



## COLLABORATIVE FOR ACADEMIC, SOCIAL, AND EMOTIONAL LEARNING

September 30, 2020

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Karen Niemi  
*President & CEO*

DuPage Regional Office of Education  
421 N County Farm Road  
Wheaton, IL 60187

Dear Ms. Sullivan,

We are pleased to confirm CASEL's facilitation at an Administrator Academy for DuPage Administrators.

### 1. Scope of Services

CASEL will provide services set forth in the "Scope of Services" attached hereto as Attachment A (the "Services").

### 2. Term

This engagement shall be for **October 29, 2020** (the "Completion Date"), unless terminated earlier in accordance with this section 2. It is understood that either Contractor or CASEL may terminate this Agreement at an earlier date by providing the other party thirty (30) days prior written notice and that CASEL may terminate this Agreement immediately at any time upon notice to Contractor if Contractor fails to perform the Services to the reasonable satisfaction of CASEL. The period during which Contractor is providing Services shall be referred to herein as the "Term of Engagement".

### 3. Fees

CASEL will invoice \$1,200 for services provided. DuPage ROE will submit payment to CASEL within 30 days of receipt of invoice. Fees for services performed or requested beyond those set forth on Attachment A must be agreed upon in advance by both CASEL and the DuPage ROE and shall be set forth in writing on an Amended Scope of Services.

### 4. Entire Agreement

This Agreement, including Attachments A, represents the entire agreement between CASEL and DuPage ROE with respect to the subject matter herein and supersedes any and all prior agreements, understandings, negotiations, representations, and discussions with respect hereto. Any materials or presentations are copyrighted by CASEL. Any duplication or redistribution requires permission from CASEL.

If the terms of this Agreement meet with your approval, please sign the enclosed copy and return to the CASEL office.

Sincerely,



Melissa Schlinger  
Vice President of Practice and Programs

AGREED TO AND ACCEPTED

THIS \_\_\_\_ DAY OF \_\_\_\_\_ 2020

By: DRussett

**DuPage Regional Office of Education  
Scope of Work**

This scope of work covers Ruth Cross facilitating at the Administrator Academy #1374 - Promising Practice: Implementing Social and Emotional Learning System-wide to Improve Student Achievement on October 29, 2020. This Administrator Academy includes the following content:

**Dissemination Activity Requirements**

- Develop a one-year plan outlining next steps to address implementing SEL throughout your district or school.
- Evaluation-Feedback

**Description of the Academy**

4 hours of virtual learning

2 hours of pre-read

- Ready to Lead: A National Principal Survey on How Social and Emotional Learning Can Prepare Children and Transform Schools. Be prepared to discuss main ideas during the virtual learning.
- Teaching the Whole Child - Instructional Practices That Support Social-Emotional Learning in Three Teacher Evaluation Frameworks. pp10-14

**Virtual Learning Plan**

Section 1: Who's Here? What are we here to do? 30 minutes

Section 2: What is SEL? Why is SEL important? 45 minutes

Section 3: How is SEL learned and taught? 45 minutes

Break

Section 4: How is SEL integrated into the programming, practices, and policies of the district and schools? 45 minutes

Section 5: How can districts and schools implement SEL in a high quality, inclusive, and systematic way? 45 minutes

Section 6: How can districts address SEL adult competencies? 30 minutes

Closing: 5 mins



## COLLABORATIVE FOR ACADEMIC, SOCIAL, AND EMOTIONAL LEARNING

December 22, 2020

### BOARD OF DIRECTORS

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David Adams  
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Karan Niemi  
*President & CEO*

DuPage Regional Office of Education  
421 N County Farm Road  
Wheaton, IL 60187

Dear Ms. Sullivan,

We are pleased to confirm CASEL's facilitation at an Administrator Academy for DuPage Administrators.

### 1. Scope of Services

CASEL will provide services set forth in the "Scope of Services" attached hereto as Attachment A (the "Services").

### 2. Term

This engagement shall be for **January 29, 2021** (the "Completion Date"), unless terminated earlier in accordance with this section 2. It is understood that either Contractor or CASEL may terminate this Agreement at an earlier date by providing the other party thirty (30) days prior written notice and that CASEL may terminate this Agreement immediately at any time upon notice to Contractor if Contractor fails to perform the Services to the reasonable satisfaction of CASEL. The period during which Contractor is providing Services shall be referred to herein as the "Term of Engagement".

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CASEL will invoice \$1,200 for services provided. DuPage ROE will submit payment to CASEL within 30 days of receipt of invoice. Fees for services performed or requested beyond those set forth on Attachment A must be agreed upon in advance by both CASEL and the DuPage ROE and shall be set forth in writing on an Amended Scope of Services.

