### Purchase Order

**SF UNIFIED SCHOOL DISTRICT**  
PURCHASING DEPARTMENT  
135 VAN NESS AVENUE, ROOM 123  
SAN FRANCISCO CA 94102  
Office - 415-241-6468  
Fax - 415-241-6487

**Vendor:** 0000041896  
TINTIANGCO, ALLYSON  
151 STONERIDGE LANE  
SAN FRANCISCO, CA 94134

**PHONE:**  
Fax:

---

**Vendor:**  
MALCOLM X ELEMENTARY  
350 HARBOR ROAD  
SAN FRANCISCO CA 94124  
United States

**Bill To:**  
MALCOLM X ELEMENTARY  
350 HARBOR ROAD  
SAN FRANCISCO CA 94124  
United States

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<table>
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<tr>
<th>Tax Exempt?</th>
<th>Tax Exempt ID:</th>
<th>PO Reference:</th>
<th>Mfg ID</th>
<th>Quantity UOM</th>
<th>PO Price</th>
<th>Extended Amt</th>
<th>Due Date</th>
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<tbody>
<tr>
<td>N</td>
<td>18-397KA</td>
<td></td>
<td></td>
<td>DOL</td>
<td>16,000.00</td>
<td>16,000.00</td>
<td>03/03/2019</td>
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**DATES OF SERVICE:** 10/24/18 - 11/30/18 & 10/24/18 - 6/30/19

**RESOLUTION NO:** 18-397KA & 18-519KA
**APPROVAL:** 1/29/19 & 4/23/19

**SERVICE:** CONSULTANT WILL ASSIST TEACHERS: TO CREATE AN ETHNIC STUDIES CURRICULUM DEVELOPMENT PLAN FOR SY 2018-2019.

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<tr>
<th>SubTotal PO Amount</th>
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<td>Total PO Amount</td>
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All shipments, shipping papers, contracts, invoices, and correspondence must be identified with our Purchase Order number. Overshipments and contract modifications will not be accepted unless authorized by Buyer prior to shipment. Bills payable on complete shipments only.

**Authorized Signature**
# ADMINISTRATIVELY APPROVED “K” RESOLUTIONS

**DATE:** 4/23/2019

<table>
<thead>
<tr>
<th>SITE</th>
<th>CONSULTANT NAME</th>
<th>AMOUNT</th>
<th>APPROVAL#</th>
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<tbody>
<tr>
<td>Multilingual Pathways Department</td>
<td>McGraw Hill Education</td>
<td>$0.00</td>
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<td>Dr. George Washington Carver Elementary</td>
<td>Adria Klein</td>
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<td>Thurgood Marshall High School</td>
<td>Celestino Ellington</td>
<td>$13,000.00</td>
<td>18-534KA</td>
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<tr>
<td>KALW Radio Station</td>
<td>Eric Wayne</td>
<td>$2,500.00</td>
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<tr>
<td>Our Children Our Families</td>
<td>Elizabeth Summers</td>
<td>$400.00</td>
<td>18-521KA</td>
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<tr>
<td>Our Children Our Families</td>
<td>Breezy Love, Nunu Love, Bobbi Perfection</td>
<td>$450.00</td>
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<td>Bessie Carmichael Elementary School</td>
<td>LEAP Arts in Education</td>
<td>$1,771.60</td>
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<td>Ulloa Elementary School</td>
<td>Newsela</td>
<td>$4,400.00</td>
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<tr>
<td>Visual &amp; Performing Arts Department Bryant Elementary School</td>
<td>Nagata Dance</td>
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**“KA RESOLUTION AMENDMENTS”**

