

PURCHASE ORDER

The Charlotte-Mecklenburg Board of Education

P.O. Box 30035
Charlotte, N.C. 28230-0035
Attn: Purchasing Department
980-343-6251

Date: 03/18/2021

Vendor: 100221 - 1

PENGUIN RANDOM HOUSE LLC

PENGUIN RANDOM HOUSE SPEAKERS 1745 Broadway, 20th
New York, NY 10019

Vendor Phone/Fax: CLAIRE-212-782-9205 /

Purchase Order: 2272800

Revision: 0

Contract #: 0

THE ABOVE PURCHASE ORDER NUMBER MUST APPEAR ON ALL
INVOICES, SHIPPING PAPERS, AND SHIPMENTS

THIS PURCHASE ORDER IS SUBJECT TO THE TERMS AND CONDITIONS
CONTAINED ON REVERSE SIDE

Ship To:

Superintendent
Charlotte-Mecklenburg Schools
4421 Stuart Andrew Blvd.
Charlotte, NC 28217
980-343-6270

Invoice To:

Charlotte-Mecklenburg Board of Education
Accounts Payable Department
PO Box 30035
Charlotte, NC 28230-0035
980-343-6215

Terms: Net 30 Days

FOB: Destination No Freight Allowed

Delivery Date: 03/18/2021

Penguin Random House
1745 Broadway
New York NY 10019

Cost of service: \$25,000
Date of service: June 16, 2021

CMS account number: 6003490000

Dr. Kendi will be the keynote speaker for Summer Leadership Conference.

Deposit of \$12,500 due April 1, 2021
Balance due upon receipt of final invoice

Mail payment to:
Penguin Random House LLC
Attn: Accounts Receivable
400 Hahn Road
Westminster, MD 21157

BILLING INSTRUCTIONS: Separate invoices in triplicate showing purchase order number, terms of payment, and routing number must be submitted on the date of shipment. The title of the account must be exactly as shown under "Invoice To" Applicable N.C. Sales and Use Tax shall be shown as a separate item on invoice.

ALL SHIPPING PACKAGES AND MANIFESTS MUST BE PROPERLY ADDRESSED AND MARKED TO THE ATTENTION OF THE LOCATION/INDIVIDUAL INDICATED UNDER "SHIP TO" AND LABELED PLAINLY WITH THE BUYER'S PURCHASE ORDER NUMBER. COMPLETE PACKING LISTS MUST ACCOMPANY EACH SHIPMENT.

THIS INSTRUMENT HAS BEEN PREAUDITED IN THE MANNER REQUIRED BY THE SCHOOL BUDGET AND FISCAL CONTROL ACT N.C. GENERAL STATUTE 115C-441

Finance Officer:

Sheila W. Shirley
Sheila W. Shirley

Purchasing Official:

Anthony Becker

PO: 2272800

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Line	Quantity	UOM	Item	Description	Price	Total Amt	
1	25,000.00	\$	SLC SPEAKER	Summer Ldrshp Conf speaker	1.00	25,000.00	
						Order Amount	\$25,000.00
						Taxes	\$0.00
						Total	\$25,000.00

End of purchase order lines

*BILLING INSTRUCTIONS: Separate invoices in triplicate showing purchase order number, terms of payment, and routing number must be submitted on the date of shipment. The title of the account must be exactly as shown under "Invoice To" Applicable N.C. Sales and Use Tax shall be shown as a separate item on invoice.

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