



**PURCHASE ORDER**

**PREVIEW**

<b>PURCHASE ORDER NUMBER:</b> 8500457546 <b>Purchase Order Date:</b> 02/08/2021 <b>Vendor Number:</b> 1000042691	<b>Buyer:</b> Sarada Sistla <b>Phone:</b> <b>Email:</b> ssistla@fcps.edu <b>Payment terms:</b> Net 30 days <b>Incoterm:</b> FOB Destination
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NYC LEADERSHIP ACADEMY  
 10-27 46TH AVENUE 1ST FLOOR  
 LONG ISLAND CITY NY 11101

INVOICE TO:  
 FCPS - Accounts Payable  
 PO Box 4000  
 Merrifield, VA 22116-4000  
 OR Email: FCPSinvoices@fcps.edu

SHIP TO:  
 Sarada Sistla  
 Admin & Operations Services  
 8270 Willow Oaks Corp Dr 5th Fl  
 Fairfax, VA 22031

////////ATTENTION VENDOR////////

PLEASE NOTE INSTRUCTIONS PRINTED FOLLOWING LAST LINE ITEM.

LINE NO	MATERIAL ID/DESCRIPTION OF ITEM(S) SERVICE(S) ORDERED OTHER ITEM DETAILS	QTY/UOM	PRICE/PRICE UNIT	TOTAL PRICE
1	Anti-Bias Community Engagement Policy <b>Required/Delivery Date:</b> 02/08/2021 <b>Detailed Description:</b> This is in reference to your proposal dated January 29, 2021 for revision of the controversial issues policy and the development of a new policy commissioning anti-bias and anti-racism education. <b>Shopping Cart Number:</b> 21171421/1	49,600.000 /EA	1.00 USD/1 EA	49,600.00 USD

**TOTAL COST OF THIS ORDER 49,600.00 USD**

**PURCHASE ORDER NUMBER MUST APPEAR ON ALL DELIVERIES, PACKAGES, INVOICES, PACKING SLIPS AND RELATED CORRESPONDENCE**

CERTIFIED AS TO AVAILABILITY OF FUNDS Director of Finance/Date By: Date: 02/10/2021	APPROVED County Purchasing Agent/Date By: Date: 02/10/2021
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