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<th>Site</th>
<th>Description</th>
<th>AMOUNT</th>
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<tr>
<td>Malcolm X Academy</td>
<td>Additional services needed. AMEND 18-199KA; 18-397KA</td>
<td>$8,000.00</td>
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<tr>
<td>Dr. Allyson Tintiangco Guitars</td>
<td>Dr. Allyson Tintiangco Guitars</td>
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<tr>
<td>June Jordan School for Equity</td>
<td>Reduction in services needed. AMEND 18-202KA</td>
<td>($1,500.00)</td>
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<td>Clemente Pena</td>
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<tr>
<td>June Jordan School of Equity</td>
<td>Cancel original K resolution. AMEND 18-387KA</td>
<td>($6,000.00)</td>
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<td>Oyenda Chambers</td>
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<td>Credit</td>
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<tr>
<td>KALW Radio Station</td>
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<td>Laura Flynn</td>
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<tr>
<td>C&amp;I, Professional Growth &amp; Development</td>
<td>Additional services needed. AMEND 18-172KA</td>
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<td>Sarah Young</td>
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<tr>
<td>George Washington Carver Elementary</td>
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<td>Bayview Association for Youth</td>
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<tr>
<td>Visual &amp; Performing Arts Department</td>
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<td>Mission High School</td>
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<td>Jay Jasper Pugao</td>
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<td>Balboa High School</td>
<td>Correct name of Consultant. AMEND 18-424KA</td>
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<td>Balboa HS CAST, Pathway Young Writer's</td>
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<td>Project ($6,500) Credit</td>
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<td>Bindlestiff Studio $6,500</td>
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DATE OF BOARD MEETING: 04/23/19

AMENDMENT TO RESOLUTION(s): 18-199KA, 18-397KA
List original and all previous amendment resolution numbers.

Explain why the amendment is needed: Additions/deletions of services to students.
or other comments: Our site already has an existing contract with this contractor

SERVICE/PROGRAM DESCRIPTION: (What the service and program description are; why the services are required; how the services will benefit the District)

Dr. Allyson Tintiangco will continue to provide consultation and support for Ethnic Studies Curriculum implementation at Malcolm X Academy. Consultation will be provided by Grade Level PLC Coaching (3 hours a month both in person during PLC meetings and virtual meetings).

Category: (Leave Blank)          Code: (Leave Blank)
School Site/                  Malcolm X Academy
and or Department:

Participants: (Those students, Staff sites, or personnel who will be directly served by this consultant)

Original Dates of Service: October 24, 2018 - November 30, 2019
Amended Dates of Service: October 24, 2018 - June 30, 2019

Cost of this Amendment Request: $8000

Funding Source(s)/Program Title:
School Site Based WSF Allocation

SACS Code(s):
01-00000-2019-1110-2100-5803-830

a) Name of Consultant: Dr. Allyson Tintiangco  
b) Evaluation: (if applicable)

Cost of this Request $8000
K Resolution Amendment

Background

c) Original Cost Adopted $8000 /
d) Previous Amendment(s) if any $___
Total Program Cost To Date $16000 /
(Add Items a to d) ________________

DISTRICT GOALS AND EVALUATION:
DISTRICT GOALS: ☒ Goal 1: Access & Equity - Make social justice a reality.
☒ Goal 2: Student Achievement - Engage high achieving and joyful learners.
☒ Goal 3: Accountability - Keep our promises to students and families.

EVALUATION: ☒ Level I: Complete Task
☒ Level II: Complete Task, Provide Feedback and/or Produce Product
☒ Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
☒ Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

DEGREE OF STUDENT CONTACT:
☐ Limited Contact ☐ More Than Limited Contact ☒ No Student Contact

PREPARED BY: Marco Taylor
SUBMITTED BY: Marco Taylor
SCHOOL SITE and DEPARTMENT: Malcolm X Academy
Phone: 415-695-5950 Date: 01/07/19

Principal/Central Office Administrator
☒ Please confirm that this consultant is not a current SFUSD employee or a person who has been employed by SFUSD within the last two years.

Principal/Central Office Administrator

(ONLY Original Signature Will Be Accepted)

Pursuant to Board Policy P3610 - Personal Service Contractors/Consultants #8. District officials or employees may not direct a Consultant to commence services prior to a properly approved and executed contract between the District and the Consultant. An employee or official who fails to comply with this provision may be subject to discipline or official reprimand.
K Resolution Amendment

SUBJECT: Consultant Services ✘ Individual □ Organization

FOR BOARD OFFICE USE ONLY □ Vendor has multiple contracts for the current fiscal school year.

DATE OF BOARD MEETING: April 23, 2019

AMENDMENT TO RESOLUTION(s): 18-199KA 12-397/KA
List original and all previous amendment resolution numbers.

