Department of Fiscal Services
Contact person:	Barbara Burnopp
Funding source:	Operating Budget and grant funds

2. Contract Modification: Social Workers/Personal Assistants
Contract #: PCR-212-11

Term: N/A **Extension:** N/A **Contract Ending Date:** 6/30/16
Estimated contract authority: \$ 1,500,000
Estimated modification amount: \$ 100,000
New estimated total contract authority: \$ 1,600,000

Board meeting date: June 11, 2013

Description:

The Board approved this contract on May 10, 2011, and approved a modification to the contract on July 12, 2011. This contract modification increases funding and adds two providers who will accommodate additional requirements.

These additional requirements provide counseling services to students through a community mental health partnership with Perry Hall High School and other schools that suffer major traumatic events. These services will include:

- Preparation activities for the start of school.
- Trauma counseling services.
- Interviews of and consultation with students and parents.
- Small-group counseling services to students.
- Provision of service data as required by the BCPS central office monitors.

All services will be provided as school-based services at Perry Hall High School or other schools that have identified trauma needs.

Recommendation:

Award of contract modification is recommended to:

Bay Life Services, Franklin Square Hospital Baltimore, MD
Villa Maria Continuum, Child & Family Services Timonium, MD

Responsible school or office: Division of Curriculum and Instruction

Contact person: Patricia Lawton

Funding source: Operating budget and School Emergency Response to Violence (SERV) grant

3. Contract Modification: Speech, Occupational and Physical Therapies, Audiology and Education of the Deaf/Hard-of-Hearing Using Sign Language
Contract #: PCR-237-09

Term: N/A **Extension:** N/A **Contract Ending Date:** 5/31/14
Estimated contract authority: N/A
Estimated Modification amount: N/A
New estimated total contract authority: N/A

Board meeting date: June 11, 2013

Description:

The Board approved this contract on June 9, 2009, and approved modifications to the contract on October 6, 2009, and February 7, 2012.

This contract modification consists of consent to assignment of the above contract to Invo HealthCare Associates, LLC, from Invo HealthCare Associates, Inc. Invo HealthCare Associates, LLC, is assuming the contract of Invo HealthCare Associates, Inc., under the current contract's terms, conditions, and pricing.

Recommendation:

Award of contract modification is recommended to:

Invo HealthCare Associates, LLC Jamison, PA

Responsible school or office: Division of Curriculum and Instruction

Contact person: Patricia Lawton

Funding source: Operating budget

4. Contract Modification and Extension: Advertising and Marketing Services
Contract #: JMI-644-09 (Maryland Transit Administration RFQ #MTA-1211)

Term: N/A **Extension:** 1 year **Contract Ending Date:** 6/30/14
Estimated contract authority: \$ 280,000
Estimated modification amount: \$ 70,000
New estimated total contract authority: \$ 350,000

Board meeting date: June 11, 2013

Description:

On June 9, 2009, the Board approved this contract for consultant services for Website support. This modification and extension includes the funds to exercise the option to extend the contract through June 30, 2014. Support will be provided on an as-needed basis for the BCPS Internet/Intranet Websites, templates, and other creative work and services.

This award of contract has employed the cooperative bidding process. The Education Article requires local boards of education to select the lowest responsible bidder, but this requirement does not apply to: “a county board's participation in contracts for goods or commodities that are awarded by other public agencies or by intergovernmental purchasing organizations if the lead agency for the contract follows public bidding procedures.” Md. Code Ed. Ann §5-112 (a)(3) Additionally, §4-123(a)(1) of the Education Article provides that “A county board may enter into an agreement for the cooperative or joint administration of programs with one or more: county boards; (ii) Other educational institutions or agencies; and (iii) Boards of county commissioners or county councils” relating to “(2)(ii) purchasing.”

Recommendation:

Award of contract modification and extension is recommended to:

Integrated Designs, Inc.	Glen Burnie, MD
Responsible school or office:	Department of Information Technology
Contact person:	Lloyd Brown
Funding source:	Operating budget

5. Contract: Beverages
Contract #: MBU-517-13

Term: 3 years **Extension:** 2 years
Estimated contract authority: \$ 4,000,000

Contract Ending Date: 6/30/18

Board meeting date: June 11, 2013
Bid issued: February 21, 2013
Pre-bid meeting date: March 5, 2013
Due date: March 28, 2013
No. of vendors issued to: 27
No. of bids received: 2
No. of no-bids received: 0

Description:

This contract consists of supplying various beverages, on an as-needed basis, that meet or exceed the nutritional standards established for the National School Lunch and Breakfast Programs for use in schools as directed by the Office of Food and Nutrition Services. This contract replaces MBU-578-08 that expires on June 30, 2013.

