

<b>Requester Email</b> barb.wilson@chagrinschools.org	<b>Attention To</b> barb.wilson	<b>Requested PO Date</b> 8/28/2020	<b>Requisition No</b> SUP3948
<b>Vendor No</b> 13124 (THE DIVERSITY CENTER OF)		<b>Deliver By Date</b> 	
<b>Vendor</b> THE DIVERSITY CENTER OF NORTHEAST OHIO 3659 GREEN ROAD, SUITE 220 CLEVELAND, OH 44122 Fax: Email:		<b>Deliver To Vendor No</b> 700110 (Superintendent's Office)	
<b>Fund to be used/Notes to Approver</b> 		<b>Deliver To</b> Superintendent's Office Chagrin Falls Schools 400 East Washington Street Chagrin Falls, OH 44022	
		<b>Requisition Description</b> DCNEO Retainer Hours fees	

#	Qty	Unit	Desc	Unit Price	Total	Account	Account Code
1	1.0000		DCNEO to serve as consultant and service provider- Programs/Workshops (Diversity, Equity and Inclusion) - 30 retainer hours x \$250	\$7,500.0000	\$7,500.00	CONSULTANTS - SUPERINTENDENT	001-2490-412-0000-000000-110-00-110

**Total** **\$7,500.00**

Send All Invoices

To Chagrin Falls Exempted Village Schools  
 400 East Washington Street  
 Chagrin Falls, OH 44022  
 440-247-4540  
 accounts.payable@chagrinschools.org

**PURCHASE ORDER**

<b>Date</b>
<b>8/28/2020</b>

<b>Purchase Order No.</b>
<b>203866</b>
<b>Page</b>
<b>001</b>

THIS PURCHASE ORDER NUMBER MUST APPEAR ON ALL LETTERS, INVOICES, SHIPPING MEMOS, BILLS OF LADING, EXPRESS RECEIPTS AND PACKAGES. ALL SHIPPING CHARGES MUST BE PREPAID. SHIP MSDS WITH ORDER.

NO SHIPMENTS ACCEPTED AFTER 4:00 P.M.

I  
S  
S  
U  
E  
D  
  
T  
O

13124 FAX:  
 THE DIVERSITY CENTER OF  
 NORTHEAST OHIO  
 3659 GREEN ROAD, SUITE 220  
 CLEVELAND, OH 44122

S  
H  
I  
P  
T  
O

SUPERINTENDENT'S OFFICE  
 CHAGRIN FALLS SCHOOLS  
 400 EAST WASHINGTON STREET  
 CHAGRIN FALLS, OH 44022

ATTN: barb.wilson

TERMS:

REQUISITION NO. SUP3948

THIS IS A CONTRACT! DO NOT INCREASE AMOUNTS SHOWN WITHOUT PRIOR AUTHORIZATION.

QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	AMOUNT
1.0000		DCNEO Retainer Hours fees DCNEO to serve as consultant and service provider- Programs/Workshops (Diversity, Equity and Inclusion) - 30 retainer hours x \$250	7,500.0000	7,500.00
			<b>PAGE TOTAL</b>	<b>7,500.00</b>
			<b>GRAND TOTAL</b>	<b>7,500.00</b>

TI	FUND	FUNC.	OBJ.	SPCC.	SUBJ.	OPU	IL	JOB	AMOUNT
	001	2490	412	0000	000000	110	00	110	7,500.00

IT IS HEREBY CERTIFIED THAT BOTH AT THE TIME OF THE MAKING OF THIS CONTRACT OR ORDER AND AT THE DATE OF THE EXECUTION OF THIS CERTIFICATE, THE AMOUNT REQUIRED TO PAY THIS CONTRACT OR ORDER HAS BEEN APPROPRIATED FOR THE PURPOSE OF THIS CONTRACT OR ORDER AND IS IN THE TREASURY OR IN THE PROCESS OF COLLECTION TO THE CREDIT OF THE FUND FREE FROM ANY PREVIOUS ENCUMBRANCE.  
 TAX EXEMPTION CERTIFICATES PROVIDED UPON REQUEST.

School Districts Are Exempt From Federal Excise Taxes And Ohio Sales Tax. **TAX EXEMPT** STATE ID:

FED ID: 34-6000575

THIS ORDER IS VOID UNLESS TREASURER'S CERTIFICATE IS SIGNED

  
 \_\_\_\_\_  
 SUPERINTENDENT

  
 \_\_\_\_\_  
 TREASURER

VENDOR COPY

# The Diversity Center of Northeast Ohio

# INVOICE

3659 Green Road, Suite 220  
Cleveland, OH 44122  
Phone 216.752.3000 Fax 216.752.4974

**DATE:** September 1, 2020  
**INVOICE #** 3894  
**FOR:** Retainer for Services

**Bill To:**

Dr. Robert Hunt  
Chagrin Falls Exempted Village Schools  
400 E. Washington St. Chagrin Falls, OH. 44022  
[bob.hunt@chagrinschools.org](mailto:bob.hunt@chagrinschools.org)

DESCRIPTION	AMOUNT
30 Retainer Hours x \$250	\$7,500
<b>TOTAL</b>	<b>\$7,500.00</b>

Please make all checks payable to The Diversity Center of Northeast Ohio.  
If you have any questions concerning this invoice, contact  
Melodie Gonzales, Program Coordinator, at [mgonzales@diversitycenterneo.org](mailto:mgonzales@diversitycenterneo.org)

**THANK YOU FOR YOUR BUSINESS!**

Vendor: 13124 - THE DIVERSITY CENTER OF

Vendor Acct:

Check No. 164851

INVOICE NUMBER	PO NUMBER	TI	FUND	FUNC.	OBJ.	SPCC	SUBJ.	OPU	IL	JOB	NET AMOUNT
0003894	203866	05	001	2490	412	0000	000000	110	00	110	7,500.00
<b>TOTAL</b>											7,500.00

Chagrin Falls Exempted Village Schools

Message:

\*\*\*\* **ARCHIVE COPY** \*\*\*\*

Warrant Check

Chagrin Falls Exempted Village Schools  
400 East Washington Street  
Chagrin Falls, OH 44022

No. 164851

DATE

1/14/2021

PAY

\$\*\*\*\*\*7,500.00

Seven Thousand, Five Hundred and 00/100 Dollars

TO THE ORDER OF THE DIVERSITY CENTER OF  
NORTHEAST OHIO  
3659 GREEN ROAD, SUITE 220  
CLEVELAND, OH 44122

**NON-NEGOTIABLE**

\*\*\*\* **ARCHIVE COPY** \*\*\*\*

Chagrin Falls Exempted Village Schools  
400 East Washington Street  
Chagrin Falls, OH 44022

THE DIVERSITY CENTER OF  
NORTHEAST OHIO  
3659 GREEN ROAD, SUITE 220  
CLEVELAND, OH 44122