COLLABORATIVE FOR ACADEMIC, SOCIAL, AND EMOTIONAL LEARNING

September 30, 2020

DuPage Regional Office of Education
421 N County Farm Road
Wheaton, IL 60187

Dear Ms. Sullivan,

We are pleased to confirm CASEL’s facilitation at an Administrator Academy for DuPage Administrators.

1. **Scope of Services**

   CASEL will provide services set forth in the “Scope of Services” attached hereto as Attachment A (the “Services”).

2. **Term**

   This engagement shall be for October 29, 2020 (the “Completion Date”), unless terminated earlier in accordance with this section 2. It is understood that either Contractor or CASEL may terminate this Agreement at an earlier date by providing the other party thirty (30) days prior written notice and that CASEL may terminate this Agreement immediately at any time upon notice to Contractor if Contractor fails to perform the Services to the reasonable satisfaction of CASEL. The period during which Contractor is providing Services shall be referred to herein as the “Term of Engagement”.

3. **Fees**

   CASEL will invoice $1,200 for services provided. DuPage ROE will submit payment to CASEL within 30 days of receipt of invoice. Fees for services performed or requested beyond those set forth on Attachment A must be agreed upon in advance by both CASEL and the DuPage ROE and shall be set forth in writing on an Amended Scope of Services.

4. **Entire Agreement**

   This Agreement, including Attachments A, represents the entire agreement between CASEL and DuPage ROE with respect to the subject matter herein and supersedes any and all prior agreements, understandings, negotiations, representations, and discussions with Respect hereto. Any materials or presentations are copyrighted by CASEL. Any duplication or redistribution requires permission from CASEL.
If the terms of this Agreement meet with your approval, please sign the enclosed copy and return to the CASEL office.

Sincerely,

Melissa Schlinger  
Vice President of Practice and Programs

AGREED TO AND ACCEPTED

THIS ____ DAY OF _______________ 2020

By: ___________________________
DuPage Regional Office of Education
Scope of Work

This scope of work covers Ruth Cross facilitating at the Administrator Academy #1374 - Promising Practice: Implementing Social and Emotional Learning System-wide to Improve Student Achievement on October 29, 2020. This Administrator Academy includes the following content:

Dissemination Activity Requirements
- Develop a one-year plan outlining next steps to address implementing SEL throughout your district or school.
- Evaluation-Feedback

Description of the Academy
4 hours of virtual learning
2 hours of pre-read
- Ready to Lead: A National Principal Survey on How Social and Emotional Learning Can Prepare Children and Transform Schools. Be prepared to discuss main ideas during the virtual learning.

Virtual Learning Plan
Section 1: Who's Here? What are we here to do? 30 minutes
Section 2: What Is SEL? Why is SEL important? 45 minutes
Section 3: How Is SEL learned and taught? 45 minutes
Break
Section 4: How Is SEL Integrated Into the programming, practices, and policies of the district and schools? 45 minutes
Section 5: How can districts and schools implement SEL in a high quality, inclusive, and systematic way? 45 minutes
Section 6: How can districts address SEL adult competencies? 30 minutes
Closing: 5 mins
COLLABORATIVE FOR ACADEMIC, SOCIAL, AND EMOTIONAL LEARNING

December 22, 2020

DuPage Regional Office of Education
421 N County Farm Road
Wheaton, IL 60187

Dear Ms. Sullivan,

We are pleased to confirm CASEL’s facilitation at an Administrator Academy for DuPage Administrators.

1. **Scope of Services**

   CASEL will provide services set forth in the “Scope of Services” attached hereto as Attachment A (the “Services”).

2. **Term**

   This engagement shall be for January 29, 2021 (the “Completion Date”), unless terminated earlier in accordance with this section 2. It is understood that either Contractor or CASEL may terminate this Agreement at an earlier date by providing the other party thirty (30) days prior written notice and that CASEL may terminate this Agreement immediately at any time upon notice to Contractor if Contractor fails to perform the Services to the reasonable satisfaction of CASEL. The period during which Contractor is providing Services shall be referred to herein as the “Term of Engagement”.

3. **Fees**

   CASEL will invoice $1,200 for services provided. DuPage ROE will submit payment to CASEL within 30 days of receipt of invoice. Fees for services performed or requested beyond those set forth on Attachment A must be agreed upon in advance by both CASEL and the DuPage ROE and shall be set forth in writing on an Amended Scope of Services.

4. **Entire Agreement**

   This Agreement, including Attachments A, represents the entire agreement between CASEL and DuPage ROE with respect to the subject matter herein and supersedes any and all prior agreements, understandings, negotiations, representations, and discussions with Respect hereto. Any materials or presentations are copyrighted by CASEL. Any duplication or redistribution requires permission from CASEL.
If the terms of this Agreement meet with your approval, please sign the enclosed copy and return to the CASEL office.