Recommendation:

Award of contract is recommended to:

Royalle Dining Services

Owings, MD

Responsible school or office:

Department of Fiscal Services

Contact person:

Barbara Burnopp

Funding source:

Operating budget

6. Contract: Cohort –Business Program Continuation for Associate of Arts Degree in Business Administration
Contract #: RGA-909-13

Term: 4 years **Extension:** N/A **Contract Ending Date:** 3/31/17
Estimated contract authority: \$ 335,000

Board meeting date: June 11, 2013
Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

This contract is for a cohort program to provide 40 undergraduate credit hours in general education and business administration coursework, beginning in the fall semester of 2013 and concluding in the spring semester of 2017, leading to an Associate of Arts degree in Business Administration that is transferable to a four-year degree program. Enrollment is open to support services' personnel who have obtained the CCBC/BCPS Certificate in Business with a maximum of 55 participants.

There is a need to provide training that supports succession planning efforts by ensuring a well-educated and contemporary workforce by developing workplace communication and analytical skills to enhance cognitive abilities.

Recommendation:

Award of contract is recommended to:

Community College of Baltimore County Baltimore, MD

Responsible school or office: Department of Professional Development

Contact person: William Burke

Funding source: Operating budget

7. Contract: Conference Room Digital Reconfiguration
Contract #: JMI-619-13 (U.S. Communities Cooperative Bidding Program Contract #4400001197)

Term: 6 mos. **Extension:** N/A **Contract Ending Date:** 12/31/13
Estimated contract authority: \$102,975

Board meeting date: June 11, 2013
Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

This contract consists of upgrading audio-visual equipment in the current board room. Board room technology is comprised of analog television cameras, obsolete (and malfunctioning) video switching equipment, and system documentation and re-wiring. Digital video technology will be employed to enhance the quality of the public presentation of the activities of the Board. The proposed system will include new digital television cameras that will capture the Board activities in the now standard wide-screen format. These cameras operate today at standard definition digital (SD) and are switch-selectable to high definition (HD) when the method of distributing the live and recorded activities support it. The system will also include a multi-source multimedia switcher.

On May 14, 2002, the Board approved the use of the U.S. Communities Cooperative Bidding Program Contract #4400001197. This award of contract has employed the cooperative bidding process. The Education Article requires local boards of education to select the lowest responsible bidder, but this requirement does not apply to: “a county board's participation in contracts for goods or commodities that are awarded by other public agencies or by intergovernmental purchasing organizations if the lead agency for the contract follows public bidding procedures.” Md. Code Ed. Ann §5-112 (a)(3) Additionally, §4-123(a)(1) of the Education Article provides that “A county board may enter into an agreement for the cooperative or joint administration of programs with one or more: county boards; (ii) Other educational institutions or agencies; and (iii) Boards of county commissioners or county councils” relating to “(2)(ii) purchasing.”

Recommendation:

Award of contract is recommended to:

GTSI Corporation

Herndon, VA

Responsible school or office:

Department of Fiscal Services

Contact person:

Barbara Burnopp

Funding source:

Operating budget

8. Contract: Electrical Installations, Repairs, Upgrades, and Preventative Maintenance
Contract #: MWE-867-13

Term: 5 years **Extension:** N/A **Contract Ending Date:** 6/30/18
Estimated contract authority: \$ 7,500,000

Board meeting date: June 11, 2013
Bid issued: April 11, 2013
Pre-bid meeting date: April 18, 2013
Due date: May 2, 2013
No. of vendors issued to: 29
No. of bids received: 10
No. of no-bids received: 0

Description:

This time-and-material contract consists of providing labor, equipment, materials, supervision, tools, and all related incidentals required to inspect, repair, install, and modify electrical systems and components on an as-needed basis. This contract replaces JMI-624-08 that expires on June 30, 2013.

Recommendation:

Award of contract is recommended to:

Ashton Electric Company	Baltimore, MD
Bomark Electric	Owings Mills, MD
Casper G. Sippel, Inc.	Baltimore, MD
Key Systems, Inc.	White Marsh, MD
P.D. Valle Electric Co., Inc.	Baldwin, MD
Shrader Electric Company, Inc.	Baltimore, MD
Union Electric Company	Baltimore, MD
Urban Francis, LLC	Baltimore, MD

Responsible school or office: Department of Physical Facilities

Contact person: Pradeep Dixit

Funding source: Operating budget and capital funds

9. Contract: Food Products
Contract #: MBU-514-13

Term: 1 year **Extension:** 2 years **Contract Ending Date:** 6/30/16
Estimated contract authority: \$ 12,500,000

Board meeting date: June 11, 2013
Bid issued: March 28, 2013
Pre-bid meeting date: April 8, 2013
Due date: April 25, 2013
No. of vendors issued to: 537
No. of bids received: 29
No. of no-bids received: 3

Description:

This contract consists of providing food products that meet or exceed the nutritional standards established for the National School Lunch and Breakfast Programs for use in schools as directed by the Office of Food and Nutrition Services. This contract replaces MBU-525-11 that expires on June 30, 2013.