### 4. Entire Agreement

This Agreement, including Attachments A, represents the entire agreement between CASEL and DuPage ROE with respect to the subject matter herein and supersedes any and all prior agreements, understandings, negotiations, representations, and discussions with respect hereto. Any materials or presentations are copyrighted by CASEL. Any duplication or redistribution requires permission from CASEL.

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Sincerely,



**Melissa Schlinger**  
Vice President of Practice and Programs

AGREED TO AND ACCEPTED

THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2020

By:  \_\_\_\_\_

**DuPage Regional Office of Education  
Scope of Work**

This scope of work covers Ruth Cross facilitating at the Administrator Academy #1374 - Promising Practice: Implementing Social and Emotional Learning System-wide to Improve Student Achievement on January 29, 2021. This Administrator Academy includes the following content:

**Dissemination Activity Requirements**

- Develop a one-year plan outlining next steps to address implementing SEL throughout your district or school.
- Evaluation-Feedback

**Description of the Academy**

4 hours of virtual learning

2 hours of pre-read

- Ready to Lead: A National Principal Survey on How Social and Emotional Learning Can Prepare Children and Transform Schools. Be prepared to discuss main ideas during the virtual learning.
- Teaching the Whole Child - Instructional Practices That Support Social-Emotional Learning in Three Teacher Evaluation Frameworks. pp10-14

**Virtual Learning Plan**

Section 1: Who's Here? What are we here to do? 30 minutes

Section 2: What is SEL? Why is SEL important? 45 minutes

Section 3: How is SEL learned and taught? 45 minutes

Break

Section 4: How is SEL integrated into the programming, practices, and policies of the district and schools? 45 minutes

Section 5: How can districts and schools implement SEL in a high quality, inclusive, and systematic way? 45 minutes

Section:6 How can districts address SEL adult competencies? 30 minutes

Closing: 5 mins



## COLLABORATIVE FOR ACADEMIC, SOCIAL, AND EMOTIONAL LEARNING

April 15, 2021

### BOARD OF DIRECTORS

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*President & CEO*

DuPage Regional Office of Education  
421 N County Farm Road  
Wheaton, IL 60187

Dear Ms. Sullivan,

We are pleased to confirm CASEL's facilitation at an Administrator Academy for DuPage Administrators.

### 1. Scope of Services

CASEL will provide services set forth in the "Scope of Services" attached hereto as Attachment A (the "Services").

### 2. Term

This engagement shall be for **April 30, 2021** (the "Completion Date"), unless terminated earlier in accordance with this section 2. It is understood that either Contractor or CASEL may terminate this Agreement at an earlier date by providing the other party thirty (30) days prior written notice and that CASEL may terminate this Agreement immediately at any time upon notice to Contractor if Contractor fails to perform the Services to the reasonable satisfaction of CASEL. The period during which Contractor is providing Services shall be referred to herein as the "Term of Engagement".

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### 4. Entire Agreement

This Agreement, including Attachments A, represents the entire agreement between CASEL and DuPage ROE with respect to the subject matter herein and supersedes any and all prior agreements, understandings, negotiations, representations, and discussions with Respect hereto. Any materials or presentations are copyrighted by CASEL. Any duplication or redistribution requires permission from CASEL.

If the terms of this Agreement meet with your approval, please sign the enclosed copy and return to the CASEL office.

Sincerely,



Melissa Schlinger  
Vice President of Practice and Programs

AGREED TO AND ACCEPTED

THIS 26 DAY OF April 2021

By: Darlene J. Russett



**DuPage Regional Office of Education  
Scope of Work**

This scope of work covers Ruth Cross facilitating at the **Administrator Academy #1374 - Promising Practice: Implementing Social and Emotional Learning System-wide to Improve Student Achievement** on April 30, 2021. This Administrator Academy includes the following content:

**Dissemination Activity Requirements**

- Develop a one-year plan outlining next steps to address implementing SEL throughout your district or school.
- Evaluation-Feedback

**Description of the Academy**

4 hours of virtual learning

2 hours of pre-read

- Ready to Lead: A National Principal Survey on How Social and Emotional Learning Can Prepare Children and Transform Schools. Be prepared to discuss main ideas during the virtual learning.
- Teaching the Whole Child - Instructional Practices That Support Social-Emotional Learning in Three Teacher Evaluation Frameworks. pp10-14

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Section:6 How can districts address SEL adult competencies? 30 minutes

Closing: 5 mins