Explain why the amendment is needed: Choose from list below:
or other comments: Our site already has an existing contract with this contractor

SERVICE/PROGRAM DESCRIPTION: (What the service and program description are; why the services are required; how the services will benefit the District)

Consultant will assist teachers:
1. To create an ethnic studies curriculum development plan for sy 2019-2020

Category: (Leave Blank) Code: (Leave Blank)

School Site/ and or Department:
Malcolm X Academy

Participants: (Those students, sites, or personnel who will be directly served by this consultant)
All Staff

Original Dates of Service: October 24, 2018 - November 30 2018

Amended Dates of Service: no

Cost of this Amendment Request: $50

Funding Source(s)/Program Title:
ESSA - Title I School Wide Programs

SACS Code(s):
01-31500-2019-1110-2100-5803-830

<table>
<thead>
<tr>
<th>a) Name of Consultant: Dr. Allyson Tintiangco Cubales</th>
<th>$16,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>b) Evaluation: (if applicable)</td>
<td>$</td>
</tr>
</tbody>
</table>
K Resolution Amendment

Background

c) Original Cost Adopted $8000
d) Previous Amendment(s) if any $8000

Total Program Cost To Date $16000
(Add Items a to d)

DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transfer of Skills and Capacity Building

SELECTION PROCESS:

DEGREE OF STUDENT CONTACT:
- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED BY: Marco Taylor

SUBMITTED BY: Marco Taylor

SCHOOL SITE and/ or DEPARTMENT: Malcolm X Academy

Phone: 415-695-5950 Date: 1/7/19

Principal/Central Office Administrator

☑ Please confirm that this consultant is not a current SFUSD employee or a person who has been employed by SFUSD within the last two years.

Principal/Central Office Administrator

(ONLY Original Signature Will Be Accepted)

Pursuant to Board Policy P3610 – Personal Service Contractors/Consultants #8. District officials or employees may not direct a Consultant to commence services prior to a properly approved and executed contract between the District and the Consultant. An employee or official who fails to comply with
SAN FRANCISCO UNIFIED SCHOOL DISTRICT

FIRST AMENDMENT TO CONTRACT

THIS FIRST AMENDMENT TO CONTRACT ("Amendment"), dated for convenience May 14, 2019, is made in San Francisco, California, by and between the San Francisco Unified School District ("District") and ALLYSON TINTIANGCO ("Contractor").

WHEREAS, the District and Contractor have entered into the Agreement (as defined below), whereby Contractor would provide contractual services at MALCOLM X ACADEMY; and

WHEREAS, the District and Contractor desire to modify the Agreement on the terms and conditions set forth herein to extend the contract period and increase the contract amount.

NOW, THEREFORE, be it agreed between the parties as follows:

1. Definitions. The following definitions shall apply to this Amendment:
   a. Agreement. The term "Agreement" shall mean the Agreement dated December 7, 2018 between Contractor and the District.
   b. Other Terms. Terms used and not defined in this Amendment shall have the same meanings assigned to such terms as in the Agreement.

2. Modifications to the Agreement. The Agreement is hereby modified as follows:
   a. Section C ("COMPENSATION"), APPENDIX A ("DESCRIPTION OF SERVICES"), and APPENDIX B ("CALCULATION OF CHARGES") of the Agreement are hereby deleted and replaced in their entirety to read as follows:

C. COMPENSATION

Compensation to Contractor shall not exceed Sixteen Thousand dollars ($16,000.00). The breakdown of costs and payment schedule associated with this Agreement are detailed in the attached Appendix B ("Calculation of Charges"). Contractor shall submit invoices for services rendered to the District within thirty (30) days of service provision. Contractor shall furnish invoices in a form acceptable to the District. All amounts paid by the District to the Contractor shall be subject to audit by the District. Upon receipt of an acceptable invoice for payment, payment shall be made in a reasonable time upon approval by the District Site or Department Head, in his or her sole discretion that the services, set forth in Section B ("Services Contractor Agrees to Perform") of this Agreement, have been rendered satisfactorily, and in a professional and timely manner in accordance with this Agreement. Such payment shall be made to the address specified in Section D ("Notice to the Parties"). If the District and Contractor mutually agree that the scope of work described herein is increased, the Agreement may also be increased provided that there is a prior written modification to the Agreement in accordance with Section 27 ("Modification of Agreement") of the General Terms and Conditions and a Board Resolution authorizing said increases. It shall be the responsibility of the Contractor to ensure that the total approved amount of the Agreement is not exceeded. Any work performed in excess of said amount shall not be compensated. In no event shall the District be liable for interest or late charges for late payments.
APPENDIX A - SCOPE OF WORK (or DESCRIPTION OF SERVICES)

Part I. Services detail:

1. Pursuant to this Agreement, will Contractor perform services on-site at a school site or sites?
   
   □ NO
   
   ☑ YES. If YES, are services to be performed during the school day?
   