Recommendation:

Award of contract is recommended to:

American Foods Group	Oklahoma City, OK
Bake Crafters Food Company	Collegedale, TN
Benjamin Foods	Hatboro, PA
Crabby "J" Spice LLC	Baltimore, MD
Don Lee Farms	Inglewood, CA
Dori Foods Inc.	Richmond, VA
ES Foods	Woodbury, NY
Feesers, Inc.	Harrisburg, PA
FoodPRO Corp., Inc.	Frederick, MD
Global Foods INC	Las Vegas, NV
Hadley Farms, Inc.	Smithsburg, MD
Heinz North America	Pittsburgh, PA
J&J Snack Foods Corporation	Pennsauken, NJ
JTM Provisions Co., Inc.	Harrison, OH
Kellogg's Food Away From Home	Elmhurst, IL
Trident Seafood	Seattle, WA
Lasco Foods	St. Louis, MO
Maid-Rite Steak Company, Inc.	Dunmore, PA
Performance Foodservice-Carroll County	New Windsor, MD
Pilgrim's Pride Corporation	Greely, CO
Rich Products Corporation	Buffalo, NY

Responsible school or office:

Department of Fiscal Services

Contact person:

Barbara Burnopp

Funding source:

Operating budget

10. Contract: Gasoline and Diesel Fuel
Contract #: JMI-630-13 (Baltimore County RFB #B-595)

Term: 6 years **Extension:** N/A **Contract Ending Date:** 6/30/19
Estimated contract authority: \$ 39,900,000

Board meeting date: June 11, 2013
Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

This contract consists of the purchase and delivery of no-lead, reformulated gasoline with ethanol and ultra-low sulphur diesel fuel. The Baltimore Regional Cooperative Purchasing Committee, with Baltimore County acting as the lead jurisdiction, conducted the solicitation. This contract replaces JMI-625-07 that expires on June 30, 2013.

This award of contract has employed the cooperative bidding process. The Education Article requires local boards of education to select the lowest responsible bidder, but this requirement does not apply to: “a county board’s participation in contracts for goods or commodities that are awarded by other public agencies or by intergovernmental purchasing organizations if the lead agency for the contract follows public bidding procedures.” Md. Code Ed. Ann §5-112 (a)(3) Additionally, §4-123(a)(1) of the Education Article provides that “A county board may enter into an agreement for the cooperative or joint administration of programs with one or more: county boards; (ii) Other educational institutions or agencies; and (iii) Boards of county commissioners or county councils” relating to “(2)(ii) purchasing.”

Recommendation:

Award of contract is recommended to:

Papco, Inc.

Aston, PA

Responsible school or office:

Chief Operations Officer

Contact person:

Michael G. Sines

Funding source:

Operating budget

11. Contract: Information Technology Contracted Staffing Services
Contract #: JMI-623-13

Term: 5 years **Extension:** N/A **Contract Ending Date:** 7/31/18
Estimated contract authority: \$ 8,000,000

Board meeting date: June 11, 2013
Bid issued: February 28, 2013
Pre-bid meeting date: N/A
Due date: March 21, 2013
No. of vendors issued to: 184
No. of bids received: 53
No. of no-bids received: 1

Description:

This contract consists of providing skilled labor, on an as-needed basis, to perform programming and analysis support services. This contract replaces JMI-626-08 that expires on July 31, 2013.

Recommendation:

Award of contract is recommended to:

22nd Century Technologies, Inc. dba 22nd Century Staffing, Inc.	Baltimore, MD
Abacus Corporation	Baltimore, MD
Applied Technology Services	Baltimore, MD
Appmor, LLC	Columbia, MD
A P Ventures, LLC	Columbia, MD
ArcSoft Consulting	Gaithersburg, MD
Ardent Technologies, Inc.	Dayton, OH
Artisys Corporation	Washington, DC
ASK Staffing, Inc.	Duluth, GA
Advanced Software Systems, Inc.	Sterling, VA
AttivaSoft, LLC	Columbia, MD
Attronica	Gaithersburg, MD
Avani Technology Solutions Inc.	Rochester, NY
ClarusTec, Inc.	Edison, NJ
CNC Consulting, Inc.	Englewood, NJ
The Cognitos Group, LLC	Columbia, MD
Conviso, Inc.	Lorton, VA
Coolsoft, LLC	Louisville, KY
DataNetworks	Hunt Valley, MD
DEV CARE SOLUTIONS	Columbus, OH
Dynamix Corporation	Greenbelt, MD
E-CONSULTING, INC.	Irving, TX

Elegant Enterprise-Wide Solutions Inc.
Engineering Technology Associates Inc.
E-Rate Elite Services, Inc.
Freedom Telecom Services, LLC
Gnet LLC
Government Works, Inc.
Infojini, Inc
Irvine Technology Corporation
JuneGem Technologies, Inc.
Kennedy Personnel Services
Knowlogy Corporation
Magothy Technology, LLC
Makro Technologies Inc.
Mindlance Inc.
Nodavare Corporation
Realistic Computing, Inc.
R/O Resource Solutions, LLC
Serigor Inc.
Sigman & Summerfield Associates, Inc.
Software Consortium
Software People Inc.
SONA Networks, LLC
SunPlus Data Group, Inc.
Swift Staffing
Technotrack Systems, LLC
Tidal Technologies Corporation
Trigyn Technologies, Inc.
Trilogy Technical Services, LLC
United Solutions, LLC
UVS InfoTech LLC
VDART Inc.