Sincerely,

[Signature]

Melissa Schlinger  
Vice President of Practice and Programs

AGREED TO AND ACCEPTED

THIS _____ DAY OF ________________ 2020

By: [Signature]
DuPage Regional Office of Education
Scope of Work

This scope of work covers Ruth Cross facilitating at the Administrator Academy #1374 - Promising Practice: Implementing Social and Emotional Learning System-wide to Improve Student Achievement on January 29, 2021. This Administrator Academy includes the following content:

Dissemination Activity Requirements

- Develop a one-year plan outlining next steps to address implementing SEL throughout your district or school.
- Evaluation-Feedback

Description of the Academy
4 hours of virtual learning
2 hours of pre-read

- Ready to Lead: A National Principal Survey on How Social and Emotional Learning Can Prepare Children and Transform Schools. Be prepared to discuss main ideas during the virtual learning.

Virtual Learning Plan
Section 1: Who’s Here? What are What are we here to do? 30 minutes
Section 2: What is SEL? Why is SEL important? 45 minutes
Section 3: How is SEL learned and taught? 45 minutes
Break
Section 4: How is SEL integrated into the programming, practices, and policies of the district and schools? 45 minutes
Section 5: How can districts and schools implement SEL in a high quality, inclusive, and systematic way? 45 minutes
Section 6 How can districts address SEL adult competencies? 30 minutes
Closing: 5 mins
COLLABORATIVE FOR ACADEMIC, SOCIAL, AND EMOTIONAL LEARNING

April 15, 2021

DuPage Regional Office of Education
421 N County Farm Road
Wheaton, IL 60187

Dear Ms. Sullivan,

We are pleased to confirm CASEL’s facilitation at an Administrator Academy for DuPage Administrators.

1. **Scope of Services**

   CASEL will provide services set forth in the "Scope of Services" attached hereto as Attachment A (the "Services").

2. **Term**

   This engagement shall be for **April 30, 2021** (the "Completion Date"), unless terminated earlier in accordance with this section 2. It is understood that either Contractor or CASEL may terminate this Agreement at an earlier date by providing the other party thirty (30) days prior written notice and that CASEL may terminate this Agreement immediately at any time upon notice to Contractor if Contractor fails to perform the Services to the reasonable satisfaction of CASEL. The period during which Contractor is providing Services shall be referred to herein as the "**Term of Engagement**".

3. **Fees**

   CASEL will invoice $1,200 for services provided. DuPage ROE will submit payment to CASEL within 30 days of receipt of invoice. Fees for services performed or requested beyond those set forth on Attachment A must be agreed upon in advance by both CASEL and the DuPage ROE and shall be set forth in writing on an Amended Scope of Services.

4. **Entire Agreement**

   This Agreement, including Attachments A, represents the entire agreement between CASEL and DuPage ROE with respect to the subject matter herein and supersedes any and all prior agreements, understandings, negotiations, representations, and discussions with Respect hereto. Any materials or presentations are copyrighted by CASEL. Any duplication or redistribution requires permission from CASEL.
If the terms of this Agreement meet with your approval, please sign the enclosed copy and return to the CASEL office.

Sincerely,

Melissa Schlinger  
Vice President of Practice and Programs

AGREED TO AND ACCEPTED

THIS 26th DAY OF April, 2021

By:  Darlene J. Russell
DuPage Regional Office of Education
Scope of Work

This scope of work covers Ruth Cross facilitating at the Administrator Academy #1374 - Promising Practice: Implementing Social and Emotional Learning System-wide to Improve Student Achievement on April 30, 2021. This Administrator Academy includes the following content:

Dissemination Activity Requirements
- Develop a one-year plan outlining next steps to address implementing SEL throughout your district or school.
- Evaluation-Feedback

Description of the Academy
4 hours of virtual learning
2 hours of pre-read
- Ready to Lead: A National Principal Survey on How Social and Emotional Learning Can Prepare Children and Transform Schools. Be prepared to discuss main ideas during the virtual learning.

Virtual Learning Plan
Section 1: Who’s Here? What are we here to do? 30 minutes
Section 2: What is SEL? Why is SEL important? 45 minutes
Section 3: How is SEL learned and taught? 45 minutes
Break
Section 4: How is SEL integrated into the programming, practices, and policies of the district and schools? 45 minutes
Section 5: How can districts and schools implement SEL in a high quality, inclusive, and systematic way? 45 minutes
Section 6: How can districts address SEL adult competencies? 30 minutes
Closing: 5 mins

Attachment A