## Purchase Order

**Fiscal Year:** 2018  
**Page 1 of 1**

**Purchase Order #:** 21800410-02

Delivery must be made within doors of specified destination.

### Vendor Information
- **PACIFIC EDUCATIONAL GROUP**  
  795 FOLSOM STREET, FIRST FLOOR  
  SAN FRANCISCO CA 94107

- **AUHSD**  
  1212 PLEASANT HILL ROAD  
  LAFAYETTE CA 94549

### Order Details
- **Vendor Phone Number:** 415-346-4575  
- **Vendor Number:** 503347  
- **Date Ordered:** 08/17/2017  
- **Date Required:**  
- **Freight Method/Terms:** NET 30  
- **Department/School Site:** ACALANES DISTRICT OFFICE

### Item Details
<table>
<thead>
<tr>
<th>Item #</th>
<th>Description/Part No.</th>
<th>Qty</th>
<th>UOM</th>
<th>Unit Price</th>
<th>Extended Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>BLANKET PURCHASE ORDER FOR 2017-2018 SCHOOL YEAR / VALID 7/1/17 - 6/30/18 * ANY QUESTIONS PLEASE CONTACT GAIL STERN AT 925/260-3900 EXT. 6623 OR <a href="mailto:GSTERN@AUHSDSCHOOLS.ORG">GSTERN@AUHSDSCHOOLS.ORG</a> / DIVERSITY SUMMITS 1/10/2018 INCREASE BY $20,000 4/18/2018 INCREASE BY $15,000</td>
<td>1.0</td>
<td>EACH</td>
<td>$50,000.00</td>
<td>$50,000.00</td>
</tr>
</tbody>
</table>

### GL Summary

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>01-0011-1164-1000-400-0-006-5800</td>
<td>50,000.00</td>
<td></td>
</tr>
</tbody>
</table>

**By:**  
**Authorized District Official**

**Receiving/Purchasing/Accounting:**

**PO Total:** $50,000.00
## PURCHASE ORDER / REQUISITION

ACALANES UNION HIGH SCHOOL DISTRICT

1212 Pleasant Hill Road, Lafayette, CA 94549
Phone: (925) 935-2800 FAX (925)-932-2336

<table>
<thead>
<tr>
<th>Vendor:</th>
<th>Chris Lin</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ship To:</td>
<td>Acalanes UHS District</td>
</tr>
<tr>
<td>Pacific Educational Group, Inc</td>
<td>Attn: Human Resources</td>
</tr>
<tr>
<td>795 Folsom St. 1st Floor</td>
<td>1212 Pleasant Hill Rd</td>
</tr>
<tr>
<td>San Francisco, CA 94107</td>
<td>Lafayette, CA 94596</td>
</tr>
</tbody>
</table>

Please obtain the items described below:

<table>
<thead>
<tr>
<th>QUANTITY</th>
<th>UNIT</th>
<th>ITEM NO.</th>
<th>DESCRIPTION</th>
<th>EST UNIT PRICE</th>
<th>PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 day</td>
<td></td>
<td>Diversity Summit- SOAR</td>
<td>December 4, 2017</td>
<td></td>
<td>$4,750.00</td>
</tr>
</tbody>
</table>

- W9 7
- CONTRACT 3
- INCREASE P.O.

2180040

PLEASE (NEW P.O. BY 20,000 PER Any CT)

Hand copy sent to District with site approval

Shipment Received 01/19/18

P.O. Number

Charge Account: 01 0000 1184-1000-400 400 0 004 5800

NOTICE TO VENDORS: Invoices will not be approved for payment unless the following requirements have been met:
1. All postage, express or freight charges must be prepaid
2. Each shipment must be covered by a separate invoice
3. Articles on this purchase order must not be billed with those on other purchase orders
4. The District does not accept responsibility for over shipments
5. MSDS sheets are required for all chemicals. Send one set to district and to site.
Payment will not be processed without MSDS sheets.

Approved for Purchase by: [Signature]

DATE: 19-Dec-17