Chantilly, VA
Troy, MI
Owings Mills, MD
Monkton, MD
Silver Spring, MD
Rockville, MD
Columbia, MD
Santa Ana, CA
Lanham, MD
Baltimore, MD
Vienna, VA
Pasadena, MD
Newark, NJ
Hoboken, NJ
Fairfax, VA
Baltimore, MD
Columbia, MD
Owings Mills, MD
Towson, MD
Towson, MD
Smithtown, NY
Hunt Valley, MD
Lawrenceville, GA
Catonsville, MD
Woodstock, MD
Glen Burnie, MD
Edison, NJ
Rockville, MD
Rockville, MD
Marriottsville, MD
Alpharetta, GA

Responsible school or office:

Department of Information Technology

Contact person:

Lloyd Brown

Funding source:

Operating budget

12. Contract: Literacy Skills Foundations
Contract #: JNI-753-13

Term: 3 years **Extension:** 2 years **Contract Ending Date:** 6/30/18
Estimated contract authority: \$ 225,000

Board meeting date: June 11, 2013
Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

This contract consists of *Words Their Way*, a reading program that will be used during the Elementary Title I Extended Year summer program. *Words Their Way* helps students develop foundational word-study skills targeted in the Common Core State Standards and access complex literature and informational texts. BCPS' Academic Team meeting, held on May 7, 2013, and the Board of Education Curriculum Committee meeting, held on May 16, 2013, included a review of the *Words Their Way* program. The program will be evaluated using Measures of Academic Progress (MAP) assessment data. The prior year's end-of-year MAP data and the upcoming year's beginning-of-year MAP data will be used to measure student growth during the summer months and evaluate the effectiveness of the program.

Under section §7-106, Paragraph (a) of the Education Article of the Annotated Code of Maryland, BCPS purchases the above materials upon the recommendation of the county superintendent and the adopted procedures of the county board. This recommendation is in accordance with Board of Education Policy and Superintendent's Rule 6002. Instructional materials are recommended after being carefully evaluated and selected by a curriculum & instruction committee for use in the subject area; the selected materials support the curriculum and meet the diverse needs of students. Under Superintendent's Rule 6002, instructional materials may be consumable and expendable and include, but are not limited to, such items as charts, kits, textbooks, magazines, newspapers, pictures, recordings, slides, transparencies, videos, video discs, workbooks, and electronic resources such as software, CD-ROMs, and online services.

Recommendation:

Award of contract is recommended to:

Pearson, Inc.

Lebanon, IN

Responsible school or office:

Department of Special Programs

Contact person:

Kathleen McMahon

Funding source:

Title I grant

13. Contract: Math Educational Materials
Contract #: JNI-754-13

Term: 3 years **Extension:** 2 years **Contract Ending Date:** 6/30/18
Estimated contract authority: \$ 600,000

Board meeting date: June 11, 2013
Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

This contract consists of *Do The Math*, an intervention program used during the Elementary Title I Extended Year summer program. The *Do The Math* intervention program focuses on the basics of mathematic computation, number sense, and problem solving. Students will receive small-group instruction. Teacher and student materials are provided and a formative assessment is administered every five lessons. BCPS' Academic Team meeting, held on May 7, 2013, and the Board of Education Curriculum Committee meeting, held on May 16, 2013, included a review of the the *Do The Math* program. The program will be evaluated using Measures of Academic Progress (MAP) assessment data. The prior year's end-of-year MAP data and the upcoming year's beginning-of-year MAP data will be used to measure student growth during the summer months and evaluate the effectiveness of the program.

Do The Math offers technical teacher support to help students develop the skills they need to compute with accuracy and efficiency, the number sense they need to reason, and the ability to apply their skills and reasoning to solve problems. These materials and the related in-service training for teachers have been in use in Baltimore County Public Schools since 2009.

Under section §7-106, Paragraph (a) of the Education Article of the Annotated Code of Maryland, BCPS purchases the above materials upon the recommendation of the county superintendent and the adopted procedures of the county board. This recommendation is in accordance with Board of Education Policy and Superintendent's Rule 6002. Instructional materials are recommended after being carefully evaluated and selected by a curriculum & instruction committee for use in the subject area; the selected materials support the curriculum and meet the diverse needs of students. Under Superintendent's Rule 6002, instructional materials may be consumable and expendable and include, but are not limited to, such items as charts, kits, textbooks, magazines, newspapers, pictures, recordings, slides, transparencies, videos, video discs, workbooks, and electronic resources such as software, CD-ROMs, and online services.

Recommendation:

Award of contract is recommended to:

Scholastic, Inc.

