



CECIL COUNTY PUBLIC SCHOOLS CONTRACT

RFP # 18-21: Consultant to Implement Restorative Practices Protocols with SBDI

THIS AGREEMENT, made this 17th day of July, 2018, by and between Board of Education of Cecil County, also known as Cecil County Public Schools (CCPS) acting herein through its Superintendent, hereafter called "Owner" and Akoben LLC, a corporation located at 364 E. Main Street, Middletown, DE 19709, hereinafter called "Contractor".

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned, to be made and performed by the OWNER, the CONTRACTOR, hereby agrees with the OWNER to commence and complete the services described as follows:

Akoben LLC will provide Consultant Services to Cecil County Public Schools, per the CCPS RFP#18-21: **Consultant to Implement Restorative Practices Protocols in Conjunction with School Based Diversion Initiative** within Cecil County Public Schools. Contractor's proposal submittal assures coaching and support to all Cecil County Public Schools over an estimated three and one half to four year period (2018 – 2021) and in conjunction with the National Institute of Justice (NIJ) grant and the Student Based Diversion Initiative (SBDI). Particular attention should be focused on **intensive site-based training for Restorative Practices (RP)**. This coaching and support will focus on Restorative Practices and the establishment of two (2) Restorative Justice practitioners who will be able to carry on the work at CCPS at the conclusion of the grant. Additionally, the consultant must include whole school professional development in the areas of restorative practices and cultural proficiency. RP practitioners are professionals with advanced skill and knowledge in the application of Restorative Practices and as such, will be tasked with supporting the implementation of restorative work by providing direct support to the CCPS staff, administration, parents, and general community at assigned schools on a regular basis. Sometimes RP practitioners will also play a role in delivering training on specific RP topics. This request outlines the scope, timeline, and requested information for each applicant.

Consultant will work with CCPS on an as needed basis as determined and scheduled by CCPS Contract Manager. Consultant must coordinate training and oversight of practitioners. The program starts with approximately eighty (80) hours per academic quarter for onsite professional development. Annually, **approximately 320 hours**.

THE INITIAL CONTRACT PERIOD begins on or about **July 10, 2018** and ends on or about **July 9, 2019**, a one-year period. The actual services to be performed at CCPS schools must begin according to the scheduling by the Contract Manager, the CCPS Director for Student Services. Contractor is to provide coaching and support for an **estimated three and one half (3-1/2) to four (4) year period (calendar 2018 – 2021)** and in conjunction with the **National Institute of Justice (NIJ)** grant and the Student Based Diversion Initiative (SBDI).

HEREINAFTER, called the Contract, for a total net annual amount of **Ninety Six Thousand Dollars, \$96,000.00** and all related work in connection therewith; and at their own proper cost and expense to furnish all the labor, materials, supplies, equipment, tools, superintendence, insurance and other accessories and services necessary to complete the project in accordance with the conditions and prices stated in the Proposal, the General Conditions and Special Conditions of the RFP Document and all related documents, and printed or written explanatory matter thereof, the specifications and contract documents therefore as prepared by the Board of Education of Cecil County, and as enumerated in the General Conditions, all of which are made a part hereof and collectively evidence and constitute the Contract.

IN WITNESS WHEREOF, the parties to these presents have executed this Contract in two (2) counterparts, each of which shall be deemed an original.

Board of Education of Cecil County

Jeffrey A. Lawson, Ed.D. Superintendent of Schools

Akoben LLC

364 E. Main Street, Middletown, DE 19709

Abdul-Malik Muhammad 7/16/18
Authorized Contractor Signature / Date

Abdul-Malik Muhammad / President & Team Leader
Printed Name / Title