   ☑ NO
   
   □ YES

Part II. Pursuant to this Agreement, Contractor shall provide the following services to the District as detailed in this Appendix A ("Scope of Work").

Allyson Tintiango will support teachers and staff at Malcolm X Academy to create and implement Ethnic Studies Curriculum Pre-K through 5th grade by December 2018. This will be done through facilitating Professional Development to staff, provide consultation with the school's Ethnic Studies Leadership Team. Allyson Tintiango will continue to provide consultation and support for Ethnic Studies curriculum implementation at Malcolm X Academy until May 2019. Consultation will be provided by Grade level PLC Coaching (3 hours a month both in person during PLC meetings and virtual meetings) and an end of the year implementation assessment with staff of year 1.

Consultant will assist teachers:
1) to create an Ethnic Studies Curriculum Development Plan
2) in the launch of the Ethnic Studies Paxis Learning Circle

Goals/Outcomes of the contract are the following:
- Guide and Support the Teachers at Malcolm X Academy to create an Ethnic Studies Curriculum for SY 2018-2019 for Pre-K through 5th Grade.

In addition she will provide:
- January-May 2019: Ongoing consultation and support to Ethnic Studies Leadership Team by Grade level PLC Coaching (3 hours a month both in person during PLC meetings and virtual meetings)
- May 30-Follow up Meeting with all staff to review and give feedback to curriculum and plan for SY 2019-2020 (1 day)

APPENDIX B - CALCULATION OF CHARGES

Total Cost of the Agreement (Not to Exceed Amount): Sixteen Thousand dollars ($16,000.00).

The breakdown of charges shall be as follows for the services rendered pursuant to this Agreement:

1. November 2018-Preparation Meetings (Virtual Meeting + Site Visit Meeting)
2. November 2018 (Summer Institute)-Community Responsive Ethnic Studies Institute (2 days)
3. November/December 2018-Follow up Meeting to review and give feedback to curriculum (1 day)

$8,000 for pre-time + 3 days RO
In addition she will be paid $46,000 for prep time, consultation and professional development for:

IV. January-May 2019: On going consultation and support to Ethnic Studies Leadership Team by Grade level PLC Coaching (3 hours a month both in person during PLC meetings and virtual meetings)
V. May 30-Follow up Meeting with all staff to review and give feedback to curriculum and plan for SY 2019-2020 (1 day)

TOTAL $46,000

(Continued on the next page.)
3. **Effective Date.** Each of the modification(s) set forth in Section 2 ("Modifications to the Agreement") shall be effective upon approval of the Board’s Amended Resolution authorizing this Amendment, full execution by the authorized representatives of the parties, and certification of funds by the District’s Chief Financial Officer.

4. **Legal Effect.** Except as expressly modified by this Amendment, all of the terms and conditions of the Agreement shall remain unchanged and in full force and effect.

**Signatures of the Parties.**

IN WITNESS WHEREOF the District and Contractor have executed this Amendment to the Agreement pursuant to Amended Board of Education Resolution #18-519KA approved on the date of April 23, 2019. [See attached approved Amended Board of Education Resolution.]

This amends the original Board of Education Resolution #18-397KA approved on the date of January 29, 2019.

**ALLYSON TINTIANGCO**  
APPROVED:

**SAN FRANCISCO UNIFIED SCHOOL DISTRICT**  
APPROVED:

BY: __________________________
Authorized Signature
Allyson Tintiangco
Contractor

BY: __________________________
Reeta Madhavan
Chief Financial Officer

APPROVED AS TO FORM:

BY: __________________________
Senior Deputy General Counsel
(N/A if <= $90,200)

REVIEWED:

BY: __________________________
Contracts Office

RECOMMENDED:

BY: __________________________
Signature of Site/Dept. Administrator
Marco Taylor
Principal