Sausalito, CA

Responsible school or office:

Department of Special Programs

Contact person:

Kathleen McMahan

Funding source:

Title I grant

14. Contract: Physical Education Equipment Inspection and Repair
Contract #: PCR-264-13

Term: 5 years **Extension:** N/A **Contract Ending Date:** 6/30/18
Estimated contract authority: \$ 500,000

Board meeting date: June 11, 2013
Bid issued: March 28, 2013
Pre-bid meeting date: April 11, 2013
Due date: May 24, 2013
No. of vendors issued to: 11
No. of bids received: 1
No. of no-bids received: 2

Description:

This contract consists of furnishing labor, equipment, and materials to inspect, repair, and install physical education facilities and equipment. This contract replaces JN1-715-08 that will expire June 30, 2013.

Recommendation:

Award of contract is recommended to:

Most, Inc.

Baltimore, MD

Responsible school or office:

Department of Physical Facilities

Contact person:

Pradeep Dixit

Funding source:

Operating budget

15. Contract: Professional Development, Coaching, and Consulting Services
Contract #: RGA-123-13

Term: 1 year **Extension:** N/A **Contract Ending Date:** 6/30/14
Estimated contract authority: \$100,600

Board meeting date: June 11, 2013
Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

This contract consists of providing professional development, coaching, and consulting services to develop and accelerate the district’s capacity to engage in systemic equity transformation and eliminate racial educational disparities and to build capacity within the organization to close achievement gaps between and among student groups. The training will serve the Board of Education, the superintendent, the cabinet members, the academic team members, selected principals, and the members of the Office of Equity and Cultural Proficiency during the 2013-2014 school-year.

Baltimore County Public Schools is experiencing significant changes in its student and community population. Each year the populations of racial minority students, students participating in the free and reduced price meal program, English language learners, and homeless students increases. In order to ensure that the school district remains poised to provide support to all students that enhances student achievement, closes gaps in achievement, prepares all students for college and the workforce, as well as graduates all students globally competitive, and training that builds staff capacity to respond to demographic changes is critical. As this year will be the pilot school year, the Department of Research, Accountability, and Assessment/Data Warehouse will work with the Office of Equity and Cultural Proficiency to complete survey research to describe the ways in which the training increased staff capacity.

The contract includes activities associated with the training, coaching, and consulting services deemed most critical to support efforts to achieve Goal 1 of the Baltimore County Public Schools’ Blueprint 2.0 goals, *Every student will experience high academic achievement and continuous growth by participating in a rigorous instructional program designed to raise the academic bar and close achievement gaps so that every student will become a globally competitive citizen in a culturally diverse world.*

Under §13-107 (a) (1) Sole Source procurement defined in the State Finance and Procurement Article of the Annotated Code of Maryland – whenever a procurement officer determines that there is only 1 available source for the subject of a procurement contract, the procurement officer may award the procurement contract without competition to that source. Furthermore

Superintendent’s Rule 3209 paragraph 2a. - States that all purchases are subject to the published procedures, authority, and scrutiny of the Office of Purchasing. Also Superintendent’s Rule 3215 creates guidelines and procedures for sole-source procurement only under specific guidelines. The rule permits a sole-source contract when the Office of Purchasing determines “that it would be advantageous or [that it would be] impractical to seek or utilize another source when the requirement is only available from a single source and when the compatibility of equipment, accessories, or replacement parts is the paramount consideration. In addition under The Office of Purchasing Procedure 3215.003, paragraph 2.7, a sole-source purchase may also arise from the following condition: copyrighted products, such as software, publications, textbooks, media, or products (specialized and/or advanced technology), which ensure a compatible learning environment for students/faculty at various school sites. The existence of limited rights in data patent rights copyrights or secret processes make the supplies or services available from only one source.

Recommendation:

Award of contract is recommended to:

Pacific Educational Group, Inc.

San Francisco, CA

Responsible school or office:

Office of Equity and Cultural Proficiency

Contact person:

Dr. Lisa Williams

Funding source:

Operating Funds

16. Contract: Space for Graduation Exercises
Contract #: JNI-755-13

Term: 5 years **Extension:** 2 years **Contract Ending Date:** 6/30/20
Estimated contract authority: \$ 2,184,000

Board meeting date: June 11, 2013
Bid issued: May 2, 2013
Pre-bid meeting date: May 9, 2013
Due date: May 23, 2013
No. of vendors issued to: 8
No. of bids received: 3
No. of no-bids received: 0

Description:

This contract consists of providing space for the graduation ceremonies for the high schools in Baltimore County. Schools will hold their graduations at the site closest to their school location.

Recommendation:

Award of contract is recommended to:

Coppin State University	Baltimore, MD
Towson University	Towson MD
University of Maryland, Baltimore County	Baltimore, MD

Responsible school or office: Department of Student Support Services

Contact person: Dr. Roger Plunkett

Funding source: Operating budget

17. Contract: Summer Program for Homeless High School Students
Contract #: JN1-761-13

Term: 1 year **Extension:** 3 years **Contract Ending Date:** 6/30/17
Estimated contract authority: \$ 152,000

Board meeting date: June 11, 2013
Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

This contract consists of a summer program experience for homeless and unaccompanied high school students.

The Homeless Education Office, in conjunction with the Y of Central Maryland, will pilot an eight-week program for 30 students offering life-skill and workforce development, academic enrichment, and paid worksite placements to homeless and unaccompanied teens enrolled in high school. In order to address the academic needs of homeless students, credit recovery using the Advance Path program will be integrated into the program. The Y of Central Maryland has been operating this New Horizons Summer Program in Baltimore City for 14 years.

The program provides two nutritious meals each day; transportation to the program, work site, and home; exposure to unique opportunities and role models; and an opportunity for homeless teens to stay on track academically.

If this pilot is successful and funds are available, the homeless office would like to continue this program for an additional three years.

Recommendation:

Award of contract is recommended to:

Y of Central Maryland	Baltimore, MD
Responsible school or office:	Department of Student Support Services
Contact person:	Roger Plunkett
Funding source:	Operating budget and Title I funds

18. Contract: Uniform Shirts
Contract #: MBU-516-13

Term: 3 years **Extension:** 2 years
Estimated contract authority: \$ 175,000

Contract Ending Date: 6/30/18

Board meeting date: June 11, 2013
Bid issued: February 21, 2013
Pre-bid meeting date: N/A
Due date: March 14, 2013
No. of vendors issued to: 193
No. of bids received: 5
No. of no-bids received: 1

Description:

This contract consists of the provision of uniform shirts for the food and nutrition services staff. This contract replaces MBU-535-10 that expires on June 30, 2013.

Recommendation:

Award of contract is recommended to:

Ad-Wear and Specialty of Texas

Houston, TX

Responsible school or office:

Department of Fiscal Services

Contact person:

Barbara Burnopp

Funding source:

Operating budget

19. Contract: USDA Commodity Processing
Contract #: MBU-515-13

Term: 1 year **Extension:** 3 years **Contract Ending Date:** 6/30/17
Estimated contract authority: \$ 10,500,000

Board meeting date: June 11, 2013
Bid issued: March 28, 2013
Pre-bid meeting date: April 8, 2013
Due date: April 25, 2013
No. of vendors issued to: 187
No. of bids received: 18
No. of no-bids received: 1

Description:

This contract consists of providing commodity processing of products provided by the U. S. Department of Agriculture into food products that meet or exceed the Healthier U. S. School Challenge nutritional standards for use in schools as directed by the Office of Food and Nutrition Services. This contract replaces MBU-525-11 that expires on June 30, 2013.

Recommendation:

Award of contract is recommended to:

McCain Foods USA	Lisle, IL
Red Gold, LLC	Elwood, IN
Chef's Corner Foods	Hayward, CA
Pilgrims Pride/Gold Kist	Greely, CO
Tyson Prepared Foods, Inc.	Springdale, AR
Jennie-O Turkey Store Sales, LLC	Willmar, MN
Don Lee Farms	Inglewood, CA
Michael Foods	Minnetonka, MN
JTM Provisions Co., Inc.	Harrison, OH
Silver Springs Farm, Inc.	Harleysville, PA
Maid-Rite Steak Company, Inc.	Dunmore, PA
Land O'Lakes, Inc.	Arden Hills, MN
Tasty Brands	Hicksville, NY
ConAgra Foods, Inc.	Troy, OH
Nardone Brothers Baking	Wilkes-Barre, PA
Peterson Farms Fresh	Shelby, MI
Schwan's Food Service, Inc.	Marshall, MN

Responsible school or office:

Department of Fiscal Services

Contact person:

Barbara Burnopp

Funding source:

Operating budget

20. Contract: Visual Communications Equipment and Services
Contract #: JMI-629-13 (U.S. General Services Administration Federal Acquisition Service, GS-35F-0601T)

Term: 4 years, 2 mos. **Extension:** N/A **Contract Ending Date:** 8/21/17
Estimated contract authority: \$ 500,000

Board meeting date: June 11, 2013
Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

This contract consists of hardware, software, and maintenance for video conferencing.

This award of contract has employed the cooperative bidding process. The Education Article requires local boards of education to select the lowest responsible bidder, but this requirement does not apply to: “a county board’s participation in contracts for goods or commodities that are awarded by other public agencies or by intergovernmental purchasing organizations if the lead agency for the contract follows public bidding procedures.” Md. Code Ed. Ann §5-112 (a)(3) Additionally, §4-123(a)(1) of the Education Article provides that “A county board may enter into an agreement for the cooperative or joint administration of programs with one or more: county boards; (ii) Other educational institutions or agencies; and (iii) Boards of county commissioners or county councils” relating to “(2)(ii) purchasing.”

Recommendation:

Award of contract is recommended to:

Visual Systems Group, Inc. dba VSGi

McLean, VA

Responsible school or office:

Department of Information
Technology

Contact person:

Lloyd Brown

Funding source:

Operating budget

21. Contract: Lutherville Area Elementary School Construction at Mays Chapel
Construction Package 1A – Waste Management
Contract #: MWE-880-13

Estimated annual award value: \$ 366,900
Estimated contingency amount: \$ 36,690
Estimated total award value: \$ 403,590

Board meeting date: June 11, 2013
Bid issued: April 17, 2013
Pre-bid meeting date: March 21, 2013
Due date: April 17, 2013
No. of vendors issued to: 6
No. of bids received: 3
No. of no-bids received: 0

Description:

This project consists of supplying dumpsters for refuse from the construction at the new facility. This package is required for LEED certification.

Recommendation:

Award of contract is recommended to:

Cockey's Enterprises, Inc. Baltimore, MD

Responsible school or office: Department of Physical Facilities

Contact person: Pradeep Dixit

Funding source: Capital budget

Contract Name: Lutherville Area Elementary School Construction at Mays Chapel
 Construction Package 1A – Waste Management

Contract Number: MWE-880-13

	Bidders' Names		
	Cockey's Enterprises, Inc.	BFI Waste Services, LLC	Enviro Solutions, Inc.
TOTAL BASE BID	\$366,900	\$407,316	\$473,200
Total Base Bid + Alternates	\$366,900	\$407,316	\$473,200

22. Contract: Lutherville Area Elementary School Construction at Mays Chapel – Rebid
Package 6A General Trades
Contract #: MWE-881-13

Estimated annual award value: \$ 3,785,320
Estimated contingency amount: \$ 378,532
Estimated total award value: \$ 4,163,852

Board meeting date: June 11, 2013
Bid issued: April 11, 2013
Pre-bid meeting date: April 23, 2013
Due date: May 13, 2013
No. of vendors issued to: 17
No. of bids received: 3
No. of no-bids received: 0

Description:

This project consists of construction of all labor and material required for general carpentry items in this facility.

Recommendation:

Award of contract is recommended to:

Huntington & Hopkins, Inc.

Hunt Valley, MD

Responsible school or office:

Department of Physical Facilities

Contact person:

Pradeep Dixit

Funding source:

Capital budget

Contract Name: Construction of the New Lutherville Area Elementary School at Mays Chapel,
 Rebid Trade Package 6A - General Trades

Contract Number: MWE-881-13

	Bidders' Names		
	Huntington & Hopkins, Inc.	Homewood General Contractors, Inc.	E. Pikounis Construction Co., Inc.
TOTAL BASE BID	\$3,785,320	\$ 3,877,013	\$4,096,000
Total Base Bid + Alternates	\$3,785,320	\$ 3,877,013	\$4,096,000

23. Contract: Lutherville Area Elementary School Construction at Mays Chapel
Construction Package 8A – Storefront and Curtainwall Window
Systems

Contract #: MWE-869-13

Estimated annual award value: \$ 519,950
Estimated contingency amount: \$ 51,995
Estimated total award value: \$ 571,945

Board meeting date: June 11, 2013
Bid issued: March 26, 2013
Pre-bid meeting date: March 12, 2013
Due date: March 26, 2013
No. of vendors issued to: 6
No. of bids received: 3
No. of no-bids received: 0

Description:

This project consists of supplying labor and materials, as required, to install windows in new facility.

Recommendation:

Award of contract is recommended to:

Huntington & Hopkins, Inc. Hunt Valley, MD

Responsible school or office: Department of Physical Facilities

Contact person: Pradeep Dixit

Funding source: Capital budget

Contract Name: Construction of the New Lutherville Area Elementary School at Mays Chapel,
Trade Package 8A – Storefront and Curtainwall Window Systems

Contract Number: MWE-869-13

	Bidders' Names		
	Huntington & Hopkins, Inc.	Tito Contractors, Inc.	Spear Window & Glass, Inc.
TOTAL BASE BID	\$519,950	\$ 571,540	\$738,044
Total Base Bid + Alternates	\$519,950	\$571,540	\$738,044

24. Contract: Lutherville Area Elementary School Construction at Mays Chapel – Rebid
Package 9A Tile & Flooring
Contract #: MWE-881-13

Estimated annual award value: \$ 385,650
Estimated contingency amount: \$ 38,565
Estimated total award value: \$ 424,215

Board meeting date: June 11, 2013
Bid issued: April 11, 2013
Pre-bid meeting date: April 23, 2013
Due date: May 13, 2013
No. of vendors issued to: 17
No. of bids received: 2
No. of no-bids received: 0

Description:

This project consists of construction of all labor and material to furnish and install new ceramic wall and floor tile in the new facility.

Recommendation:

Award of contract is recommended to:

L & R Enterprises t/a L & R Floors Hyattsville, MD

Responsible school or office: Department of Physical Facilities

Contact person: Pradeep Dixit

Funding source: Capital budget

Contract Name: Construction of the New Lutherville Area Elementary School at Mays Chapel,
 Rebid Trade Package 9A - Tile & Flooring
Contract Number: MWE-881-13

	Bidder's Names	
	L&R Enterprises	Churchville Tile & Marble
BASE BID	\$385,650	\$393,000
Total Base Bid + Alternates	\$385,650	\$393,000

25. Contract: Lutherville Area Elementary School Construction at Mays Chapel – Rebid
Package 9B Painting
Contract #: MWE-881-13

Estimated annual award value: \$ 224,900
Estimated contingency amount: \$ 22,490
Estimated total award value: \$ 247,390

Board meeting date: June 11, 2014
Bid issued: April 11, 2013
Pre-bid meeting date: April 23, 2013
Due date: May 13, 2013
No. of vendors issued to: 17
No. of bids received: 1
No. of no-bids received: 0

Description:

This project consists of construction of all labor and material required to paint the new facility.

Recommendation:

Award of contract is recommended to:

NLP Enterprises, Inc.

Owings Mills, MD

Responsible school or office:

Department of Physical Facilities

Contact person:

Pradeep Dixit

Funding source:

Capital budget

Contract Name : Lutherville Area Elementary School Construction at Mays Chapel –
Rebid Package 9B Painting

Contract Number: MWE-881-13

	Bidder's Name
	NLP Enterprises, Inc.
TOTAL BASE BID	\$224,900
Total Base Bid + Alternates	\$244,900

26. Contract: Lutherville Area Elementary School at Mays Chapel
Construction Package 10A – Lockers
Contract #: MWE-869-13

Estimated annual award value: \$ 99,314
Estimated contingency amount: \$ 9,931
Estimated total award value: \$ 109,245

Board meeting date: June 11, 2013
Bid issued: April 17, 2013
Pre-bid meeting date: March 12, 2013
Due date: March 28, 2013
No. of vendors issued to: 10
No. of bids received: 2
No. of no-bids received: 0

Description:

This project consists of providing all labor and materials to furnish and install new metal lockers in the new facility.

Recommendation:

Award of contract is recommended to:

Steel Products, Inc. Rockville, MD

Responsible school or office: Department of Physical Facilities

Contact person: Pradeep Dixit

Funding source: Capital budget

Contract Name: Lutherville Area Elementary School at Mays Chapel Construction Package
10A – Lockers

Contract Number: MWE-869-13

	Bidder's Names	
	Steel Products, Inc.	Partitions Plus, Inc.
BASE BID	\$99,314	\$100,483
Total Base Bid + Alternates	\$99,314	\$100,483

27. Contract: Parking Lot and Bus Loop Improvements for Sudbrook Magnet Middle
Contract #: MBU-523-13

Estimated annual award value: \$ \$525,600
Estimated contingency amount: \$ \$52,560
Estimated total award value: \$ \$578,160

Board meeting date: June 11, 2013
Bid issued: April 18, 2013
Pre-bid meeting date: April 25, 2013
Due date: May 9, 2013
No. of vendors issued to: 4
No. of bids received: 3
No. of no-bids received: 0

Description:

This project consists of the overlay of the existing parking lot and bus loop asphalt pavement; replacement of the concrete walk, curb, and gutter; and installation of new light poles.

Recommendation:

Award of contract is recommended to:

Gray and Son, Inc.

Timonium, MD

Responsible school or office:

Department of Physical Facilities

Contact person:

Pradeep Dixit

Funding source:

Capital budget

28. Request for Approval: Educational Facilities Master Plan and Comprehensive Maintenance Plan FY 2014

Contract #: RGA-121-13

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A

Estimated annual award value: N/A

Board meeting date: June 11, 2013

Bid issued: N/A

Pre-bid meeting date: N/A

Due date: N/A

No. of vendors issued to: N/A

No. of bids received: N/A

No. of no-bids received: N/A

Description:

The State of Maryland’s Public School Construction Program requires the submission of an Educational Facilities Master Plan and a Comprehensive Maintenance Plan on an annual basis.

The Educational Facilities Master Plan serves as the primary facilities’ document to ensure appropriate planning of capital projects to support the delivery of educational programs. The Comprehensive Maintenance Plan represents BCPS’ program of maintenance that supports the delivery of educational programs in safe and healthy physical environments.

Essential components included in the Educational Facilities Master Plan are: goals, standards, and guidelines; community analysis; inventory and evaluation; enrollment data; and facility needs’ analysis. The Comprehensive Maintenance Plan is structured to include: scheduled maintenance (preventive maintenance, modifications and alterations, and scheduled replacement); unscheduled maintenance (unscheduled and vandalism repairs); and deferred maintenance.

Both plans are consistent with the goals of *Blueprint 2.0*. The full report will be distributed to the board under separate cover.

Recommendation:

Approval of plans.

Responsible school or office: Department of Physical Facilities
Department of Planning and Support Operations

Contact person: Pradeep Dixit
Kara Calder

Funding source: N/A